

**RESOLUTION NO. 169-16**

**RESOLUTION OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN  
INTERLOCAL GOVERNMENT SERVICES AGREEMENT WITH THE  
TOWNSHIP OF SHIP BOTTOM FOR THE MANAGEMENT OF WATER AND  
SEWER SYSTEMS**

**WHEREAS**, the Interlocal Services Act, N.J.S.A. 40:8a-1 *et seq.* authorizes the Township of Safford to enter into a contract for the provision of certain governmental services with the Township Ship Bottom; and

**WHEREAS**, N.J.S.A. 40:8A-4 requires such a contract to be authorized by resolution or ordinance; and

**WHEREAS**, the Interlocal Agreement adopted by Stafford Township Resolution No. 2015-17, and accepted by the Township of Ship Bottom via Resolution No. 2015-112, has expired; and

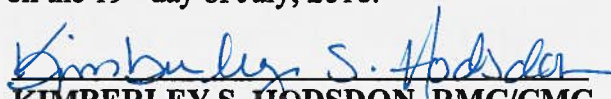
**WHEREAS**, it is the desire of the Governing Body to authorize the execution of an interlocal government services agreement with the Township of Ship Bottom for building inspection services, commencing January 1, 2016, Agreement terminating on January 1, 2017.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Township of Stafford, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and Municipal Clerk are hereby authorized to execute an interlocal government services agreement with the Township of Ship Bottom for building inspection services in accordance with the provisions of law. A copy of said agreement is attached hereto and made a part hereof as Schedule A.
2. That a copy of the agreement referenced herein shall be kept on file and made available for public inspection at the Municipal Clerk's office during normal business hours.

**CERTIFICATION**

I, **KIMBERLEY S. HODSDON**, Municipal Clerk of the Township of Stafford, do hereby certify that the foregoing Resolution was duly adopted by the Stafford Township Council at a meeting held on the 19<sup>th</sup> day of July, 2016.

  
**KIMBERLEY S. HODSDON, RMC/CMC**  
Municipal Clerk

## **SHARED SERVICES AGREEMENT**

**THIS AGREEMENT**, entered into this 19<sup>th</sup> day of July, 2016 by an between the Township of Stafford, 260 East Bay Avenue, Manahawkin, NJ 08050, and the Borough of Ship Bottom, 1621 Long Beach Boulevard, Ship Bottom, NJ 08008, is entered into under the following terms and conditions:

### **WITNESSETH**

**WHEREAS**, the parties have entered into an arrangement for the daily management of the water and sewer system of the Borough of Ship Bottom in accordance with the terms previously negotiated and agreed to herein; and

**WHEREAS**, by resolution duly adopted by the governing body, each of the participating municipalities authorizes the approval of the execution of this Shared Service Agreement for the management of the water and sewer system of the Borough of Ship Bottom;

**WHEREAS**, *N.J.S.A. 40:8A-1 et seq.*, authorizes share services government agreements for services between public entities: and

**NOW, THEREFORE, BE IT AGREED** that in consideration of the mutual covenants, promises and conditions herein contained and pursuant to the authority provided by law, the parties to this agreement do agree as follows:

**FIRST**, the Township of Stafford shall provide the daily management of the water and sewer system of the Borough of Ship Bottom as set forth below:

- A. Stafford Township authorized and qualified personnel will provide daily inspection of all Borough of Ship Bottom's water wells and mechanical equipment including, but not limited to, inspection of pumps, valves, distribution, piping aerators and controls. All maintenance and repair reports shall be provided to the Borough of Ship bottom on a quarterly basis. Stafford Township authorized and qualified personnel shall also:
  1. Perform visual inspection of all equipment to insure optimal functionality and operational integrity.

2. Perform routine maintenance and testing of the system wells and operational components.
  3. Perform chemical testing and add chemicals as indicated.
  4. Complete daily logs and reports in accordance with State law.
  5. Keep the Borough administrator apprized on any and all charges in the system and provided copies of monthly reports and logs.
- B. Inspections will be performed by Stafford Township authorized and qualified personnel, three(3) times each day, seven(7) days per week, three hundred and sixty-five (365) days per year and all required chemical additions and routine maintenance will be utilized and/or performed during any/all of those times. All maintenance and treatment reports shall be provided to the Borough of Ship Bottom on a quarterly basis or as required by law.
- C. Stafford Township authorized and qualified personnel will perform daily, weekly and monthly routine maintenance of the water distribution system as required by the law including, but not limited to, the application of grease to all bearings, replacement of couplings, cleaning and backwashing of filter medium, collecting of samples for water testing, flushing of hydrants, adjustment and changing of packing and addition/insertion of treatment chemicals as needed. All maintenance and treatment reports shall be provided to the Borough of Ship bottom on a quarterly basis.
- D. Stafford Township authorized and qualified personnel shall assume sole responsibility for daily, weekly and monthly semiannual and annual completion of all state reports associated with the operation of a water/sewer system. Stafford Township authorized and qualified personnel will also perform quarterly meter reading and provide any/all information to the Borough of Ship bottom as said reports are completed.
- E. Stafford Township will perform all water and sewer mark-outs as necessary.
- F. All emergency repair work performed by Stafford Township authorized and qualified personnel, as well as all repair work that is not considered routine maintenance, will be billed on a time and material basis at a rate of as set forth below in the 2016 Manpower Fee Schedule. Ship Bottom will be provided with a new rate schedule for additional week annually. In the event that no schedule is available the previous schedule will remain in effect until replaced.

	<u>Hourly Rate</u>	<u>Over Time Rate</u>
<b><u>Supervisory:</u></b>		
Marcel Michot, Ass. Superintendent	\$65.88	\$98.82
<b><u>Operators</u></b>		
Daniel Fried, Licensed Operator	\$46.48	\$69.71
John Fudalik, Licensed Operator (thru 6/1/16)	\$48.71	\$73.06
George Buck, Licensed Operator	\$39.10	\$58.65
James Henshaw, (as of June 2, 2016)	\$35.16	\$52.74
Timothy Crush	\$35.64	\$53.46
Brad King	\$37.85	\$56.78
<b><u>Meter Men</u></b>		
Jeffrey Tedesco, Meter Spec.	\$34.45	\$51.68
John Willey, Meter Spec.	\$35.09	\$52.64
<b><u>Mark-Out</u></b>		
Marc Allen	\$44.84	\$29.89
Richard Conklin	\$28.45	\$42.68
<b><u>Backhoe Operator</u></b>		
Anthony Cahill	\$34.56	\$51.84
<b><u>Laborers</u></b>		
James Obrien	\$24.97	\$37.46
Christopher Lawton	\$27.87	\$41.81

It is understood between the parties that all equipment and the disposal of the Stafford Township Water Department will be available to address any and all water and sewer issues that should arise at the Borough of Ship bottom facilities at no additional cost. For the purpose of this agreement, time and material purchased

for the same purpose. The Borough of Ship Bottom shall be responsible for any additional insurance coverage required for Borough of Ship Bottom as the result of this agreement.

**SECOND**, the 2016 annual cost for this service shall be \$100,233.60 which amount shall be subject to an increase of 3.5% as of January 1, 2017 of each successive year of the contract.

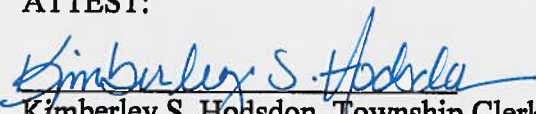
**THIRD**, each of the terms of the attached Proposal dated May 10, 2016 shall be and are incorporated herein and made a part of this Shared Services Agreement.

**FOURTH**, the term of this agreement shall be for a period of 5 years beginning January 1, 2016 and ending December 31, 2021.

**FIFTH**, the Borough of Ship Bottom and/or the Township of Stafford may terminate the use of the Township of Stafford's services with one hundred eighty (180) days written notice without cause and without further obligation to the Township of Stafford except for payment due for services prior to date of such termination.

**IN WITNESS WHEREOF**, the parties hereto have set their hands and affixed their seals the day and year first above written.

ATTEST:

  
Kimberley S. Hodsdon, Township Clerk

TOWNSHIP OF STAFFORD

\_\_\_\_\_  
John R. Spodofora, Mayor

BOROUGH OF SHIP BOTTOM

\_\_\_\_\_  
Kathleen Wells, Borough Clerk

\_\_\_\_\_  
William Huelsenbeck, Mayor

**RESOLUTION AFFIRMATION NO. 169-16**

Recorded Vote:	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Fessler			✓			
Jeffries						✓
Marchal	✓		✓			
McKenna		✓	✓			
Smith			✓			
Taylor			✓			
Spodofora			✓			

**Distribution:**

- Administration \_\_\_\_\_
- Animal Control \_\_\_\_\_
- CFO \_\_\_\_\_
- Construction/Code \_\_\_\_\_
- Court \_\_\_\_\_
- DPW \_\_\_\_\_
- Fire Dept. \_\_\_\_\_
- I.T. \_\_\_\_\_
- Planning / Zoning \_\_\_\_\_
- Police \_\_\_\_\_
- Purchasing \_\_\_\_\_
- Recreation \_\_\_\_\_
- Tax Assessor \_\_\_\_\_
- Tax Collector \_\_\_\_\_
- W/S Utility \_\_\_\_\_

Other/outside agencies Twp. of Ship Bottom  
 (list) \_\_\_\_\_

7/19/16  
 Date of Adoption

Kimberley S. Hodsdon, RMC  
 Municipal Clerk