

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Borough of Bloomingdale COUNTY: Passaic

RECIPIENT: Township of West Milford COUNTY: Passaic

BRIEF DESCRIPTION OF SERVICE:

Registrar services.

EFFECTIVE DATE: 1/1/2014

EXPIRATION DATE: 12/31/2014

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at P O Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 039 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE BOROUGH OF BLOOMINGDALE FOR REGISTRAR SERVICES

WHEREAS, the Township of West Milford has had an interlocal agreement with the Borough of Bloomingdale for Registrar services since 2009; and

WHEREAS, the Township of West Milford desires to continue with this agreement until such time as an internal review of the Health Department's needs can be conducted; and

WHEREAS, said agreement outlines the terms and conditions of the services to be provided; and

WHEREAS, the Chief Financial Officer certifies that funds are available for this purpose said funds to be encumbered from account # 4-01-27-331-200.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of West Milford, County of Passaic and State of New Jersey that the Mayor and Township Clerk be and are hereby authorized to execute an inter-local agreement with the Borough of Bloomingdale for Registrar of Vital Statistics services for the 2014 calendar year in an amount not to exceed \$17,900.00, said agreement to be available for public inspection in the office of the Township Clerk.

This Resolution shall take effect immediately.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.


Antonette Battaglia, Township Clerk



SHARED SERVICES AGREEMENT

This **SHARED SERVICES AGREEMENT** ("Agreement") is entered into this 4th day of January, 2014 by and between:

Township of West Milford ("West Milford" or "Township")

AND

Borough of Bloomingdale ("Bloomingdale" or "Borough")

RECITALS

WHEREAS, Bloomingdale presently has a Vital Statistics Employee who performs certain services for the Borough; and **WHEREAS**, West Milford is in need of hiring an individual to work for the Township in the capacity of recording Vital Statistics; and

WHEREAS, Bloomingdale and West Milford have determined that it would be mutually beneficial to enter into a Shared Services Agreement whereby the Borough's Vital Statistics Employee would perform Vital Statistics services to the Township; and

WHEREAS, the parties to this Shared Services Agreement desire to enter into an agreement effective January 1, 2014 through December 31, 2014 which will allow the Borough's Vital Statistic Employee to share hours with West Milford for a total of 14 hours per week; and

WHEREAS, the Borough's Vital Statistics Employee is prepared to provide the services contemplated by this Shared Services Agreement to West Milford for a period of one year, with any renewal of this Shared Services Agreement to be the subject of review and approval by the Borough, the Township and the Vital Statistics Employee;

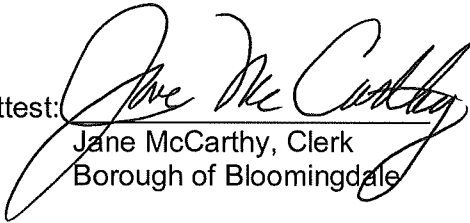
NOW, THEREFORE, in consideration of the promises, mutual covenants, understanding and agreements contained in this Shared Services Agreement and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by all parties, it is agreed by and between the parties as follows:

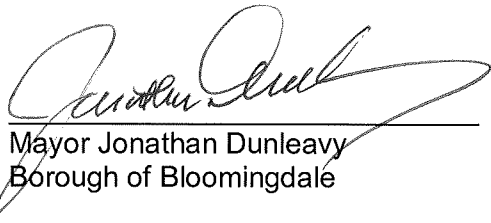
1. Effective January 1, 2014, Borough's Vital Statistics Employee will perform Vital Statistics services for the Township as provided herein.
2. Borough's Vital Statistic Employee shall share hours with West Milford by reporting to West Milford for work for 14 hours per week.

3. Notwithstanding that Borough's Vital Statistics Employee is to report to West Milford and in the event the Borough's Vital Statistics Employee is on vacation or ill there will be no coverage or reverse compensation back to the Township.
4. Borough shall continue to provide all compensation and health benefits to the Borough's Vital Statistics Employee in the same manner said employee currently is receiving such compensation and benefits.
5. Borough shall be paid the total sum of \$17,900.00 for services effective January 1, 2014 till December 31, 2014, representing payment for services rendered by Borough's Vital Statistics Employee, said payment to be made by equal installments on a quarterly basis as follows: March 1, 2014 billing cycle; June 1, 2014 billing cycle, September 1, 2014 billing cycle and the final payment due on December 1, 2014 billing cycle.

IN WITNESS THEREOF, Bloomingdale and West Milford, by and through their duly authorized representatives, have hereunder executed this Shared Services Agreement.

BOROUGH OF BLOOMINGDALE

Attest: 
Jane McCarthy, Clerk
Borough of Bloomingdale

By: 
Mayor Jonathan Dunleavy
Borough of Bloomingdale

TOWNSHIP OF WEST MILFORD

Attest: 
Antoinette Battaglia, Clerk
Township of West Milford

By: 
Mayor Bettina Bieri
Township of West Milford

