

THIS AGREEMENT entered into this ___ day of _____, 2018, by and between

THE BOROUGH OF RINGWOODTOWN OF MORRISTOWN, a Municipal Corporation of the State of New Jersey, with offices located at 60 Margaret King Avenue~~200 South Street~~, Ringwood~~Morristown~~, New Jersey 07456~~(hereinafter "the Town")~~

- and -

THE BOROUGH OF LINCOLN PARK, a municipal corporation of the State of New Jersey, with offices located at 34 Chapel Hill Road~~_____~~, Lincoln Park, New Jersey 07035~~(hereinafter, "the Borough")~~

WITNESSETH:

WHEREAS, the Borough of RingwoodTown (Recipient) and the Borough of Lincoln Park (Provider) are responsible by law for the protection of public health and for the provision of certain health services and wish to provide such services for their residents; and

WHEREAS, pursuant to N.J.S.A. 40A:65-1 et. seq., the *Uniform Shared Services and Consolidation Act* authorizes any local unit to enter into an agreement with any other local unit to provide or receive any service that each local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, the Borough of Ringwood Town and the Borough of Lincoln Park are desirous to contract for the furnishing of public health services of a technical and professional nature.

NOW, THEREFORE, pursuant to the provisions of the *Local Health Services Act, N.J.S.A. 326:3A2-1 et seq.*, this agreement shall be for the purpose of ensuring a public health program certain limited core Public Health Services in accordance with *N.J.A.C. 8:52 Public Health Practice Standards of Performance for Local Boards of Health in New Jersey* and any other applicable administrative rules and/or statutes promulgated by the State of New Jersey in consideration of the premises and of the covenants, terms and conditions hereinafter set forth, it is **AGREED** as follows:

Public Health OfficerNurse Designation: The Borough ~~of Lincoln Park's~~ Public Health ~~OfficerNurse~~ shall be designated as Public Health ~~Officer and Chief Executive Officer for all health services~~Nurse of the ~~Borough of Ringwood Town to carry out a~~ program of public health nursing services as described in "Public Health Practice Standards," N.J.A.C. 8:52, and shall assist the Town in meeting the requirements set forth in these "Practice Standards" more fully enumerated in paragraph under the direction of the Town Health Officer.

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2. Scope of Services for ~~the purpose of the Lincoln Park Health Officer Borough Nurse~~ to provide for the ~~Borough of Ringwood Town~~:

1. The Provider's local health department is designated the statutorily recognized local health agency for the Recipient.

2. The Provider's Health Officer is designated the full-time Health Officer and Chief Executive Officer of the Recipient for all public health services and activities.

3. The Health Officer shall provide technical and professional services to assure the provision of core public health services, along with any elected services, that meet the standards set forth at *Public Health Practice Standards of Performance for Local Boards of Health in New Jersey, N.J.A.C. 8:52*.

4. The Health Officer shall assess public health needs, plan, organize and implement public health activities within the Recipient municipality.

5. The Health Officer, as Chief Executive Officer for all public health services, shall administer the local public health program meeting the standards set forth ~~at in~~ *Public Health Practice Standards of Performance for Local Boards of Health in New Jersey, N.J.A.C. 8:52*, within the Recipient municipality.

6. The Health Officer shall ~~lead~~ the investigation of and public health response to all emergencies, disasters and/or hazardous situations within the Recipient's municipality. ~~LH 9 JUL 12 2~~

7. The Provider and its Health Officer shall respond ~~24/7/365 with a 3 by 3 redundancy/back up (3 staff with 3 means of contact) for all~~ to emergencies, disasters and/or hazardous situations.

8. To fulfill the requirements of core public health activities, along with elected activities, the Provider, through the actions of the Health Officer, may designate qualified and experienced representatives, to assume responsibility for delegated activities as may be required, necessary and/or prudent to carry out and discharge public health duties.

9. The Health Officer may delegate activities to customary personnel, such as nurses, environmental specialists, health educators and any others, as may be required to carry out core activities. Customary personnel that have been delegated activities shall satisfy the requirements set forth ~~at in~~ *Public Health Practice Standards of Performance for Local Boards of Health in New Jersey, N.J.A.C. 8:52*, and *Licensure of Persons for Public Health Positions, N.J.A.C. 8:7*.

10. The Health Officer shall direct all public health personnel and public health service contracts of both the Recipient and the Provider. All present and future employees of the Recipient shall be under the administrative direction of the Health Officer.

11. Statutory control to recruit, retain and/or terminate staff employed by the Recipient shall be vested with the Recipient. The Provider Health Officer shall assure that all staff are appropriately licensed and qualified to perform their assigned duties.

12. The Health Officer shall be accountable to the Recipient's Board of Health with respect to all public health activities pertaining to the Recipient's community.

13. The Health Officer shall advise and assist the Recipient's Board of Health with respect to violations of public health statutes and ordinances and the compliance thereof.

14. The Health Officer shall attend regular and special meetings of the Recipient's Board of Health.

15. The Health Officer shall provide the Recipient and its Board of Health with monthly performance and activity reports.

16. The Health Officer shall provide the Recipient and its Board of Health with an annual report ~~after~~ the close of the calendar year.

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3. Assist all schools, with an emphasis on pre-school facilities, in implementing and enforcing the immunization requirements contained in Chapter 14 of the State Sanitary Code, by providing immunization services and conduct periodic surveys and representative record audits as mandated.
4. Secure prompt reporting of vaccine preventable diseases as required by Chapter 2 of the State Sanitary Code.
5. Utilize Vaccine Information Statement forms and maintain related documentation for individuals receiving state issued vaccines according to state directives and in compliance with federal law.

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c. Tuberculosis Control

1. Ensure that all of the tuberculosis control services or service elements listed listed in the "Revised Strategic Plan for Elimination of Tuberculosis in New Jersey" are available and accessible to all persons living within the jurisdiction of the Town health department.
2. Secure prompt reporting of tuberculosis and transmit reports as required by the State Sanitary Code, and encourage the reporting of suspects.
3. Ensure effective treatment and continuing medical supervision of suspect and diagnosed cases of tuberculosis.
4. Ensure that contacts are identified and recommended to examination, diagnostic conclusion and treatment in accordance with the policy with the State Department of Health and Senior Services.
5. Ensure the provision of preventive therapy in accordance with the current recommendations of the State Department of Health and Senior Services.
6. Ensure reporting of the current status of diagnosed cases of tuberculosis in accordance with the policy of the State Department of Health and Senior Services using forms provided by the state.
7. Provide for the discharge from tuberculosis supervision of patients whose treatment has been completed in accordance with current recommendations by the State Department of Health and Senior Services.
8. Provide for the testing, using currently approved intradermal tuberculin tests, of pupils, teachers, employees, and volunteers in the schools, and for follow up of those in both the public and non public schools as recommended in the current edition of "School Tuberculin Testing in New Jersey," published by the State Department of Health and Senior Services.
9. Analyze data to provide a basis upon which to plan and evaluate an effective program for the prevention and control of tuberculosis.

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~~d. Sexually Transmitted Diseases (STD)~~

- ~~1. Arrange for medical services for persons seeking medical care for sexually transmitted diseases (STD).~~
- ~~2. Secure prompt reporting of any case of STD and forward reports immediately to the State Department of Health and Senior Services, Communicable Disease Field Program, as required by Chapter 2 of the State Sanitary Code.~~
- ~~3. Arrange interview and investigative services to priority STD cases in accordance with the policy established by the State Department of Health and Senior Services.~~
- ~~4. Arrange counseling for patients infected with STD if treated at a public health clinic, to include, but not limited to, disease prevention, sex partner referral, need for follow up testing, and appropriate action to take when symptoms appear.~~
- ~~5. Analyze reported data and provide a basis upon which to plan and evaluate an effective program for the prevention and control of sexually transmitted diseases.~~

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~~e. Human Immunodeficiency Virus (HIV)~~

- ~~1. Utilizing seroprevalence and case reporting data provided by the State Department of Health and Senior Services to identify ways to reach persons at high risk within the community and develop/implement a strategy to disseminate HIV prevention and control to these groups.~~
- ~~2. Maintain supplies of educational materials to meet information requests on the transmission, prevention and control of HIV.~~
- ~~3. Provide or arrange for other suitable local health education resources (for example, Planned Parenthood, Red Cross) to conduct education programs addressing the epidemiology, prevention and control of HIV to civic and community organization and occupationally at risk groups utilizing state-prepared or equivalent curricula.~~
- ~~4. Arrange education addressing the epidemiology, prevention and control of HIV to health department personnel.~~
- ~~5. Refer individuals concerned about their HIV status to counseling and testing sites and other health care providers.~~
- ~~6. Refer HIV infected persons and their families seeking services to appropriate provider agencies such as mental health, drug treatment and other social service agencies.~~

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7. Participate in the planning, development and implementation of a county or regional program to control HIV infection and the progression to AIDS when appropriate.

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f. Maternal and Child Health Activities

1. Provide or promote child health conferences for comprehensive preventive health care of infants, pre-school and school-aged children, with particular emphasis on the medically underserved.
2. Prepare a Child Health Service Report, CH-7, or subsequent form for each session, and submit promptly on a least a monthly basis to the Maternal and Child Health Program in the New Jersey Department of Health and Senior Services.
3. Maintain proper documentation of child health records in accordance with the Vaccine for Children program and the New Jersey Department of Health and Senior Services.
4. Maintain an informational and outreach service to encourage physicians, hospitals and social agencies to refer families to the Child Health Conference, Women, Infants and Children Supplemental Food Program (WIC), and the Town public health department.
5. Provide for information and guidance on physical, emotional, nutritional, and cognitive development of infants and children through child health conferences and home visits when appropriate.
6. Provide information and home visits on lead screening and education to parents of infants and pre-school children through the child health conference.

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g. Improved Pregnancy Outcome

1. Maintain an information and referral system for those requesting family planning, prenatal services or WIC.
2. Maintain a liaison with prenatal clinic services, family planning clinics, WIC, school nurses/educators and others.
3. Provide resources for pregnancy counseling and prenatal services for high risk, medically underserved women in the community.
4. Establish and maintain a community outreach/education program targeting high risk women, including adolescents, to encourage and facilitate early entrance into prenatal care.

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h. Adult Health Services

1. Provide disease prevention activities and screenings, including, but not limited to, cancer, stroke, diabetes, hypertension, osteoporosis and peripheral vascular disease, for populations at risk, according to nationally recognized guidelines.
2. Provide adequate staffing of qualified professionals to provide services in a competent and expeditious manner, while maintaining privacy practices.
3. Establish a coordinated plan for counseling, referral and follow up of participants with both positive and negative findings.
4. Submit annual reports to the New Jersey Department of Health and Senior Services on the scope of services provided and demographics of the participants.
5. Serve as a community resource to disseminate information on different types of screenings available to the public.
6. Provide education on a variety of topics affecting older adults, including but not limited to, medication management, exercise and nutrition.
7. Provide annual influenza vaccinations, and other vaccines as available, to participants that meet recognized criteria in accordance with the Immunization Action Coalition (IAC) and the Centers for Disease Control and Prevention (CDC), in locations that are accessible and convenient.

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Other Activities

1. Provide services to assess, plan, implement and evaluate public health nursing services in alignment with community needs.
2. Develop and maintain written objectives, policies and procedures, in cooperation with the health officer, on public health nursing activities.
3. Coordinate and provide orientation and in-service to nursing staff at clinics and screenings.
4. Participate in bioterrorism and emergency preparedness activities at the discretion of the health officer.
5. Prepare and submit annual reports of services rendered which included pertinent statistics and descriptive narrative of activities.

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Cost of Services: Both parties understand that they have reached a negotiated contract price at the ~~annual~~ annual rate of ~~Twenty Sixty Five~~ Thousand Dollars (\$2605,000,000.00), which shall be prorated for the year 2010. ~~There shall be an annual increase to the contract amount based upon the percentage increase in the CPI-U, New York-Newark-Jersey City over the previous 12 months.~~

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Borough employee shall provide a minimum of 9 hours per week of service to the Town not to exceed 12 hours per week as outlined in this Agreement.

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4. ~~Payment:~~ The Town shall pay Borough for services provided as follows:

The Borough of Lincoln Park shall submit ~~quarterly~~ ~~a monthly~~ ~~invoices~~ ~~voucher~~ to the Borough of Ringwood. ~~Town evidencing the total hours of work performed and the applicable sum for such services rendered.~~

~~17.5. Liability, Workers Compensation Insurance and and Automobile Insurance:~~

~~The Borough of Lincoln Park Health Officer~~ ~~Borough employee~~ will be covered by ~~Borough~~ ~~a liability and~~ workers compensation insurance policy paid for by ~~the~~ Borough of Lincoln Park, even when performing services in ~~Town~~ ~~the Borough of Ringwood~~ pursuant to the terms of this Agreement. ~~The~~ Borough of Lincoln Park will be responsible for the provision of automobile insurance for its Public Health ~~Officer~~ ~~Nurse~~, which insurance shall provide coverage whenever the Health ~~Officer~~ ~~Nurse~~ is providing services to the ~~Borough of Ringwood~~ ~~Town~~ pursuant to the provisions of this Agreement. Further, the Borough of Lincoln Park shall act as the primary employer for the Public Health ~~Officer~~ ~~Nurse~~.

~~18.6. Duration of Agreement:~~ The Shared Service shall formally commence ~~immediately on April 5, 2010~~ upon the adoption of the appropriate resolution of each municipality ~~and the execution of this agreement and~~ shall continue ~~for a period of two years~~ until December 31, 2010~~2~~.

~~6. The terms of this Agreement shall be automatically extended for successive two (2) year periods unless renegotiated or terminated by either party.~~

~~7. Termination:~~ In accordance with the provisions set forth at N.J.S.A. 26:3A2-12, either party may terminate this Agreement by participation of not less than two (2) years, by providing ~~six (6) months~~ ~~ninety (90) days~~ advance written notification declaring its intention to withdraw by certified copy setting forth the date of withdrawal. Such notification shall be via first class United States Postal Service certified and return receipt mail.

~~Notwithstanding anything contained herein, the parties shall have the right to terminate this Agreement and service hereunder upon three (3) month's written notice~~

~~8.7. Effective Date:~~ This Agreement shall take effect upon adoption of appropriate resolutions by the parties and execution of the agreement by both parties.

~~9. Copy:~~

~~1. A copy of this signed Agreement shall be submitted to the New Jersey Department of Health, Office of Local Public Health, P.O. Box 360, Trenton, NJ 08625-0360.~~

~~2. Pursuant to the provisions set forth at N.J.S.A. 40A:65-4(b) a copy of this fully executed Agreement shall be filed by the local authorities with the New Jersey Department of Community Affairs, Division of Local Government Services, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803.~~

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