

SEP - 5 2018

DIVISION OF LOCAL GOVERNMENT SERVICES  
SHARED SERVICES AGREEMENT  
COVER SHEET

PROVIDER: Township of Millstone

COUNTY: Monmouth

RECIPIENT: Board of Education

COUNTY: Monmouth

BRIEF DESCRIPTION OF SERVICE:

Interlocal Service Agreement for uploading the Board of Education meetings to the Township's website.

EFFECTIVE DATE: July 1, 2018

EXPIRATION DATE: June 30, 2019

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**INTERLOCAL SERVICES AGREEMENT BETWEEN MILLSTONE  
TOWNSHIP BOARD OF EDUCATION AND TOWNSHIP OF MILLSTONE  
REGARDING UPLOADING BOE MEETINGS TO THE TOWNSHIP WEBSITE**

This Agreement entered into this 1st day of July 2018 between

The Township of Millstone, a municipality of the State of New Jersey, with offices located at 470 Stagecoach Road, Millstone Township, New Jersey 08510.

Hereinafter referred to as "Township."

And

Millstone Township Board of Education , a school district of the State of New Jersey, with offices located at 5 Dawson Ct, Millstone Township, New Jersey, 08535

Hereinafter referred to as "Board";

WHEREAS, Board has a need for their meetings to be uploaded and converted to the Township's website to provide the residents access to view the BOE meetings via a computer; and

WHEREAS, Township wishes to assist and cooperate with Board in the provision of uploading and converting to the Township's website;

NOW, THEREFORE, in consideration of the terms and conditions of this Interlocal Services Agreement entered into by the parties pursuant to N.J.S.A. 40:8-1, *et seq.*, it is understood and agreed upon as follows:

The Township will upload and convert the videos for the Board of Education to the Township's website for a fee of up to \$35.00 per upload.

GENERAL CONDITIONS

This Interlocal Services Agreement may be terminated by Board or by Township on the provision of 60 days' written notice of one party to the other.

TERM

1. This agreement shall run from the date that it is effected by the adoption of a resolution by Board and Township and shall continue through the date of June 30, 2019, unless it is terminated as otherwise set forth in this agreement.

WHEREFORE, the officials of the Township of Millstone and the Millstone Township School District have signed and sealed this agreement as duly authorized by action of the Township and by the Board of Education of the Township of Millstone.


Attest:

By: 

Maria Dellasala, Municipal Clerk


Dated: 6/20/18

Township of Millstone



Gary Dorfman, Mayor

Attest:

By: 

Bernard Biesiada, Board Secretary

Dated:

Board of Education of the Attest:

Township of Millstone



, President

**RESOLUTION NO.: 18-133  
MEETING DATE: 06-20-18**

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN  
MILLSTONE TOWNSHIP AND MILLSTONE TOWNSHIP BOARD OF EDUCATION  
FOR UPLOADING BOE MEETING TO TOWNSHIP WEBSITE**

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C/Kinsey offered the following Resolution and moved its adoption which was second by C/Kuczinski.

**WHEREAS**, the Millstone Township Board of Education has the need for their meetings be uploaded and converted to the Township's website to provide the resident access to view the Board of Education meetings via a computer; and

**WHEREAS**, Millstone Township wishes to assist and cooperate with the Board of Education to meet this need; and

**WHEREAS**, Millstone Township and the Millstone Township Board of Education have agreed to enter into a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1 et. seq.; and

**WHEREAS**, the form of Agreement to be entered into is on file in the Township Clerk's office and may be inspected by members of the public during regular business hours.


**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone that the Mayor and Municipal Clerk are hereby authorized to execute a Shared Services Agreement for video uploading of Board of Education meetings at a cost up to \$35.00 each from July 1, 2018 through June 30, 2019.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Municipal Clerk to be a true copy be forwarded to the Millstone Township Board of Education, Annette Murphy, Millstone Township Chief Financial Officer and to the New Jersey Department of Community Affairs, Division of Local Government Services.

**ROLL CALL:**

**AYES:** C/Grbelja, C/Kinsey, C/Kuczinski  
**NAYS:** None  
**ABSENT:** None  
**ABSTAIN:** C/Masci, M/Dorfman

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of June 20, 2018.

  
\_\_\_\_\_  
Maria Dellasala, RMC  
Municipal Clerk

Millstone Township Public Schools  
Millstone Township, New Jersey

A meeting of the Millstone Township Board of Education was held on Monday, July 23, 2018 at 7:00 p.m. in the Millstone Middle 5 Dawson Court, Millstone Township, NJ. Notice of the meeting had been made in compliance with PL. 1975, CH. 231 the Open Public Meetings Act, to the Asbury Park Press, Trenton Times, and Township Clerk and posted at each school.

I. CALL TO ORDER

The meeting was called to order at 7:11 p.m. by David DePinho, President.

- A. Sunshine Law Statement – Presiding Officer's Statement  
In compliance with the Open Public Meetings Law of New Jersey, P.L. 1975, CH. 231, adequate notice of this meeting was provided on May 7, 2018, by sending notification to the:

1. Asbury Park Press
2. Trenton Times
3. Posting at each district school
4. Township Clerk

- B. Pledge of Allegiance

- C. Roll Call

**Present:**

Sal Casale  
Melissa Riviello  
David DePinho  
Kevin McGovern  
John Sico, Jr.  
Cynthia Bailey  
Pete Bonafide  
Billy Hanson

**Absent:**

Amy Jacobson

Also Present:

Dr. Christopher Huss, Superintendent  
Mr. Bernard Biesiada, Business Administrator/Board Secretary

10. That the Board ratify the shared services contract with the Township of Millstone regarding uploading the Board of Education meetings to the Township website for the 2018-2019 school year.

11. That the Board accept the May 2018 cafeteria financial report as follows:

<b>MAY</b>	<b>Income</b>	<b>Expenses</b>	<b>Net Income/Loss</b>
Month	\$ 56,597.95	\$ 55,913.72	\$ 684.22
Year to Date	\$ 397,746.07	\$382,391.41	\$ 15,354.66

12. That the Board accept the June 2018 cafeteria financial report as follows:

<b>JUNE</b>	<b>Income</b>	<b>Expenses</b>	<b>Net Income/Loss</b>
Month	\$ 33,145.52	\$ 28,527.89	\$ 4,617.63
Year to Date	\$ 430,891.59	\$ 410,919.30	\$ 19,972.28

13. That the Board approve the attached tuition contract for student #31096 for the 2018-2019 school year.

14. That the Board ratify the attached tuition contract with CPC Behavioral Healthcare, Inc. - High Point School for the 2018-2019 school year.

15. That the Board ratify the attached shared services agreement with the New Hanover Board of Education for maintenance and HVAC services for the 2018-2019 school year.

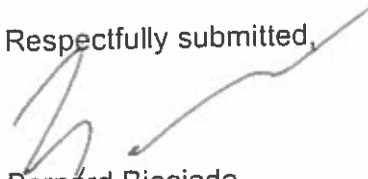
XIII. NOTEWORTHY DATES:

August 27, 2018	BOE Mtg.
September 6, 2018	First Day of School for Students
September 10, 2018	BOE Mtg.
September 10, 2018	Schools Closed, Rosh Hashanah
September 12, 2018	Middle School BTSN, early dismissal MS only
September 19, 2018	Schools Closed, Yom Kippur
September 20, 2018	Primary School BTSN, early dismissal PS only
September 24, 2018	BOE Mtg.
September 27, 2018	Elementary School BTSN, early dismissal ES only

XIV. ADJOURNMENT

At 9:46 p.m., Mrs. Riviello moved to adjourn the meeting. The motion was seconded by Mr. Casale and approved by unanimous voice vote of those remaining. Motion carried and the meeting was adjourned.

Respectfully submitted,



Bernard Biesiada  
Business Administrator/Board Secretary

I, Bernard Biesiada, Secretary of the Millstone Township School District, do hereby certify that the above, is a true and correct copy of the resolution duly adopted at the Millstone Township Board of Education meeting held July 23, 2018.



Bernard Biesiada  
Business Administrator/Board Secretary