

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Board of Education COUNTY: Cumberland

RECIPIENT: City of Millville COUNTY: Cumblernad

BRIEF DESCRIPTION OF SERVICE:

Resolution authorizing First Amendment to Shared Services Agreement with the Millville Board of Education for the funding and support of Information Technology Services approved by Resolution No. R77-2016 on February 16, 2016 extending said Shared Services Agreement for a 6 month term ending June 30, 2017 in the amount of
\$19,000.00

EFFECTIVE DATE: January 1, 2017

EXPIRATION DATE: June 30, 2017

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT \$19,000.00

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

CITY OF MILLVILLE

COMMISSIONERS

MICHAEL SANTIAGO, MAYOR
Director of Public Safety
LYNNE PORRECA COMPARI
Director of Revenue & Finance
DAVID W. ENNIS
Director of Public Works
JOSEPH SOOY
Director of Parks and Public
Property
WILLIAM DAVIS
Director of Public Affairs



"A MAIN STREET NEW JERSEY COMMUNITY"

12 SOUTH HIGH STREET
P.O. BOX 609
MILLVILLE, NEW JERSEY 08332

TELEPHONE: (856) 825-7000
FAX: (856) 825-3686
www.millvillenj.gov

OFFICERS

REGINA BURKE
Administrator
JEANNE HITCHNER
City Clerk
MARCELLA SHEPARD
Chief Financial Officer
SHERRI J. BALL
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

March 22, 2017

Millville Board of Education
Dr. David N. Gentile, Superintendent
110 N. Third Street
Millville NJ 08332

Dear Dr. Gentile:

Attached please find two (2) duly executed Interlocal Services Agreements and one (1) certified copy Resolution No. 120-2017, which was approved by the Board of Commissioners at a meeting held on March 21, 2017 described as follows:

Resolution No. 120-2017

Resolution authorizing First Amendment to Shared Services Agreement with the Millville Board of Education for the funding and support of Information Technology Services approved by Resolution No. R77-2016 on February 16, 2016 extending said Shared Services Agreement for a 6 month term ending June 30, 2017 in the amount of \$19,000.00.

Upon acquisition of the appropriate signatures, please forward one duly executed Agreement to the City Clerk's Office at your earliest convenience.

I thank you for your time and cooperation.

Very truly yours,

Jeanne M. Hitchner, RMC
Municipal Clerk

JMH/lrb
Enclosure
c: Marcella Shepard, CFO
Dan Wright, MBOE
Lisa Santiago, President
egg@dca.state.nj.us

**CITY OF MILLVILLE
COUNTY OF CUMBERLAND
STATE OF NEW JERSEY**

RESOLUTION NO. 120-2017

**RESOLUTION AUTHORIZING
SHARED SERVICES AGREEMENT**

WHEREAS, the Board of Commissioners of the City of Millville and the Millville Board of Education desire to enter into a contract for the funding and support of Information Technology Services for a six month term expiring on June 30, 2017; and

WHEREAS, the Board of Education will provide general support and server hosting to the City and the City will pay \$10,000.00 for general support and \$9,000.00 for server hosting for a total sum of \$19,000.00; and

WHEREAS, the Board of Commissioners finds this arrangement to be in the best interest of the City;

WHEREAS, the Chief Financial Officer has issued a Certificate for the availability of fund.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE, as follows:

1. The City of Millville and Millville Board of Education Information Technology Shared Services Agreement is hereby approved.
2. The Mayor and City Clerk are hereby authorized to execute the agreement.

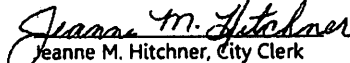
Moved By: Sooy

Seconded By: Porreca Compari

VOTING	In Favor	Against	Abstain	Absent
Michael Santiago	X			
Lynne Porreca Compari	X			
David W. Ennis	X			
Joseph Sooy	X			
William Davis	X			

CERTIFICATION

I certify that the foregoing is a true copy of a Resolution adopted by the Board of Commissioners, of the City of Millville in the County of Cumberland, at a meeting thereof held on March 21, 2017.


Jeanne M. Hitchner, City Clerk

**City of Millville and Millville Board of Education
Information Technology
Shared Services Agreement**

Article 1. Purpose

The City of Millville and the Millville Board of Education desire to enter a contract for the funding and support of Information Technology services for the term beginning January 1, 2017 and ending June 30, 2017.

Article 2. Nature of Services

- (a) The City of Millville and the Millville Board of Education will jointly share technology services that will include the routine break and fix type work orders thru the Service Desk. The cost is based on an estimate of the time required to provide the services to the City of Millville.
- (b) The Information Technology Service Desk will receive requests for service and dispatch the appropriate resources.
- (c) The Millville Board of Education will provide server hosting in the Millville Board of Education Data Center for all current City of Millville servers except any server belonging to Police Operations. The Millville Board of Education will provide regular backup services to the City of Millville Servers hosted in the Millville Board of Education Data Center.
- (d) The City of Millville and the Millville Board of Education will share the cost of all commonly used licenses, maintenance agreements, services, training and other miscellaneous items on a pro-rata basis determined by the licensing factor. The licensing factor is commonly the number of user accounts, computer accounts or some combination of the two. The City of Millville will maintain its own Microsoft licenses given the fact that Microsoft distinguishes between Government and Education Licensing. The Millville Board of Education has an existing School District Licensing Agreement with Microsoft.

Article 3. Consideration and Duration

The City of Millville agrees to pay the Millville Board of Education the sum of \$10,000 for General Support and \$9,000 for Server Hosting for a total sum of \$19,000. This agreement shall be for the term beginning January 1, 2017 and ending on June 30, 2017. The City of Millville and the Millville Board of Education desire to deliver information Technology Services in an economical, efficient and effective manner that will provide value to the operating departments of each partner and ultimately to the citizens and students of the City of Millville and the Millville Board of Education, respectively.

City of Millville: Michael C. Lago Date: 3/21/2017
Mayor

Attest: Jeanne Hitchner

Millville Board of Education: _____ Date: _____
President

Attest: _____

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Information Technology
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City of Millville: Michael Lenting Date: 3/21/2017
Mayor

Attest: Jeannette Hitchner

Millville Board of Education: _____ Date: _____
President

Attest: _____

Mercado, Wendy

From: Mercado, Wendy
Sent: Thursday, March 23, 2017 9:17 AM
To: Shepard, Marcella; Wright, Daniel; SANTIAGO GONZALEZ, YENSLIAN; Santiago, Lisa - Millville Board Member; 'egg@dca.state.nj.us'
Cc: Burns, Laura; Hitchner, Jeanne
Subject: Emailing: CM 3-21-17 Res No 120-2017
Attachments: CM 3-21-17 Res No 120-2017.PDF

Attached please find support documentation regarding the Commission Meeting of March 21, 2017 forwarded for your information, files and/or further action.

Wendy Mercado
City of Millville
City Clerk's Office
12 South High Street
Millville, NJ 08332
Wendy.Mercado@Millville.nj.gov

Your message is ready to be sent with the following file or link attachments:

CM 3-21-17 Res No 120-2017

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.