

DIVISION OF LOCAL GOVERNMENT SERVICES  
SHARED SERVICES AGREEMENT  
COVER SHEET



PROVIDER: TOWNSHIP OF WOODBRIDGE COUNTY: Middlesex

RECIPIENT: TOWNSHIP OF EAST BRUNSWICK COUNTY: Middlesex

BRIEF DESCRIPTION OF SERVICE:

Animal Control Services

EFFECTIVE DATE: 5/1/17

EXPIRATION DATE: 4/30/19

ESTIMATED COST SAVINGS  
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT \_\_\_\_\_

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF WOODBRIDGE  
AND THE TOWNSHIP OF EAST BRUNSWICK**

**THIS AGREEMENT**, made this 3rd day of April, 2017, between the **TOWNSHIP OF WOODBRIDGE**, a municipal corporation of the State of New Jersey located at 1 Main Street, Woodbridge, New Jersey 07095 (the "**TOWNSHIP OF WOODBRIDGE**") and the **TOWNSHIP OF EAST BRUNSWICK** located at 1 Jean Walling Civic Center Drive, East Brunswick, NJ 08816 (the "**TOWNSHIP OF EAST BRUNSWICK** ").

**WHEREAS**, the Township of Woodbridge maintains the Woodbridge Animal Shelter (the "Shelter") for the housing and care of domesticated animals that are lost and abandoned; and

**WHEREAS**, the Township of East Brunswick is desirous of obtaining kennel services for the boarding and caring of lost and abandoned domesticated animals found within their borders; and

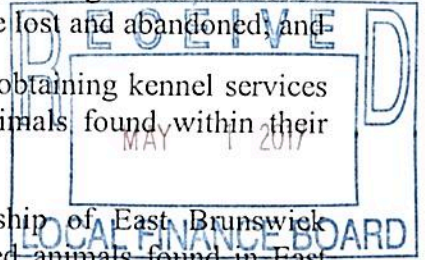
**WHEREAS**, the Township of Woodbridge and the Township of East Brunswick understand and agree that the boarding and kenneling of domesticated animals found in East Brunswick is of significant importance to the protection of the residents of East Brunswick; and

**WHEREAS**, both the Township of Woodbridge and the Township of East Brunswick are desirous of entering into an agreement under the parameters of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., in which boarding and kenneling services for lost and abandoned domesticated animals found within the Township of East Brunswick will be provided by the Township of Woodbridge at the Shelter;

**NOW, THEREFORE**, in consideration of the mutual and joint obligations set forth herein, the Township of Woodbridge and the Township of East Brunswick do hereby agree as follows:

1. The Township of Woodbridge, through the Department of Health and Human Services, hereby agrees to provide boarding and kenneling services for lost and abandoned domesticated animals (dogs and cats) found within the Township of East Brunswick for the term of two (2) years. Boarding and kenneling shall be limited to healthy and uninjured domesticated animals (dogs and cats) only. The Shelter will only accept animals submitted by authorized persons of the Township of East Brunswick. The Township of East Brunswick shall provide the transportation of the domesticated animals to the Shelter. The Township of East Brunswick shall bring domesticated animals to the Shelter during times specified by the Shelter. On holidays, evenings and weekends the East Brunswick ACO must notify Woodbridge Police dispatch to coordinate with On-call ACO for drop-off. The East Brunswick ACO will immediately notify the Shelter Manager and set up the kennel for each animal with food, water and label the Shelter cage cards completely at the time the animal is brought to the Shelter.

2. In exchange for the boarding and kenneling services for a term of two (2) years, the Township of East Brunswick shall pay the Township of Woodbridge the amount of \$175 per animal brought to the Shelter regardless of the length of time the animal remains in the Shelter.



The fee amount shall be paid monthly to the Woodbridge Department of Health and Human Services. The first payment for services is due 30 days after the monthly invoice is submitted. The Agreement shall become effective May 1, 2017 and continue until April 30, 2019, on which date the Agreement ends.

3. The Township of Woodbridge will charge \$175.00 per animal for each animal that the Township of East Brunswick submits to the Shelter for kennel services within the Agreement period. The fee includes all the related care of the animals brought to shelter (i.e. veterinary care, vaccines). The Township of Woodbridge may provide other services as space permits and when requested for the following fees: 10 day quarantine of animals - \$100; Court cases, evictions, cruelty cases, etc. - \$25.00 per day per animal.

4. The Township of Woodbridge and the Township of East Brunswick recognize and agree that there shall be no surrenders directly to the Shelter from residents of East Brunswick or any of their contract towns. Additionally, there shall be no trap rentals/lending to residents of East Brunswick or their contract towns for the purpose of bringing trapped animals to the Shelter.

5. Animals brought to the Shelter must be in good health. The East Brunswick ACO shall bring sick or injured animals to a veterinarian of their choice and East Brunswick shall be responsible for the cost of care associated with sick or injured animals from their jurisdiction.

6. All fees collected by the Township of Woodbridge from adoptions or related activities resulting from the kenneling of any and all domesticated animals received from the Township of East Brunswick under this Agreement shall be retained by the Township of Woodbridge.

7. The Township of East Brunswick shall at all times hereafter indemnify and hold the Township of Woodbridge harmless from and against any and all losses, claims, damages, suits for damage for property and injury to and/or death to persons caused or resulting from the actions or inactions of the Township of Woodbridge in regard to any of its obligations agreed to herein.

8. As provided for in N.J.S.A. 40:8A-4, this Agreement shall take effect upon the adoption of an approving resolution by the Township of Woodbridge and an approving resolution by the Township of East Brunswick. Upon proper execution and attestation of this agreement, the proper officials of each of the parties are hereby authorized and directed to make and perform any and all acts necessary to carry out the purposes of this agreement.

9. This Agreement is the entire agreement between the parties, and no alterations, changes or additions hereto shall be made except in writing and approved by both parties. The Township of Woodbridge or the Township of East Brunswick can cancel this agreement for any reason upon sixty (60) days written notice to the other party.

IN WITNESS WHEREOF, the Township of Woodbridge and the Township of East Brunswick shall cause this Agreement to be executed by their proper corporate officials and their proper corporate seals affixed this day and year above written.

ATTEST:


TOWNSHIP OF WOODBRIDGE


  
\_\_\_\_\_  
JOHN M. MITCH  
MUNICIPAL CLERK

By:   
\_\_\_\_\_  
JOHN E. McCORMAC, MAYOR

ATTEST:

TOWNSHIP OF EAST BRUNSWICK

  
\_\_\_\_\_  
Nermette Perry  
Township Clerk 4/6/17

By:   
\_\_\_\_\_  
Brad Cohen, MAYOR

  
James P. Nolan, Jr.  
Law Director