

**DIVISION OF LOCAL GOVERNMENT SERVICES**  
**SHARED SERVICES AGREEMENT**  
**COVER SHEET**

PROVIDER: Township of Pennsville Animal Pound COUNTY: SALEM

RECIPIENT: MANNINGTON TOWNSHIP COUNTY: SALEM

BRIEF DESCRIPTION OF SERVICE:

ANIMAL RECEIVING SERVICES
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EFFECTIVE DATE: 1/1/2018

EXPIRATION DATE: 12/31/2018

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**CONTRACT**

**TOWNSHIP OF PENNSVILLE/TOWNSHIP OF MANNINGTON  
FOR ANIMAL RECEIVING SERVICES**

**THIS AGREEMENT** made and entered into on this      day of      2018 by and between the Township of Pennsville and the Township of Mannington, corporate/body politics of the State of New Jersey.

The parties hereto agree as follows:

**1. ANIMAL POUND:**

The Township of Pennsville shall provide an animal pound for the receiving, confining, housing and/or distributing of dogs/cats seized pursuant to law.

**2. STANDARDS GOVERNING PENNSVILLE'S ANIMAL POUND:**

The Township of Pennsville shall comply with all rules and regulations set forth in state statutes, the New Jersey Administrative Code, and the New Jersey and Salem County Departments of Health.

**3. LOCATION OF POUND:**

The Township of Pennsville animal pound is located at 94 Industrial Park Road, Township of Pennsville, County of Salem, New Jersey.

**4. SERVICES OFFERED:**

In addition to supplying the shelter facility, the Township of Pennsville agrees to:

a. Hold all animals (hereinafter dogs and cats) for seven days as provided for by New Jersey law.

b. Provide a minimum of two hours per day, six days per week, during which animals may be reclaimed by owners or by appointment. In furtherance of this provision, the Township of Pennsville shall provide and list an animal pound phone number which shall be serviced either by answering machine and/or the Pennsville Township's Animal Control Officer or his representative. Citizens may make inquiries with regard to animals by calling that number and speaking to the Animal Control Officer or his representative.

c. Receive from Mannington Township designated certified Animal Control Officer and impound all dogs and cats running at large on the streets of the Township of Mannington (hereinafter referred to as Mannington). The Mannington Animal Control Officer shall be responsible for notifying

the owners of dogs and cats which carry identification by telephone or certified mail that their animal has been removed to the Township of Pennsville animal pound and that a pickup fee will be charged to the owner of the pet when the animal is reclaimed, along with a daily service charge for boarding and feeding. The fees and charges are set forth in Township of Pennsville Revised Ordinance, Chapter 5, Section 5.4-1, a copy of which ordinance is available at the office of the Clerk of the Township of Pennsville.

d. Provide all animals with humane treatment in conformity with state law. All required records will be kept and be available for inspection by authorized municipal officials.

e. Only allow redemption of animals by their owners when a current license is displayed.

f. Veterinary care if required for sick or injured animals shall be responsibility of Mannington. More specifically, Pennsville animal pound will not accept injured or sick animals. In the event an animal becomes injured or sick while in the care of the Pennsville animal pound, the animal will be taken to a veterinarian and appropriate care rendered. The bill for such services shall be transmitted to Mannington, and the Township of Pennsville shall be reimbursed for such amount within thirty days. (It is the responsibility of Mannington to amend its animal control ordinance to provide for reimbursement by animal owners in the event such veterinary care becomes necessary).

g. Receive, confine or euthanize any dog or cat exhibiting characteristics of rabies unless Mannington's certified Animal Control Officer is directed by the County Department of Health to transport the animal to a veterinarian for beheading to prepare for the testing for such disease. Any such animal brought to the pound shall be quarantined for ten days. Should an owner request the right to quarantine their own animal, they shall have the right unless a Court order prevails.

h. In the event an animal delivered to the Pennsville animal pound is not claimed within the period of time as provided for by state law, the Township of Pennsville certified Animal Control Officer shall either place the animal up for adoption or euthanize the animal as he in his sole discretion shall deem appropriate.

#### 5. COST TO MANNINGTON:

The yearly fee for the services as set forth hereinabove shall be \$400 per month, payable on the first day of each month for the term of the contract.

#### 6. METHOD OF PAYMENT:


Mannington shall pay the amount as set forth in Paragraph 5 on the first day of each and every month during the term of this agreement. In addition, payment by owners of animals shall be in accordance with Paragraph 4 c. above.

#### 7. TERM OF THIS AGREEMENT:


This contract shall be for a term of one year effective January 1, 2018 and ending on December 31, 2018.

If either party desires to terminate this agreement, a thirty-day prior notice is required.

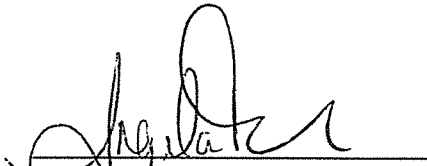
ATTEST:

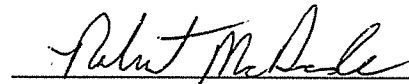
  
\_\_\_\_\_  
Esther A. Mitchell, Clerk

TOWNSHIP OF MANNINGTON

  
\_\_\_\_\_  
Donald C. Asay, Mayor

ATTEST:

  
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Angela N. Foote, Clerk

  
\_\_\_\_\_  
Robert E. McDade, Mayor

**Township of Pennsville  
Resolution No. 81-2018**

Title: A Resolution of the Mayor and Members of the Township Committee of the Township of Pennsville Authorizing the Township's Mayor to Enter into an Interlocal Services Agreement with the Townships of Lower Alloways Creek, Mannington and Quinton for Animal Pound Services

WHEREAS, the Mayor and members of the Township Committee of the Township of Pennsville (hereinafter referred to as Committee) has been entering into Interlocal services agreements with the Townships of Lower Alloways Creek, Mannington and Quinton for animal pound services since 2008; and

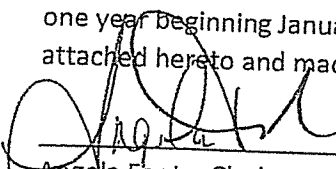
WHEREAS, the Committee has determined that the services provided to other municipalities have been beneficial to this Township monetarily as well as benefiting the other communities involved; and

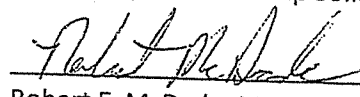
WHEREAS, NJS 40A:65-1, et seq, the Interlocal Services Act, authorizes a municipality to contract with another municipality for provision of any service which the municipality itself could provide directly and provides a mechanism for making such contracts between public entities.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Pennsville that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this resolutions as if the same were more fully set herein at length and the facts and determinations shall have the same binding effect as the paragraph set forth herein below.

2. The Township's Mayor is hereby authorized to enter into agreements for animal pound services with the Township of Lower Alloways Creek, Mannington and Quinton retroactive for one year beginning January 1, 2018 and ending December 31, 2018, the form of which contracts are attached hereto and made a part hereof and has been approved by the Township Solicitor.

  
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 Angela Foote, Clerk  
 Dated: February 15, 2018

  
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 Robert E. McDade, Mayor

Record of Vote

Member	Aye	Nay	N.V.	A.B.	Res.	Sec.
Biebel	X					
Chastain	X				X	X
Cook				X		
McDade	X					
Raine				X		

Xindicates N.V.-Not Voting A.B.-Absent Res.-Resolution Moved Sec.-Resolution Seconded

MANNINGTON TOWNSHIP

RESOLUTION AUTHORIZING A SHARED  
SERVICE AGREEMENT WITH THE TOWNSHIP OF PENNSVILLE  
FOR ANIMAL POUND SERVICES


WHEREAS, The Township of Mannington has need of animal pound services to receive animals seized by Mannington Township's Animal Control Officer, and

WHEREAS, the Township of Pennsville currently operates an animal pound, and


WHEREAS, the Township of Pennsville has proposed a one-year contract by which animal pound services would be provided to Mannington Township for a monthly fee of \$400.00 and other conditions that are acceptable to the Mannington Township Committee, for a term commencing on January 1, 2018, and ending on December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mannington, that it hereby authorizes the Mayor and Clerk to enter into the proposed contract pursuant to N.J.S.A. 40A:65-1, et seq., as a shared service agreement with the Township of Pennsville for animal pound services.

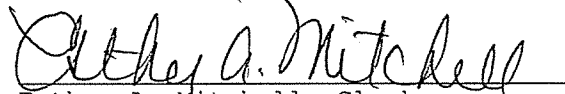
Date: April 5, 2018

  
\_\_\_\_\_  
Donald C. Asay, Mayor

ATTEST:

  
\_\_\_\_\_  
Esther A. Mitchell, Clerk

It is hereby certified that the foregoing is a true copy of a resolution adopted by the Township Committee of the Township of Mannington at a meeting held on the 5<sup>th</sup> day of April 2018.

  
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Esther A. Mitchell, Clerk