

**DIVISION OF LOCAL GOVERNMENT SERVICES**  
**SHARED SERVICES AGREEMENT**  
**COVER SHEET**

PROVIDER: Freehold Township COUNTY: Monmouth

RECIPIENT: Keyport Boro COUNTY: Monmouth

**BRIEF DESCRIPTION OF SERVICE:**

Water & Sewer Utilities

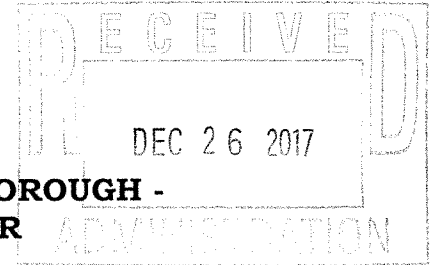
EFFECTIVE DATE: 1/1/2018

EXPIRATION DATE: 12/31/2018

ESTIMATED COST SAVINGS  
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT \_\_\_\_\_

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**SHARED SERVICES AGREEMENT  
BETWEEN FREEHOLD TOWNSHIP & KEYPORT BOROUGH -  
LICENSED OPERATIONAL SERVICES FOR  
KEYPORT WATER-SEWER UTILITIES**



THIS SHARED SERVICES AGREEMENT is effective the 1<sup>st</sup> day of January, 2018 between TOWNSHIP OF FREEHOLD, a municipal corporation of the State of New Jersey and BOROUGH OF KEYPORT, a municipal corporation of the State of New Jersey;

The purpose of this Agreement is for Freehold Township to provide Licensed Operational Services for Keyport Water-Sewer Utilities according to the following:

1. This Agreement shall take effect January 1, 2018 and shall expire December 31, 2018. Either municipality may terminate this Agreement by giving 30 days advanced written notice to the other party.
2. The following Freehold Township staff members with associated New Jersey State Operational Licenses will be available under the supervision of Freehold Township for oversight of the Keyport Borough's Utility:

<u>Freehold Township Utilities Staff</u>	<u>Licenses</u>
Robert J. Koches, Superintendent of Water and Sewer	T-4, C-3 & W-4
James Alexander, Supervisor of Water and Sewer	T-3, C-2 & W-2
Timothy Keune, Supervisor of Water and Sewer	T-2, C-3 & W-3
John Molnar, Supervisor of Water and Sewer	T-2, C-2 & W-2

Freehold Township reserves the right to substitute personnel for each of the positions, provided any replacement personnel hold the same or superior licensing and hold the same position of responsibility with the Township.

3. Freehold Township further offers equipment, owned and operated by the Freehold Township Utilities Department, for use by the Borough of Keyport on a scheduled or as-needed basis or for emergencies. The following equipment is available at the corresponding daily rates:

<u>Freehold Township Equipment</u>	<u>Daily Rate</u>
Sewer jet-vac truck with 2-man crew	\$1,384.00
Closed-circuit television camera truck	\$1,128.00

Freehold Township reserves the right to retire, replace or not to replace any listed equipment.

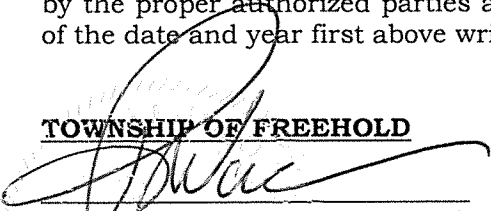
4. The rate for Operational Services using the above-referenced staff will be \$2,351.85 per month (\$28,222.20 per year) and will be billed monthly by the Township.
5. Payment shall be due from Keyport within 30 days of the date of billing.

cc: A. Patino (orig.)  
R. Koches (copy)  
C. Campbell (copy)

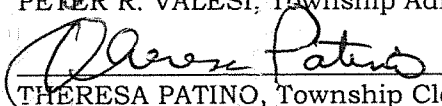
6. During the term of the Agreement and for one year past the expiration of the Agreement, Keyport Borough agrees not to employ any person who is a Freehold Township employee, subcontractor or agent who provides Water-Sewer Utilities services to Keyport Borough in accordance with this Agreement.
  
7. It is agreed that no employer/employee relationship will exist between the Freehold Township employees and Keyport Borough. Freehold Township agrees to maintain all required insurance on its employees, including workers' compensation insurance

IN WITNESS WHEREOF, parties have hereunto caused this instrument to be signed by the proper authorized parties and have caused their proper seals to be affixed hereto as of the date and year first above written.

**TOWNSHIP OF FREEHOLD**



PETER R. VALES, Township Administrator

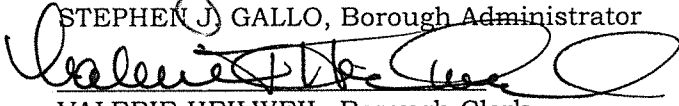


THERESA PATINO, Township Clerk

**BOROUGH OF KEYPORT**



STEPHEN J. GALLO, Borough Administrator



VALERIE HEILWEIL, Borough Clerk