

VILLAGE OF RIDGEWOOD
ORDINANCE NO. 2359

AN ORDINANCE TO REGULATE AND LICENSE COMMERCIAL,
TELEVISION, MOVIE AND STILL FILMING IN THE VILLAGE
OF RIDGEWOOD.

BE IT ORDAINED by Village Council of the Village of
Ridgewood:

Section 1. Definitions.

FILMING shall mean the taking of still or motion pictures, either on film, video tape, or similar recording medium, for commercial or educational purposes intended for viewing on video receivers, television or in theaters or for institutional use.

PUBLIC LANDS shall mean any and every public street, highway, or sidewalk within the Village which is within the jurisdiction and control of the Village.

Section 2. Permits.

a. No person shall film or permit filming within the Village of Ridgewood without first obtaining a permit therefor, which permit shall set forth the location of such filming and the date or dates when filming shall take place. A permit is required to be applied for at least 3 days prior to the first date that filming is to take place.


b. Permits shall be obtained in the Office of the Village Manager during normal business hours. Applications for such permits shall be in a form approved by the Village Manager and shall be accompanied by a permit fee in the amount established by ordinance of the Village of Ridgewood.

c. One permit shall be required for each location.

d. One permit shall be sufficient to authorize outdoor filming on 2 days and indoor filming on 2 days within a period of not more than 10 days beginning on the date of issuance of the permit, provided that each such date on which filming is to take place shall be specified in the permit.

e. If a permit is issued and, due to inclement weather or other good cause, filming does not in fact take place on the dates specified, the Village Manager may, at the request of the applicant, issue a new permit for filming on other dates subject to full compliance with all other provisions of

this ordinance. No additional fee shall be paid for this permit.

Section 3. Rules and Regulations. 

a. No permit shall be issued for filming upon public lands within the Village of Ridgewood unless the applicant for such permit:

i. Provides proof of insurance coverage for bodily injury for any one person in the amount of \$1,000,000 and for any aggregate occurrence in the amount of \$3,000,000. The Village of Ridgewood shall be named as an additional insured on the policy and a Certificate of Insurance shall be delivered to the Village at the time that the permit is issued.

ii. Agrees in writing to indemnify and save harmless the Village of Ridgewood from any and all liability or damages resulting from the use of such public lands.

iii. Post a bond in an amount to be determined by the Village Manager to guarantee and secure the Village against any damage to person or property and to guarantee clean-up and restoration of the areas in which the filming takes place or other areas which may be damaged or destroyed because of the activities of the filming. If no claim is made upon the bond, the bond shall be returned to the permittee within thirty (30) days of the completion of the filming.

b. The holder of a permit shall take all reasonable steps to minimize interference with the free passage of pedestrians and traffic over public lands and shall comply with all lawful directives issued by the Village Police Department with respect thereto.

c. The holder of a permit shall conduct filming in such a manner as to minimize the inconvenience or discomfort to adjoining property owners attributable to such filming and shall, to the extent practicable, abate noise and park vehicles associated with such filming off the public streets. The holder shall avoid any interference with previously scheduled activities upon public lands and limit to the extent possible any interference with normal public activity on such public lands.

d. The holder of a permit shall take all reasonable steps to minimize the creation and spread of debris and rubbish during filming and shall be responsible for removing all equipment, debris and other rubbish from the filming

location upon the completion of filming or the expiration of the permit, whichever comes first.

e. Filming shall be permitted only Monday through Friday between the hours of 8 a.m. and 7 p.m. or Sundown, whichever is earlier.

f. The Village Manager may refuse to issue a permit whenever he determines, on the basis of objective facts and after a review of the application and a report thereon by the Police Department and by other Village agencies involved with the proposed filming site, that filming at the location and/or time set forth in the application would violate any law or ordinance or would unreasonably interfere with the public's use of public lands, unreasonably interfere with the use and enjoyment of adjoining properties, unreasonably impede the free flow of vehicular or pedestrian traffic or otherwise endanger the public's health, safety or welfare.

g. Any person aggrieved by a decision of the Village Manager denying or revoking a permit or a person requesting relief pursuant to paragraph "i" may appeal to the Village Council. A written notice of appeal setting forth the reasons for the appeal shall be filed with the Village Manager. An appeal from the decision of the Village Manager shall be filed within 10 days of the Village Manager's decision. The Village Council shall set the matter down for a hearing within 30 days of the day on which the notice of appeal was filed. The decision of the Village Council shall be in the form of a resolution. A resolution supporting the decision of the Village Manager or granting relief pursuant to paragraph "i" shall be approved by the Village Council at the first regularly scheduled public meeting of the Village Council after the hearing on the appeal unless the appellant agrees in writing to a later date for the decision. If such a resolution is not adopted within the time required the decision of the Village Manager shall be deemed to be reversed and a permit shall be issued in conformity with the application or the relief pursuant to paragraph "i" shall be deemed denied.

h. Village Manager may authorize a waiver of any of the requirements or limitations of this ordinance, and may authorize filming on other public property not defined as "public lands" and may authorize filming other than during the hours herein described, or may extend the duration of a permit beyond 10 days or may waive any other limitation or requirement of this ordinance whenever he determines that strict compliance with such limitations will pose an unreasonable burden upon the applicant and that such a permit may be issued without endangering the public's health, safety and welfare.

i. The applicant shall notify the Fire Department and the Police Department 24 hours before filming takes place and permit the Fire Department and the Police Department to inspect the site and the equipment to be used. The applicant shall comply with all fire and safety instructions issued by the Fire Department and the Police Department.

Section 4. Fees.

Filming Permit.....\$100.00 per day

And, in addition thereto, any meter revenue which is lost by the Village due to the inaccessibility of the meters for parking on the days of production. The determination of which meters shall be dedicated to the filming shall be determined for safety reasons by the Chief of Police. Any denial by the Chief of Police shall first be appealed to the Village Manager and thereafter as set forth in subparagraph g hereinabove.

Section 5. Exemptions.

The provisions of this ordinance shall not apply to the filming of news stories within the Village of Ridgewood.

Section 6. Severability.

If any sentence, section, clause, or other portion of this ordinance or the application thereof to any person or circumstance shall for any reason be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or repeal the remainder of this ordinance.

Section 7. This ordinance shall take effect immediately upon passage and publication as required by law.

VILLAGE OF RIDGEWOOD
131 N. MAPLE AVENUE
RIDGEWOOD, N.J. 07451
(201) 670-5504

FILMING PERMIT APPLICATION

1. Name/Address of Filming Company:

2. Phone/Fax Numbers: _____

3. Individual Making Application: _____

4. Type of Filming:

- | | |
|------------|--------------|
| Commercial | Movie |
| Television | Still Photos |

5. Subject of Filming: _____

6. Location (One Permit Per Location):

7. Dates and Raindates (Monday through Friday, 8 a.m. - 7 p.m.)

8. Will you be needing Police assistance? Yes _____ No _____

9. Number of vehicles you will have on filming date:

- | | |
|----------|--------|
| Cars | Vans |
| Trailers | Trucks |

10. Number of people in filming crew, including models and actors:

11. Signature of Applicant: _____

FOR OFFICE USE ONLY:

Date Application Received
Certificate of Insurance
Indemnification Agreement

Fee To Be Charged _____
Date Fee Received _____
Bond _____ Returned _____

Approved: _____
Chief of Police

Village Manager

Permit #:

**Village of Ridgewood
FILMING PERMIT**

THIS PERMIT ALLOWS:

NAME OF COMPANY:

LOCATION:

DATE(S) OF FILMING:

TYPE OF FILMING: