

DIVISION OF LOCAL GOVERNMENT SERVICES

SHARED SERVICES AGREEMENT

COVER SHEET

PROVIDER: Gloucester Township COUNTY: Camden

RECIPIENT: Winslow Township COUNTY: Camden

BRIEF DESCRIPTION OF SERVICE:

Automated License Plate
Recognition

EFFECTIVE DATE: Sept. 27, 2016

EXPIRATION DATE: Perpetual

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

SHARED SERVICES AGREEMENT

THIS AGREEMENT, dated 27th day of Sept, 2016, by and between TOWNSHIP OF GLOUCESTER, a municipal corporation of the State of New Jersey, located at Chews Landing Road, P.O. Box 8, Blackwood, New Jersey 08012 (hereinafter called "GLOUCESTER TOWNSHIP"), and TOWNSHIP OF WINSLOW, a municipal corporation of the State of New Jersey, located at 125 South Route 73, Winslow, New Jersey 08037 (hereinafter called "WINSLOW").

WITNESSETH

WHEREAS. The parties desire to enter into an Shared Service Agreement authorizing participation in an Automated License Plate Recognition System (ALPR), and

WHEREAS. The parties desire to enter into an Agreement memorializing the terms and conditions of the Agreement between GLOUCESTER TOWNSHIP and WINSLOW relating to the use of the data server which host the Automated License Plate Recognition System.

WHEREAS, NJSA 40:8A-1 et seq. authorizes the signing of a Shared Services Agreement.

NOW THEREFORE, for and inconsideration of the signing of this Agreement by the parties, and in further consideration of the terms and covenants of the within Agreement, and the mutual benefits derived by the parties hereto, the Parties do hereby agree as follows:

ARTICLE I

A. Gloucester Township purchased and maintains a Data Server exclusively for the use of an Automated License Plate Recognition System. This server is operated via the Federal Signal B.O.S.S. (Back Office Software Solution) software, this software stores "Hotlists", license plate reads and photos.

B. Gloucester Township agrees to share this service with the Winslow, by providing access to adequate server space and VPN (Virtual Private Network) so they can utilize the data with their own Automated License Plate Recognition System.

ARTICLE II

- A. Winslow agrees to purchase, install and maintain equipment in vehicles/fixed locations compatible to Automated License Plate Recognition camera system at their own expense. Winslow agrees to share with Gloucester Township the data gathered and Gloucester Township agrees to equally share their data.
- B. Winslow also agrees to pay a maintenance fee to cover the expense of the operating and the maintenance associated with the operation of the Data Server in the amount of \$550.00 per annual fee ("provider fee") paid to the Township of Gloucester for maintenance costs of the server. This annual fee shall be reevaluated every two years and if necessary a new agreement shall be agreed upon or if necessary the agreement may be terminated at the discretion of the Township of Gloucester.

ARTICLE III

- A. Winslow also agrees to equally share the operating fees of the server such as but not limited to software licensing fees. The participating municipalities will pay their equally divided fee to the Township of Gloucester upon being involved by the Township of Gloucester. All fees due to the Township of Gloucester will be invoiced to the participating municipalities typically during the 1st quarter of each calendar year.

ARTICLE IV

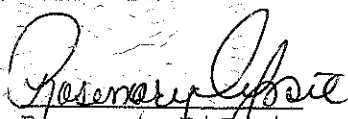
- A. Gloucester Township agrees they will cover the replacement costs of the server in the event it needs replacement and also covers any expenses related to upgrading the server. Winslow also agrees if the vendor increases the maintenance contract costs for the software, the server provider fee will rise to reflect this. Gloucester Township will provide proof of the increase. Gloucester Township also agrees to lower the cost of the server provider fee in the event additional municipalities enter into this shared service although the decision to permit other municipalities to enter into this agreement to utilize the Data Server rest with the Township of Gloucester.

ARTICLE V

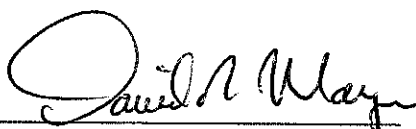
- A. All participating Municipalities agree to abide by the New Jersey Attorney General Guidelines for the Automated License Plate Recognition System. Failure to abide by the A.G. Guidelines will terminate this Shared Service Agreement.
- B. If any one or more of the terms and provisions of this agreement shall be determined invalid or unenforceable by a Court of Law, the remainder of the terms of provisions thereof shall not be affected thereby and shall continue to be enforceable in all respects.
- C. This agreement shall be governed and construed in accordance with the laws of the State of New Jersey.
- D. This Agreement may only be amended, modified or changed in a dated writing, executed by GLOUCESTER TOWNSHIP and TOWNSHIP OF WINSLOW.

IN WITNESS WHEREOF. The parties have caused this Agreement to be duly executed and delivered by their respective officers thereunto duly authorized and have caused their respective seals to be hereunto affixed and duly attested all as to the date first above written.

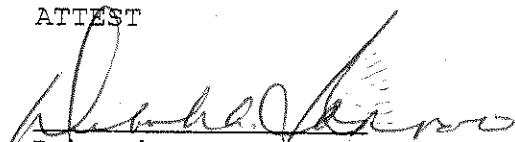
ATTEST:


Rosemary DiJesie
Township Clerk

TOWNSHIP of GLOUCESTER

by 
David R. Mayer
Township Mayor

ATTEST


Deborah A. Iannaco
Township Clerk

TOWNSHIP OF WINSLOW

by 
Barry Wright
Township Mayor

**TOWNSHIP OF WINSLOW
COUNTY OF CAMDEN
STATE OF NEW JERSEY**

**RESOLUTION RATIFYING WINSLOW TOWNSHIP ENTERING INTO A
SHARED SERVICES AGREEMENT WITH GLOUCESTER TOWNSHIP
PROVIDING FOR AN AUTOMATED LICENSE PLATE RECOGNITION
SYSTEM**

WHEREAS, the Township of Winslow is a Municipal Corporation and body politic duly organized and existing under the laws of the State of New Jersey for the purpose, among others, of ensuring the health, safety and welfare of its residents; and

WHEREAS, Gloucester Township is a Municipal Corporation and body politic duly organized and existing under the laws of the State of New Jersey, has purchased a Data Server exclusively for the use of an Automated License Plate Recognition System; and

WHEREAS, Gloucester Township has offered to share this service with Winslow Township Police Department, by providing access to adequate server space and Virtual Private Network to utilize the data with Winslow's Automated License Plate Recognition System; and

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WHEREAS, in order for the Township of Winslow to participate in this Program it is necessary for it to enter into a Shared Services Agreement with Gloucester County; and

WHEREAS, the Township of Winslow has reviewed the Shared Services Agreement with Gloucester Township and has determined that same is in form satisfactory for approval, said Shared Services Agreement attached hereto and incorporated by reference herein as **Exhibit "A"**.

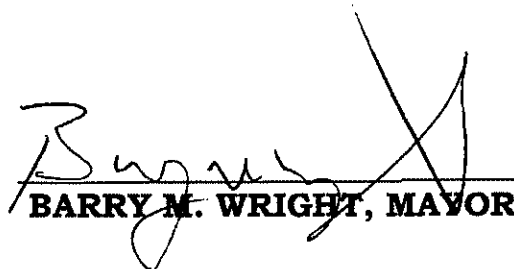
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Winslow that it hereby **ratifies a Shared Services Agreement with Gloucester Township, in the yearly amount of \$550.00 to utilize data from their server for the Automated License Plate Recognition System.**

BE IT FURTHER RESOLVED that Winslow Township Police Department will abide by the New Jersey Attorney General's Guidelines for same, and understands that failure shall result in termination of the Shared Services Agreement with Gloucester Township.

Adopted: August 16, 2016

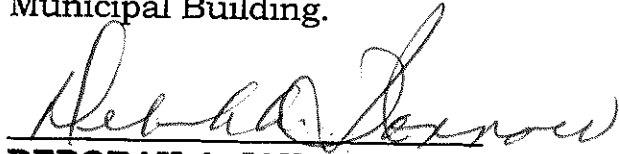


**DEBORAH A. IANNACO, RMC,
MUNICIPAL CLERK**



BARRY M. WRIGHT, MAYOR

Certified to be a true copy of a Resolution adopted by the Mayor and Township Committee of the Township of Winslow at a regularly scheduled meeting on **August 16, 2016** at the Winslow Township Municipal Building.



**DEBORAH A. IANACO, RMC,
MUNICIPAL CLERK**

Dated: 10/24/2016

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EXHIBIT "A"

Shared Services Agreement

Shared Services Agreement

The Township of Gloucester Purchased and maintains a Data Server exclusively for the use of an Automated License Plate Recognition system. This server is operated via the Federal Signal B.O.S.S. (back office software solution) software, this software stores "Hotlists", License plate reads and photos.

The Township of Gloucester Agrees to share this service with the town of Winslow Twp., by providing access to adequate server space and a VPN (Virtual Private Network) to the participating municipalities so they can utilize the data with their own Automated License Plate Recognition system.

The participating Municipalities agree to purchase, install and maintain in their own vehicles/fixed locations a compatible Automated License Plate Recognition camera system at their own expense. Participating Municipalities agree to share with Gloucester Township the data gathered and Gloucester Township agrees to equally share their data. The participating Municipalities also agree to share the expense of the maintenance fees associated with the Data server by providing Gloucester Township a \$550.00 per year Server provider fee, this covers all server updates and maintenance. Gloucester Township agrees they will cover the replacement costs of the server in the event it needs replacement and also cover any expenses related to upgrading the server. The participating Municipalities also agree if the vendor increases the Maintenance contract costs for the software, the server provider fee will rise to reflect this. Gloucester Township will provide proof of the increase. Gloucester Township also agrees to lower the cost of the server provider fee in the event additional Municipalities enter into this shared service.

All participating Municipalities agree to abide by the New Jersey Attorney General Guidelines for the Automated License Plate Recognition system. Failure to abide by the A.G. Guidelines will terminate this shared service agreement.



Joseph Gallagher, Administrator
Township of Winslow

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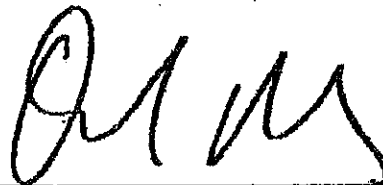
**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
GLOUCESTER, CAMDEN COUNTY, NEW JERSEY AUTHORIZING SHARED
SERVICE AGREEMENT FOR PARTICIPATION IN AN AUTOMATED LICENSE
PLATE RECOGNITION (ALPR)SYSTEM**

WHEREAS. The Township Council of the Township of Gloucester currently has an Automated License Plate Recognition (ALPR) System which consists of a data server which operates the system and whereas the data server is capable of hosting other Automated License Plate Recognition System (ALRS) from other communities, and

WHEREAS. The Township of Winslow has requested to participate in a Shared Services Agreement with the Township of Gloucester to utilize the data server, and

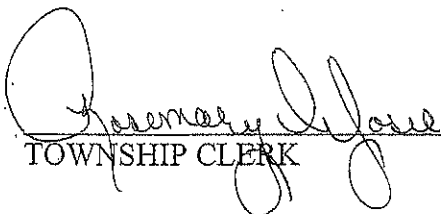
NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Gloucester that the Township is hereby authorized to execute a Share Services Agreement with the Township of Winslow for their participation in the Township's data server for the operation of an Automated License Recognition System (ALPR)

Adopted: September 26, 2016



PRESIDENT OF COUNCIL

ATTEST:



TOWNSHIP CLERK