

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Freehold Twp. COUNTY: Monmouth

RECIPIENT: MANASQUAN River Regional Sewerage Authority COUNTY: Monmouth

BRIEF DESCRIPTION OF SERVICE:

Automotive services

EFFECTIVE DATE: 1/1/2016

EXPIRATION DATE: 12/31/2016

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

SHARED SERVICES AGREEMENT BETWEEN FREEHOLD TOWNSHIP AND
MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY
FOR AUTOMOTIVE SERVICES

THIS SHARED SERVICES AGREEMENT is effective the 1st day of January, 2016 between TOWNSHIP OF FREEHOLD, a municipal corporation of the State of New Jersey, 1 Municipal Plaza, Freehold, NJ 07728, hereinafter referred to as "Township" and MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY, P.O. Box 646, Farmingdale, NJ 07727, hereinafter referred to as MRRSA.

The purpose of this Agreement is for the Township to provide automotive services to MRRSA according to the following terms:

This Agreement shall take effect January 1, 2016 and expire December 31, 2016.

2. The Township shall provide automotive services to MRRSA according to the terms and conditions set forth below.
3. The Township shall charge MRRSA for automotive services as follows:
 - a. Labor rate of \$60.00 per man hour
 - b. 20% over Township cost for all repair parts and sublet parts. No charge will be made for parts which are supplied by MRRSA.
4. The Township shall provide MRRSA with itemized monthly billings of all repair costs. Payment shall be due from MRRSA within 30 (thirty) days of the date of billing.
5. No vehicle/equipment repair in excess of \$1,000.00 shall be made by the Township unless specifically authorized by the designated MRRSA representative.
6. MRRSA shall designate one (1) person and one (1) backup person to schedule and be responsible for authorization on all repairs.
7. Minor road calls shall be performed by the Township during normal working hours at the hourly rate provided in 3 above, provided manpower and equipment are available and not being utilized in servicing/repair of Township vehicles.

8. Minor repairs, such as flat tires, will be performed on an as-needed basis at the Township facility during normal business hours. Servicing of equipment and vehicles, such as oil and filter changes will be performed by MRRSA.
9. During declared snow emergencies, repairs and/or minor road calls will be performed so long as the Township is likewise under a declared snow emergency.


IN WITNESS WHEREOF, parties of this Agreement have caused it to be signed by their proper officers and their corporate seals to be affixed as of the day and year set forth above.

ATTEST (Affix Seal)



Terry Warner, Township Clerk

TOWNSHIP OF FREEHOLD

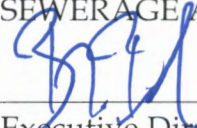


Thomas L. Cook, Mayor

ATTEST: (Affix Seal)



MANASQUAN RIVER REGIONAL
SEWERAGE AUTHORITY



Executive Director

TOWNSHIP OF FREEHOLD



MAYOR
Thomas L. Cook
TOWNSHIP COMMITTEE
Anthony J. Ammiano, Deputy Mayor
Barbara J. McMorrow
Lester A. Preston, Jr.
David M. Salkin

"Preserving and Enhancing the Quality of Life"

November 25, 2015

Manasquan River Regional Sewerage Authority
Brian J. Brach, P.E.
P.O. Box 646
Farmingdale, NJ 07727

RE: R-15-275 & R-15-276

Dear Mr. Brach:

The Township Committee of the Township of Freehold adopted the above-referenced resolution at its November 24, 2015 meeting.

In accordance with the provisions of the resolution, enclosed please find a certified copy.

Also enclosed are 2 copies of the agreement, executed by the Township. Please return one agreement for our files once executed by your office.

If you have any questions, please do not hesitate to call my office.

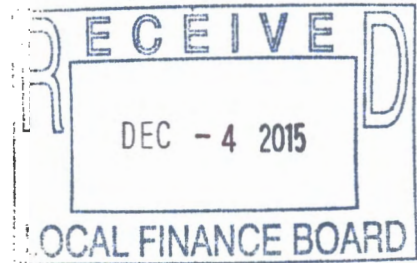
Very truly yours,

Terry Warner
Township Clerk

TAW/lof

Encl.

Cc: P. Valesi, Freehold Twp. Administrator
Division of Local Government Services
C. Campbell, CFO
S. Higgins, Superintendent of Public Works





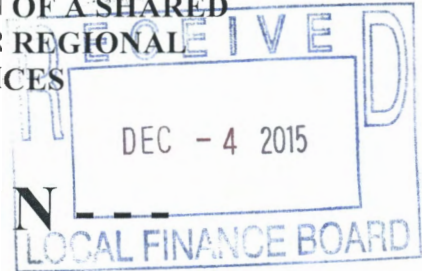
Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-15-275

Date of Adoption: November 24, 2015

TITLE: RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY FOR AUTOMOTIVE SERVICES



--- RESOLUTION ---

WHEREAS, the Township of Freehold and Manasquan River Regional Sewerage Authority (MRRSA) are interested in the Township providing automotive maintenance and repair services to specifically identified MRRSA vehicles and equipment; and,

WHEREAS, this cooperative Agreement would be beneficial to both entities; and,

WHEREAS, an Agreement entitled "Shared Services Agreement between Freehold Township and MRRSA for Automotive Services" has been proposed and found acceptable;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that the Mayor and Township Clerk are hereby authorized to execute the aforementioned Agreement;

BE IT FURTHER RESOLVED that a copy of the Agreement be maintained in the Township Clerk's Office upon passage of this Resolution and available for public inspection;

BE IT FURTHER RESOLVED that, pursuant to NJSA 40A:65-1, a certified copy of the within Resolution shall be forwarded to New Jersey Department of Community Affairs, Division of Local Government Services;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution and copy of the Agreement be forwarded to the Freehold Township Administrator, the Freehold Township Superintendent of Public Works, the Freehold Township Director of Finance and the MRRSA Executive Director.

No. R-15-275

VOTE OF THE TOWNSHIP COMMITTEE							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano			X				
Mrs. McMorrow	X		X				
Mr. Preston		X	X				
Mr. Salkin			X				
Mayor Cook			X				

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent

R-15-275

I do hereby certify that the foregoing is a true copy of a resolution adopted at a meeting of the Township Committee held November 24, 2015.

Signed: *Jessie A. Warner*
Township Clerk

Date: November 25, 2015

