

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Borough of Cliffside Park COUNTY: Bergen

RECIPIENT: Borough of Edgewater COUNTY: Bergen

BRIEF DESCRIPTION OF SERVICE:

Shared Services between the Borough of Cliffside Park and the Borough of Edgewater.
To perform the services of the Chief Financial Officer for the Borough of Edgewater.

EFFECTIVE DATE: JANUARY 1, 2015

EXPIRATION DATE: December 31, 2015

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.



**BOROUGH OF EDGEWATER
RESOLUTION**

| COUNCILPERSON | YES | NO | ABSTAIN | ABSENT |
|---------------|-----|----|---------|--------|
| HENWOOD | ✓ | | | |
| DORAN | ✓ | | | |
| MONTE | ✓ | | | |
| VIDAL | ✓ | | | |
| JORDAN | ✓ | | | |
| BARTOLOMEO | ✓ | | | |

DATE: December 15, 2014

RESOLUTION No. 2014-290

INTRODUCED BY:
Councilman Vidal

SECOND BY:
Councilman Monte

WHEREAS, the *Uniform Shared Services and Consolidation Act* (N.J.S.A. 40A:65-1 et seq.) provides that local units of government may enter into a contract for the joint provision of any service which either party to said agreement is empowered to render or perform within its own jurisdiction; and

WHEREAS, N.J.S.A. 40A:9-140.10 requires all municipalities to appoint and employ a chief financial officer; and

WHEREAS, N.J.S.A. 40A:9-140.10 specifically authorizes municipalities to fulfill said obligation by entering into a shared services agreement with another municipality; and

WHEREAS, the Mayor and Council of the Borough of Edgewater are constantly exploring options available to the Borough to obtain cost savings for Borough residents in the performance of various services, while still maintaining quality of performance and a high level of professionalism; and

WHEREAS, in furtherance of this mission, the Mayor and Council are desirous of entering into a shared services agreement with the Borough of Cliffside Park to utilize the services of Sercan Zoklu, the municipal clerk for the Borough of Cliffside Park, who also holds a municipal finance officer certificate, as the chief financial officer for the Borough of Edgewater; and

WHEREAS, N.J.S.A. 40A:9-140.13 requires that any individual serving as a chief financial officer of a municipality obtain and hold a municipal finance officer certificate as a condition of employment; and

WHEREAS, N.J.S.A. 40A:65-6 provides that where a shared services agreement concerns the services of an employee who is "required to comply with a State license or certification requirement as a condition of employment, the agreement shall provide for the payment of a salary to the officer or employee and shall designate one of the local units as the primary employer of the officer or employee for the purpose of that person's tenure rights...[and

if] the agreement fails to designate one of the local units as the primary employer, then the local unit having the largest population, shall be deemed the primary employer for the purposes of that person's tenure rights"; and

WHEREAS, pursuant to said provision, the Borough of Cliffside Park shall be designated as the primary employer for purposes of this agreement; and

WHEREAS, Edgewater and Cliffside Park have agreed upon the basic terms of a Shared Services Agreement whereby the Borough of Edgewater will pay to the Borough of Cliffside Park the sum of \$15,000 in exchange for Cliffside Park providing Edgewater with the services of its municipal clerk, who holds a municipal finance officer certificate, to perform the services of the chief financial officer for the Borough of Edgewater as needed but for not less than 5 hours and no more than 10 hours per week; and

WHEREAS, the initial term of the Shared Services Agreement shall be one (1) year, with nine (9) mutual one-year options to renew, which options shall be exercised by resolution of each respective governing body and shall become effective January 1, 2015; and

WHEREAS, it is the intention of the Borough of Edgewater and the Borough of Cliffside Park to enter into a Shared Services Agreement concerning the position of chief financial officer for the Borough of Edgewater, pursuant to the provisions of *N.J.S.A.* 40A:65-1, et seq. and *N.J.S.A.* 40A:9-140.10; and

WHEREAS, *N.J.S.A.* 40A:65-5(a) requires that the Shared Services Agreement be approved by resolution of the governing body of each participating municipality; and

WHEREAS, pursuant to *N.J.S.A.* 40A:65-5(b), upon execution of the final Shared Services Agreement, a copy of the Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs and made available for public inspection at the Municipal Building.

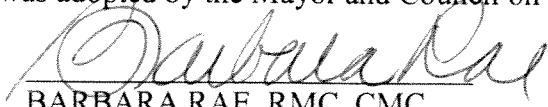
BE IT FURTHER RESOLVED I, Joseph Iannaconi, Jr. hereby certify that funds are available for and are in effect under the current salary ordinance



JOSEPH IANNACONI, JR., C.F.O.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Edgewater that the Mayor and Borough Clerk are authorized and empowered to execute a Shared Services Agreement and all other necessary documents with the Borough of Cliffside Park in order to effectuate the purposes of this Resolution.

I hereby certify that the above Resolution was adopted by the Mayor and Council on December 15, 2014.



BARBARA RAE, RMC, CMC
Borough Clerk

**BOROUGH OF CLIFFSIDE PARK
BERGEN COUNTY, NEW JERSEY**

RESOLUTION 2014-278

DECEMBER 9, 2014

A Resolution Authorizing the Execution of a Shared Services Agreement with the Borough of Cliffside Park Concerning the Position of Chief Financial Officer in the Borough of Edgewater

WHEREAS, the *Uniform Shared Services and Consolidation Act* (*N.J.S.A. 40A:65-1 et seq.*) provides that local units of government may enter into a contract for the joint provision of any service which either party to said agreement is empowered to render or perform within its own jurisdiction; and

WHEREAS, *N.J.S.A. 40A:9-140.10* requires all municipalities to appoint and employ a chief financial officer; and

WHEREAS, *N.J.S.A. 40A:9-140.10* specifically authorizes municipalities to fulfill said obligation by entering into a shared services agreement with another municipality; and

WHEREAS, the Mayor and Council of the Borough of Edgewater are constantly exploring options available to the Borough to obtain cost savings for Borough residents in the performance of various services, while still maintaining quality of performance and a high level of professionalism; and

WHEREAS, in furtherance of this mission, the Mayor and Council are desirous of entering into a shared services agreement with the Borough of Cliffside Park to utilize the services of Sercan Zoklu, the municipal clerk for the Borough of Cliffside Park, who also holds a municipal finance officer certificate, as the chief financial officer for the Borough of Edgewater; and

WHEREAS, *N.J.S.A. 40A:9-140.13* requires that any individual serving as a chief financial officer of a municipality obtain and hold a municipal finance officer certificate as a condition of employment; and

WHEREAS, *N.J.S.A. 40A:65-6* provides that where a shared services agreement concerns the services of an employee who is “required to comply with a State license or certification requirement as a condition of employment, the agreement shall provide for the payment of a salary to the officer or employee and shall designate one of the local units as the primary employer of the officer or employee for the purpose of that person's tenure rights...[and if] the agreement fails to designate one of the local units as the primary employer, then the local unit having the largest population, shall be deemed the primary employer for the purposes of that person's tenure rights”; and

WHEREAS, pursuant to said provision, the Borough of Cliffside Park shall be designated as the primary employer for purposes of this agreement; and

WHEREAS, Edgewater and Cliffside Park have agreed upon the basic terms of a Shared Services Agreement whereby the Borough of Edgewater will pay to the Borough of Cliffside Park the sum of \$15,000 in exchange for Cliffside Park providing Edgewater with the services of its municipal clerk, who holds a municipal finance officer certificate, to perform the services of the chief financial officer for the Borough of Edgewater as needed but for not less than 5 hours and no more than 10 hours per week; and

WHEREAS, the initial term of the Shared Services Agreement shall be one (1) year, with nine (9) mutual one-year options to renew, which options shall be exercised by resolution of each respective governing body; and

WHEREAS, it is the intention of the Borough of Edgewater and the Borough of Cliffside Park to enter into a Shared Services Agreement concerning the position of chief financial officer for the Borough of Edgewater, pursuant to the provisions of *N.J.S.A. 40A:65-1*, et seq. and *N.J.S.A. 40A:9-140.10*; and

WHEREAS, *N.J.S.A. 40A:65-5(a)* requires that the Shared Services Agreement be approved by resolution of the governing body of each participating municipality; and

WHEREAS, pursuant to *N.J.S.A. 40A:65-5(b)*, upon execution of the final Shared Services Agreement, a copy of the Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs and made available for public inspection at the Municipal Building.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Edgewater that the Mayor and Borough Clerk are authorized and empowered to execute a Shared Services Agreement and all other necessary documents with the Borough of Cliffside Park in order to effectuate the purposes of this Resolution.



Sercan Zoklu, Borough Clerk



Thomas Calabrese, Council President

| | Moved | Second | Ayes | Nays | Absent | Abstain |
|-------------------------|-------|--------|------|------|--------|---------|
| Mayor G. Calabrese | | | | | | |
| Councilwoman Spoto | ✓ | | ✓ | | | |
| Councilman Fontana | | | | | ✓ | |
| Councilman Bongard | | ✓ | ✓ | | | |
| Councilman T. Calabrese | | | ✓ | | | |
| Councilwoman Martinotti | | | ✓ | | | |
| Councilman Corcoran | | | ✓ | | | |

I hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council of the Borough of Cliffside Park, NJ on 12-7-14



Borough Clerk