

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Freehold Twp COUNTY: Monmouth

RECIPIENT: MANASQUAN River Regional Sewerage Authority COUNTY: Monmouth

BRIEF DESCRIPTION OF SERVICE:

Vehicle Retooling

EFFECTIVE DATE: 1/1/2014

EXPIRATION DATE: 12/31/2014

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

SHARED SERVICES AGREEMENT
BETWEEN FREEHOLD TOWNSHIP & MANASQUAN RIVER REGIONAL
SEWERAGE AUTHORITY FOR VEHICLE REFUELING

THIS AGREEMENT, effective January 1, 2016 and expiring December 31, 2018, is between MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY (MRRSA) and TOWNSHIP OF FREEHOLD (TOWNSHIP), a municipal corporation of the State of New Jersey, located in the County of Monmouth, 1 Municipal Plaza, Freehold, NJ 07728.

WHEREAS, the Township maintains equipment for the refueling of Township vehicles at the Township Public Works Garage on Jackson Mill Road; and,

WHEREAS, the Township is desirous to cooperate with MRRSA in allowing its vehicles to be refueled at the Township facility; and,

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 allows for such an Agreement;

NOW, THEREFORE, the Township and MRRSA agree as follows:

1. Vehicles used by MRRSA shall be allowed to refuel at the Township facility during mutually agreeable times.
2. MRRSA shall provide to the Township a listing of each vehicle authorized to refuel at the Township Public Works Garage. The listing shall include the year, make and license plate number of each such vehicle. This listing may be updated from time to time by MRRSA by written communication to the Township.
3. Those accompanying the MRRSA vehicles for refueling shall accept the reasonable direction and instruction of Township personnel assigned to monitor and oversee the refueling process.
4. The Township shall devise and institute a method of recording the following information:
 - a. Amount and type of fuel (gasoline or diesel) dispensed
 - b. Dates each such amount was dispensed
 - c. Vehicle identification (I.D.) number of vehicle into which the fuel was dispensed
5. On a monthly basis, the Township shall render to MRRSA a bill for the fuel dispensed. The cost per gallon shall be the Township's cost plus ten (10) cents. Payment for each such bill shall be due thirty (30) days from the date of the bill.

6. The Township shall have the right, from time to time, to promulgate such rules and regulations as may be reasonable and necessary to control such refueling operations. A copy of all such rules and regulations shall be provided to MRRSA at least two (2) weeks prior to their effective date.

7. This Agreement shall remain in full force and effect through December 31, 2018. However, either party may, by thirty (30) days advance written notice to the other, terminate this Agreement prior to its expiration date.

8. MRRSA agrees to reimburse the Township for all costs and expenses related to any property damage or personal injury which may result from their vehicles' use of the Township refueling station, which damage or injury was caused by the negligent, wanton or willful act of any person coming onto the Township's property pursuant to the provisions of this Agreement.

9. This Agreement shall be governed by the laws of the State of New Jersey and, specifically, by the Interlocal Services Act.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by its properly authorized officers.

MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY



Executive Director



WITNESS

TOWNSHIP OF FREEHOLD



Thomas L. Cook, Mayor



Teresa Warner, Township Clerk



Resolution of the Township of Freehold
Monmouth County, New Jersey

No: R-15-276

Date of Adoption: November 24, 2015

TITLE: RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY FOR VEHICLE REFUELING

- - - R E S O L U T I O N - - -

WHEREAS, Manasquan River Regional Sewerage Authority and the Township of Freehold are involved in a Shared Services Agreement whereby MRRSA's vehicles are refueled at the Township Public Works Garage on Jackson Mill Road; and,

WHEREAS, a cooperative Agreement between Manasquan River Regional Sewerage Authority and the Township of Freehold would be beneficial to all parties involved; and,

WHEREAS, an Agreement entitled "Shared Services Agreement Between Freehold Township and Manasquan River Regional Sewerage Authority for Vehicle Refueling" has been proposed and found acceptable;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that the Mayor and Township Clerk are hereby authorized to execute the aforementioned Agreement;

BE IT FURTHER RESOLVED that a copy of the Agreement be maintained in the Township Clerk's Office upon passage of this Resolution and available for public inspection;

BE IT FURTHER RESOLVED that, pursuant to NJSA 40A:65-1, a certified copy of the within Resolution shall be forwarded to New Jersey Department of Community Affairs, Division of Local Government Services;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution and associated Agreement be forwarded to the Executive Director of Manasquan River Regional Sewerage Authority, P.O. Box 646, Farmingdale, NJ 07727;

BE IT FURTHER RESOLVED that a certified copy of the within Resolution and copy of the Agreement be forwarded to the Township Administrator, the Director of Public Works and the Director of Finance.

No. R-15-276

VOTE OF THE TOWNSHIP COMMITTEE							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano			X				
Mrs. McMorrow	X		X				
Mr. Preston		X	X				
Mr. Salkin			X				
Mayor Cook			X				

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent

R-15-276

I do hereby certify that the foregoing is a true copy of a resolution adopted at a meeting of the Township Committee held November 24, 2015.

Signed: James A. Warner Date: November 25, 2015
Township Clerk