

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Freehold Twp. COUNTY: Monmouth

RECIPIENT: Freehold Twp Fire Dist #2 COUNTY: Monmouth

BRIEF DESCRIPTION OF SERVICE:

Automotive Services

EFFECTIVE DATE: 1/1/2016

EXPIRATION DATE: 12/31/2016

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**SHARED SERVICES AGREEMENT BETWEEN FREEHOLD TOWNSHIP AND
BOARD OF FIRE COMMISSIONERS - DISTRICT 2**

THIS SHARED SERVICES AGREEMENT is between TOWNSHIP OF FREEHOLD, a municipal corporation of the State of New Jersey, 1 Municipal Plaza, Freehold Township, Monmouth County, New Jersey;

hereinafter referred to as "Township";

and

BOARD OF FIRE COMMISSIONERS - DISTRICT 2

hereinafter referred to as "Fire District 2".

The purpose of this Agreement is for the Township to provide automotive services to Fire District 2 according to the following terms:

1. This Agreement shall take effect January 1, 2016 and expire December 31, 2016.
2. The Township shall provide automotive services to Fire District 2 according to the terms and conditions set forth below.
3. The Township shall charge Fire District 2 for automotive services as follows:
 - a. Labor rate of \$60.00 per man hour.
 - b. 20% over Township cost for all repair parts and sublet repairs. No charge will be made for parts which are supplied by Fire District 2.
4. The Township shall provide Fire District 2 with itemized monthly billings of all repair costs. Payment shall be due from Fire District 2 within thirty (30) days of the date of billing.
5. No vehicle/equipment repair in excess of \$1,000.00 shall be made by the Township unless specifically authorized by the designated Fire District 2 official.
6. Fire District 2 shall designate one person and one backup person to schedule and be responsible for authorization on all repairs.
7. Minor road calls shall be performed by the Township during normal working hours at the hourly rate provided in 3 above, provided manpower and equipment is available and not being utilized for servicing/repair of Township vehicles.


cc T. Warner (Orig) ✓
C. Campbell
S. Higgins

8. Minor emergency repairs, such as flat tires, will be performed on an immediate basis at the Township facility during normal business hours.

9. During declared snow emergencies, repairs and/or minor road calls will be performed so long as the Township is likewise under a declared snow emergency.

IN WITNESS WHEREOF, parties of this Agreement have caused it to be signed by their proper officers and their corporate seals to be affixed below.

TOWNSHIP OF FREEHOLD



Terry Warner, Township Clerk

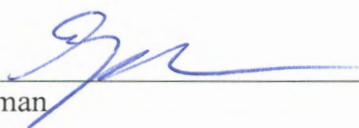


Thomas L. Cook, Mayor

BOARD OF FIRE COMMISSIONERS - DISTRICT 2



Attest



Chairman

EVAN SCOTT BERMAN
Notary Public State of New Jersey
My Commission Expires 11/13/2018

TOWNSHIP OF FREEHOLD



MAYOR
Thomas L. Cook
TOWNSHIP COMMITTEE
Anthony J. Ammiano, Deputy Mayor
Barbara J. McMorrow
Lester A. Preston, Jr.
David M. Salkin

"Preserving and Enhancing the Quality of Life"

November 25, 2015

Freehold Township Fire Commissioners District 2
Gregory Brass- Chairman
P.O. Box 896
Freehold, NJ 07728

RE: R-15-272

Dear Mr. Brass:

The Township Committee of the Township of Freehold adopted the above-referenced resolution at its November 24, 2015 meeting.

In accordance with the provisions of the resolution, enclosed please find a certified copy.

Also enclosed are 2 copies of the agreement, executed by the Township. Please return one agreement for our files once executed by your office.

If you have any questions, please do not hesitate to call my office.

Very truly yours,

Terry Warner
Township Clerk

TAW/lof

Encl.

Cc: P. Valesi, Freehold Twp. Administrator
Division of Local Government Services
C. Campbell, CFO
S. Higgins, Superintendent of Public Works





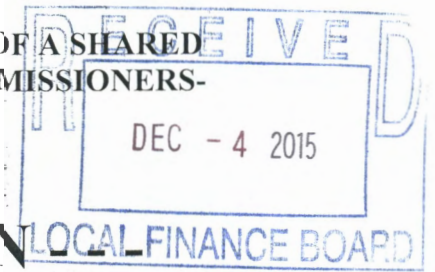
Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-15-272

Date of Adoption: November 24, 2015

TITLE: RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH BOARD OF FIRE COMMISSIONERS-DISTRICT 2 FOR AUTOMOTIVE SERVICES



--- RESOLUTION

WHEREAS, the Township of Freehold and the Board of Fire Commissioners-District 2 are interested in the Township continuing to provide automotive maintenance and repair services to specifically identified Fire District 2 vehicles and equipment; and,

WHEREAS, a cooperative Agreement between Fire District 2 and the Township would be beneficial to all parties involved and,

WHEREAS, an Agreement entitled "Shared Services Agreement Between Freehold Township and Board of Fire Commissioners-District 2 for Automotive Services" has been proposed and found acceptable;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that the Mayor and Township Clerk are hereby authorized to execute the above referenced Agreement;

BE IT FURTHER RESOLVED that a copy of the Agreement be maintained in the Township Clerk's Office upon passage of this Resolution and available for public inspection;

BE IT FURTHER RESOLVED that, pursuant to NJSA 40A:65-1, a certified copy of the within Resolution shall be forwarded to New Jersey Department of Community Affairs, Division of Local Government Services;

BE IT FURTHER RESOLVED that a certified copy the within Resolution and copy of the Agreement be forwarded to the Chairman of the Board of Fire Commissioners-District 2, the Township Administrator, the Township Superintendent of Public Works and the Township Director of Finance.

No. R-15-272

VOTE OF THE TOWNSHIP COMMITTEE							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano			X				
Mrs. McMorrow	X		X				
Mr. Preston		X	X				
Mr. Salkin			X				
Mayor Cook			X				

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent

R-15-272

I do hereby certify that the foregoing is a true copy of a resolution adopted at a meeting of the Township Committee held November 24, 2015.

Signed: *Jessie A. Warner*
Township Clerk

Date: November 25, 2015

