

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Hamilton Township COUNTY: Mercer

RECIPIENT: Robbinsville Township COUNTY: Mercer

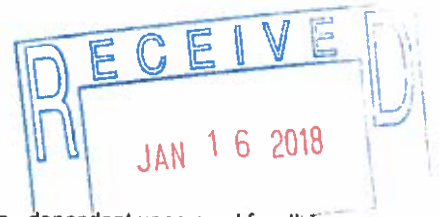
BRIEF DESCRIPTION OF SERVICE:

Health Services - child health conference service, childhood blood lead samples, std clinic.

EFFECTIVE DATE: 1/1/18

EXPIRATION DATE: 12/31/18

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT varies - dependent upon need for clinics



Please submit this cover sheet with shared service agreement either via email to EKG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**A RESOLUTION AUTHORIZING AND APPROVING 2018 SHARED SERVICES
AGREEMENT FOR HEALTH SERVICES BETWEEN THE TOWNSHIP OF
HAMILTON AND THE TOWNSHIP OF ROBBINSVILLE**

WHEREAS, the Township of Robbinsville desires to contract with the Township of Hamilton for the provision of certain professional health services for the period of January 1, 2018 to December 31, 2018; and

WHEREAS, the Township of Hamilton has agreed to provide certain health services to Robbinsville Township in an hourly rate as stated per the contract in a total amount not to exceed \$2,000.00; and

WHEREAS, such agreements are authorized pursuant to the Uniform Shared Services Consolidation Act, N.J.S.A. 40A:65-1 et. seq.; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said purpose in account number 8-01-27-330-000-228, pending the adoption of the 2018 Municipal Budget; and

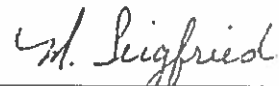
WHEREAS, this agreement is in the best interest of the Township of Robbinsville.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Robbinsville, in the County of Mercer and State of New Jersey, that the Shared Services Agreement between the Township of Hamilton and the Township of Robbinsville for the provision of clinical health services is authorized and accepted and the proper officials of the Township of Robbinsville are authorized to execute said agreement.

BE IT FURTHER RESOLVED that the agreement shall take effect upon the adoption of an appropriate resolution by the Township of Hamilton and the execution of agreement by the parties in accordance with N.J.S.A. 40A:65-1, et seq.

BE IT FURTHER RESOLVED that a copy of this resolution and agreement shall be forwarded to the Director of the Division of Local Government Services as per NJSA 40A:65-4 (3)b.

I certify this to be a true copy of a resolution adopted by the Township Council of the Township of Robbinsville at a meeting held on January 11, 2018.



Michele Seigfried, Municipal Clerk

SHARED SERVICES AGREEMENT FOR HEALTH SERVICES
TOWNSHIP OF HAMILTON & TOWNSHIP OF ROBBINSVILLE

January 1, 2018 to December 31, 2018

This Agreement made this *5th* day of *December, 2017*, by and between the **Township of Hamilton**, County of Mercer, a municipal corporation of the State of New Jersey, with principal offices located at 2090 Greenwood Avenue, P.O. Box 00150, Trenton, New Jersey 08650-0150; and the **Township of Robbinsville**, County of Mercer, a municipal corporation of the State of New Jersey, with principal offices located at 2298 Route 33, Robbinsville, New Jersey 08691;

Witnesseth that:

Whereas, the Township of Robbinsville is responsible by law for the protection of public health and wishes to provide health services for its residents; and

Whereas, the Township of Robbinsville desires to contract with the Township of Hamilton for provision of certain professional health services; and

Whereas, the Township of Hamilton is agreeable to providing certain health services to the Township of Robbinsville for a fee and upon certain specified conditions; and

Whereas, the *Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq.*, permits local units of this State to enter into a contract with any other local unit for the joint provision within their combined jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

Whereas, the Township of Hamilton and the Township of Robbinsville have authorized and approved this Agreement by Resolution duly adopted pursuant to *N.J.S.A. 40A:65-1, et seq.*, of the *Uniform Shared Services and Consolidation Act*;

Now, Therefore, in consideration of the mutual agreements and covenants herein contained, the parties agree as follows:

1. **Scope of Services:** The Township of Hamilton agrees to provide to the Township of Robbinsville those certain health services as follows:
 - (a) Child Health Conference Service;

- (b) Childhood Blood Lead Samples;
 - (c) STD Clinic;
2. **Fees:** The fees payable by the Township of Robbinsville to the Township of Hamilton for the performance of the services described in Paragraph One shall be as set forth in **Schedule A** annexed hereto.
 3. **Billing and Payment:** The Township of Hamilton will issue monthly bills for services rendered to the Township of Robbinsville. The bills will be issued by the fifteenth (15th) day of the succeeding month and will be payable within thirty (30) days of issuance.
 4. **Liability:** The Township of Hamilton and the Township of Robbinsville shall be responsible for acts of their own negligence consistent with the provisions of the *New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq.*, arising out of or related to performance of any activity under the terms of this Agreement.
 5. **Effective Date/Termination:** This Agreement shall be for twelve (12) months effective January 1, 2018 and ending December 31, 2018.
 6. Each party shall notify the other in writing sixty (60) days before expiration of this agreement if it desires to continue services and negotiate a new contract for 2019.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the respective dates indicated below:

TOWNSHIP OF HAMILTON

TOWNSHIP OF ROBBINSVILLE

Kelly A. Yaede, Mayor

David Fried, Mayor

ATTEST:

ATTEST:

Eileen A. Gore, RMC, CMC, MMC
Municipal Clerk

Michele Seigfried, MMC, CMR
Municipal Clerk

Dated:

Dated:

TOWNSHIP OF HAMILTON
 COUNTY OF MERCER, NEW JERSEY


RESOLUTION

No. 17 336

APPROVED AS TO FORM AND LEGALITY

FACTUAL CONTENTS CERTIFIED TO BY


 TOWNSHIP ATTORNEY


 TITLE

RESOLUTION AUTHORIZING AND APPROVING 2018 SHARED SERVICES CONTRACT FOR HEALTH SERVICES BETWEEN THE TOWNSHIP OF HAMILTON AND THE TOWNSHIP OF ROBBINSVILLE

Whereas the Township of Robbinsville desires to contract with the Township of Hamilton for provision of certain professional health clinic services for the period January 1, 2018 to December 31, 2018; and

Whereas the Township of Hamilton has agreed to provide certain health services to the Township of Robbinsville for a fee; and

Whereas such agreements are authorized pursuant to N.J.S.A. 40A:65-1 et seq.; and

Whereas this contract is in the best interest of the Township of Hamilton;

Now, Therefore, *Be It Resolved* by the Council of the Township of Hamilton, in the County of Mercer and State of New Jersey, that the shared services contract between the Township of Hamilton and the Township of Robbinsville for the provision of certain professional health clinic services is authorized and accepted and that the proper officials of the Township of Hamilton are authorized to execute said contract;

Be It Further Resolved that the contract shall take effect upon the adoption of the appropriate resolution by the Township of Robbinsville and the execution of the contract by the parties in accordance with N.J.S.A. 40A:65-1 et seq.

17 336

ADOPTED BY COUNCIL ON

December 5, 2017

DATE


 PRESIDENT


 MUNICIPAL CLERK

RECORD OF VOTE						
COUNCIL	AYE	NAY	N.V.	A.B.	RES.	SEC.
DAVID J. KENNY	✓				✓	
ILEANA SCHIRMER	✓					✓
DINA THORNTON	✓					
RALPH V. MASTRANGELO	✓					
DENNIS A. PONE	✓					

X - Indicates Vote A.B. - Absent N.V. - Not Voting RES. - Moved SEC. - Seconded

HAMILTON TOWNSHIP HEALTH SERVICES
FEE SCHEDULE - 2018

(Fees found in Section 215-6(10) of the Hamilton Township Code)

AVAILABLE SERVICES:

1. **Exposure Control Plan:** Tailored to fit particular specifications, job descriptions, etc.

BBP Plan	\$300.00
TB Plan	\$300.00
Both Plans	\$500.00

2. **Bloodborne Pathogen/TB Training:**

- a. Includes all topics mandated by the PEOSHA regulations.
- b. Presented by a *Public Health Nurse and HIV Counselor/Health Educator*

Initial Training Session	\$500.00 for up to 30 employees \$ 10.00 per each additional employee over 30
Initial TB Training Only	\$250.00 for up to 30 employees \$ 10.00 per each additional employee over 30
Yearly Re-Training	\$300.00 for up to 30 employees \$ 10.00 per each additional employee over 30

3. **Hepatitis B Vaccine:**

- a. Administered with a physician's standing orders by a Public Health Nurse.
- b. Includes Hepatitis B Vaccine, following CDC guidelines.

Hepatitis B Vaccine	\$70.00/vaccination
Twinrix (Hepatitis A and Hepatitis B)	\$100.00/vaccination

4. **Mantoux Tuberculin Testing (PPD):**

- a. Administered with a physician's standing orders by a Public Health Nurse.
- b. Interpreted in 48 to 72 hours by a Public Health Nurse.

PPD Administration	\$25.00/employee
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5. **Sexually Transmitted Disease (S.T.D.) Clinic Services:**

- a. Services are available on Tuesdays, 9 a.m. to 12 p.m. at the Hamilton Township Division of Health.
- b. Services are conducted by a Public Health Nurse and S.T.D./HIV Counselor(s).

Contracted S.T.D. Clinic Visits	\$50.00 per patient as per contract.
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6. **Pneumonia/Flu:**

Non-township residents, Private Sector & Businesses	\$200.00
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7. **Blood Lead Investigations:**

Investigation and follow-up	\$60.00/hour
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8. **Child Health Conferences:**

Assessment, Counseling, Examination and Immunizations	\$75.00 per patient as per contract
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9. **Health Education Services:**

Assessment, Planning and Implementation	\$200.00/hour
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For further information, contact:

Jeffrey J. Plunkett, Health Officer (609) 890-5562
Giovanna Guarraggi, R.N., MSN, APN-BC, Administrative Director of Nursing
(609) 890-3883
Jill Belviso, PHN, R.N., BSN (609) 890-3837

W:\AGRMNTS\SHARED SERVICES\SCHEDULE.A.2018.01.wpd

SCHEDULE A

Chapter 215. Fees

§ 215-6. Department of Health, Recreation, Senior and Veterans Services.

A. Division of Health.

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(10) Available services.

- (a) Exposure control plan: Tailored to fit particular specifications, job descriptions, etc.
 - [1] BBP Plan: \$300.
 - [2] TB Plan: \$300.
 - [3] Both plans: \$500.
- (b) Bloodborne pathogen/TB training.
 - [1] Includes all topics mandated by PEOSHA regulations.
 - [2] Presented by a public health nurse and HIV counselor/health educator.
 - [a] Initial training session: \$500 for up to 30 employees; \$10 per each additional employee over 30.
 - [b] Initial TB training only: \$250 for up to 30 employees; \$10 per each additional employee over 30.
 - [c] Yearly retraining: \$300 for up to 30 employees; \$10 per each additional employee over 30.
- (c) Hepatitis B vaccine.
 - [1] Administered with a physician's standing orders by a public health nurse.
 - [2] Includes Hepatitis B vaccine, following CDC guidelines.
 - [a] Hepatitis B vaccine: \$70 per vaccination.
 - [b] Twinrix (Hepatitis A and Hepatitis B): \$100 per vaccination.
- (d) Mantoux tuberculin testing (PPD).
 - [1] Administered with a physician's standing orders by a public health nurse.
 - [2] Interpreted in 48 to 72 hours by a public health nurse.
 - [a] PPD administration: \$25 per employee.

- (e) Sexually transmitted disease (STD) clinic services.
 - [1] Services are available on Tuesdays, 9:00 a.m. to 12:00 noon, at the Hamilton Township Division of Health.
 - [2] Services are conducted by a public health nurse and STD/HIV counselor(s).
 - [a] Contracted STD clinic visit: \$50 per patient as per contract.
- (f) Pneumonia/flu.
 - [1] Non-Township residents, private sector and businesses: \$200.
- (g) Blood lead investigations.
 - [1] Investigation and follow-up: \$60 per hour.
- (h) Child health conferences.
 - [1] Assessment, counseling, examination and immunizations: \$75 per patient as per contract.
- (i) Health education services.
 - [1] Assessment, planning and implementation: \$200 per hour.

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