

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: County of Morris COUNTY: Morris

RECIPIENT: Township of Denville COUNTY: Morris

BRIEF DESCRIPTION OF SERVICE:

Amendment to Shared Services Agreement for Public Health Services to include Registered Environmental Health Specialist services for the years 2017, 2018, 2019, 2020 and 2021

EFFECTIVE DATE: 1/1/2017

EXPIRATION DATE: 12/31/2021

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT \$6,000

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**AMENDMENT TO SHARED SERVICES AGREEMENT
FOR PUBLIC HEALTH SERVICES
BETWEEN THE COUNTY OF MORRIS AND THE TOWNSHIP OF DENVILLE**



WHEREAS, the County of Morris, Department of Law & Public Safety, Office of Health Management, with offices located at 634 West Hanover Avenue, Morris Township, NJ 07961 (hereinafter called “Provider”) and the Township of Denville, with offices located at 1 St. Mary’s Place, Denville NJ 07834 (hereinafter referred to as the “Recipient”) entered into a shared services agreement for public health services in accordance with the Local Health Services Act as codified at N.J.S.A. 26:3A2-1, et seq. on September 14th, 2016; and

WHEREAS, the Provider and Recipient have mutually agreed to amend and supplement said shared services agreement for public health services to include the services of a Registered Environmental Health Specialist.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, and agreements contained herein, the shared services agreement for public health services executed between the Provider and the Recipient on September 14th, 2016 is amended and supplemented as follows:

1. The Provider shall furnish the services of a properly licensed Registered Environmental Health Specialist to carry out and discharge within the territorial jurisdiction of the Recipient, environmental health services and activities in accordance with N.J.A.C. 8:52-1.1 et seq., Public Health Practice Standards of Performance for Local Boards of Health in New Jersey and as set forth in the Programmatic Proposal of Public Health Services attached hereto and marked as “Exhibit A”;

8. Payment shall be made within thirty (30) days of submission of an invoice from the Provider to the Recipient or by other means as agreed by the Chief Fiscal Officers of both parties.

IN WITNESS WHEREOF, the said parties have hereunto set their hands, seals, and caused these presents to be signed by their proper officers.

ATTEST:

MORRIS COUNTY BOARD OF
CHOSEN FREEHOLDERS



Diane M. Ketchum
CLERK OF THE BOARD



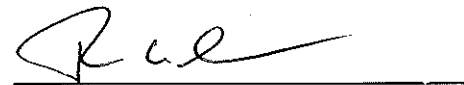
~~Kathryn A. DeFillippo~~ Douglas R Cabana
FREEHOLDER DIRECTOR

ATTEST:

TOWNSHIP OF DENVILLE



Kathryn Bowditch-Leon, RMC
TOWNSHIP CLERK



Thomas Andes
MAYOR

EXHIBIT A

PROGRAMMATIC PROPOSAL OF PUBLIC HEALTH SERVICES

County of Morris, Department of Law & Public Safety, Office of Health Management
AND
the Township of Denville

The Provider shall furnish the following local health services to the Recipient:

- A. Environmental Health: Provision of a licensed Registered Environmental Health Specialist for enforcement of state and local public health regulations relative to:
1. Food Surveillance: Comprehensive surveillance program of retail food establishments and food/beverage vending machines in accordance with the State Sanitary Code (N.J.A.C. 8:24) and local ordinances governing the same. Specifically, services to be provided include: inspection of retail food establishments (including institutions providing food services), temporary food establishments, and mobile food establishments; inspection of vending machines dispensing potentially hazardous food; investigation of complaints at local food establishments; collection of food samples as required by the NJ Department of Health; condemnation or embargoing of adulterated or unwholesome food; and assistance with investigation of foodborne illness or outbreaks as required.
 2. Emergency Response: Performance of emergency responses associated with emergency occurrences at retail food establishments in accordance with the State Sanitary Code (N.J.A.C. 8:24).

RESOLUTION

WHEREAS, on September 14, 2016, the Township of Denville entered into a Shared Services Agreement with the County of Morris for public health services for the period of January 1, 2017 through December 31, 2021; and

WHEREAS, the Township wishes to enter into an amendment to the Agreement to provide for the services of a Registered Environmental Health Specialist; and

WHEREAS, municipalities are permitted to enter into such agreements pursuant to N.J.S.A. 26:3A2-1 et seq., N.J.S.A. 40A:65-1 et seq. and other applicable statutes and regulations; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the Township of Denville, in the County of Morris and State of New Jersey, as follows:


1. That the Mayor and the Township Clerk are hereby authorized to execute an Amendment to the Shared Services Agreement for Public Health Services for the services of a Registered Environmental Health Specialist with the County of Morris for the term of January 1, 2017 through December 31, 2021 subject to the annual appropriation of funds.
2. A copy of the Amendment to the Agreement is on file in the office of the Township Clerk for inspection by the public.
3. A copy of the Amendment to the Agreement shall be filed, for informational purposes, with the Department of Community Affairs, Division of Local Government Services pursuant to rules and regulations promulgated by the Division.

This resolution shall take effect immediately.

BY ORDER OF THE MUNICIPAL COUNCIL
OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk of the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council at their meeting held on December 20, 2016.

12/21/2016
Certification Dated:



Kathryn Bowditch-Leon, RMC
Municipal Clerk

**Board of Chosen Freeholders
Morris County, New Jersey**

Resolution No. 14

Adopted: January 11, 2017

WHEREAS, on September 14, 2016, the County and Township of Denville entered into a Shared Services Agreement for public health services for the period January 1, 2017 through December 31, 2021; and

WHEREAS, the County and Township of Denville wish to amend said agreement in order to include Registered Environmental Health Specialist services provided by the County's Department of Law & Public Safety;

NOW THEREFORE, BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Morris in the State of New Jersey as follows:

- 1) The Director of the Board of Chosen Freeholders is hereby authorized to sign and execute an Amendment to the Shared Services Agreement with Denville Township for local health services provided by the County's Department of Law & Public Safety to Denville Township for the period January 1, 2017 through December 31, 2021, a copy of which is on file in the Office of the Department of Law & Public Safety and made a part hereof by reference.
- 2) The Township of Denville will reimburse the County for said services each year in accordance with the terms of the amendment.
- 3) This resolution shall take effect in accordance with the law.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Morris at a regular meeting on January 11, 2017.


Diane M. Ketchum, Clerk of the Board