

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: CAMDEN COUNTY COUNTY: CAMDEN

RECIPIENT: CHERRY HILL TWP. COUNTY: CAMDEN

BRIEF DESCRIPTION OF SERVICE:

COUNTY TO PROVIDE TWP. WITH FUNDS PROVIDED BY GOVERNOR'S COUNCIL ON ALCOHOLISM + DRUG ABUSE TO PROVIDE A COMPREHENSIVE EFFORT TO ESTABLISH PREVENTION + EARLY INTERVENTION PROGRAMS TO FIGHT ALCOHOLISM + DRUG ABUSE.

EFFECTIVE DATE: 7/1/16

EXPIRATION DATE: 6/30/17

ESTIMATED COST SAVINGS

TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT UNKNOWN

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**SHARED SERVICES AGREEMENT
BY AND BETWEEN
THE COUNTY OF CAMDEN
AND
TOWNSHIP OF CHERRY HILL**

This document constitutes an SHARED SERVICES AGREEMENT pursuant to N.J.S.A. 40:8A-1 et seq. Entered into between the County of Camden, a body politic and corporate of the State of New Jersey with the offices located at the 14th Floor, 520 Market Street, Camden, New Jersey 08102, hereinafter referred to as GRANTEE and the Township of Cherry Hill, a body politic and corporate of the State of New Jersey with offices located at 820 Mercer Street, Cherry Hill, NJ 08002 hereinafter referred to as SUB-GRANTEE:

THIS AGREEMENT, made and entered into this 11th day of July, 2016.

WITNESSETH:

WHEREAS, the GRANTEE and the SUB-GRANTEE are desirous of entering into an agreement to provide the SUB-GRANTEE funds provided by the Governor's Council on Alcoholism and Drug Abuse and authorized by resolution of the Board of Chosen Freeholders of the County of Camden on June 16, 2016; and

WHEREAS, pursuant to said program, the SUB-GRANTEE, with funds received from the GRANTEE, shall provide a comprehensive and coordinated effort to establish prevention and early intervention programs to fight alcoholism and drug abuse as detailed herein.

Now therefore,

In consideration of the mutual promises set forth herein the GRANTEE and the SUB-GRANTEE agrees as follows:

1. TERM

This agreement shall commence July 1, 2016 and end June 30, 2016. It is specifically understood between the GRANTEE and the SUB-GRANTEE that the Governor's Council on Alcoholism and Drug Abuse as outlined in the fiscal requirements for said funds, "requires that all funds awarded through this letter agreement will be expended during the agreement period. Monies carried forwarded must have the written permission of the Executive Director of the Council. "

2. SCOPE OF SERVICES

The SUB-GRANTEE shall perform all services set forth in the scope of services attached hereto as Exhibit A and hereby incorporated into this agreement by reference. The SUB-GRANTEE agrees to provide all services in compliance with all applicable federal, state and local statutes, rules and regulations.

3. FUNDING OF AGREEMENT

(a) The GRANTEE shall provide to the SUB-GRANTEE funds designated to the SUB-GRANTEE as follows:

Township of Cherry Hill \$ 55,768.00

The SUB-GRANTEE may only use these funds for the purpose of conducting the activities or providing the materials as set forth in Exhibit "A", the Scope of Services of this agreement;

(b) The GRANTEE shall provide said funding to the SUB-GRANTEE in four

installments representing four (4) quarterly payments, provided all required expenditure reports and County Vouchers are submitted in a timely manner.

© The GRANTEE and the SUB-GRANTEE specifically understand and agree that both the GRANTEE and the SUB-GRANTEE are bound by all rules and regulations promulgated by the Governor's Council on Alcoholism and Drug Abuse, specifically attachments A, which is hereby made a part of this agreement. Attachment A outlines programmatic requirements, fiscal requirements, "other compliance requirements" and "general conditions", for municipal alliance grants. The GRANTEE and the SUB-GRANTEE recognizes that N.J.A.C. 17:4-1 et seq requires the SUB-GRANTEE to produce a 100% match of grant funds. The State of New Jersey Governor's Council on Alcoholism and Drug Abuse requires the SUB-GRANTEE to provide the 100% match funds as follows: **A minimum 25% cash match, the remaining 75% in kind match for the period of this agreement.**

4. TERMINATION OF AGREEMENT

(a) This Agreement may be terminated in whole or in part by the GRANTEE or the SUB-GRANTEE for any reason upon thirty (30) days written notice to the other party;

(b) Upon receipt of the Notice of Termination, the SUB-GRANTEE shall promptly discontinue all services affected unless otherwise directed by the GRANTEE. The GRANTEE shall not be liable for funding any services continued by the SUB-GRANTEE after the effective date of the termination of this agreement.

5. COMPLIANCE WITH THE LOCAL PUBLIC CONTRACT LAW

The SUB-GRANTEE shall comply with the Local Public Contract Law with respect to the award of any Contract for the performance of services or the purchase of any goods to be

provided under this agreement.

6. AUDIT

The Contractor shall permit the County and/or its independent auditors to have access, at a reasonable time and place, to the records and financial statements necessary to comply with the following audit requirements as applicable:

Type of Contractor

Audit Requirements

Non-Profits and Institutions of Higher Education

State Funds-
N.J.O.M.B. Circular
Letter 15-08

Federal Funds-
OMB's Uniform
Administrative Requirements
Cost Principles, and Audit
Requirements for
Federal Awards

State and Local Governments

State Funds-
N.J.O.M.B. Circular
Letter 15-08

Federal Funds
OMB's Uniform
Administrative
Requirements
Cost Principles, and Audit
Requirements for Federal
Awards

For-Profit

County's requirement of
access as detailed above.

Copies of the above-referenced circulars are available upon request from the Camden County Chief Financial Officer.

All non-profits, institutions of higher education, and state and local government contractors shall, annually, forward a copy of their Single Audit Report to the Camden County Chief Financial Officer, 9th Floor – Court House, 520 Market Street, Camden, New Jersey 08102-1375. Failure to comply with this procedure will result in the withholding of payment pursuant to this contract.

7. RIGHT TO INSPECT

The SUB-GRANTEE shall permit the GRANTEE or its authorized representative to make visits to the site or sites where specified services are being provided for the purposes of assuring the SUB-GRANTEE compliance with the terms of the Agreement.

8. INDEMNIFICATION

The SUB-GRANTEE shall, indemnify and hold harmless the State of New Jersey, the Governor's Council on Alcoholism and Drug Abuse and the GRANTEE, their officers, agents and/or employees from any and all suits and actions of every nature and kind which may be brought for or on account of any injury, death or damage arising or growing out of the acts or omissions of the SUB-GRANTEE, its officers and/or its employees under this agreement.

9. INSURANCE

The SUB-GRANTEE shall provide and maintain during the term of the agreement adequate insurance coverage for the services to be performed pursuant to this agreement. Said insurance coverage shall include, but not limited to, general liability and workers compensation insurance.

10. NOTICE

All notice hereunder shall be in writing and mailed postage paid, certified mail, return receipt requested to the Office of County Counsel, 14th Floor, Courthouse, 520 Market Street, Camden, NJ 08102.

11. MISCELLANEOUS

The following miscellaneous provisions shall apply to this agreement:

A. CONSTRUCTION OF THIS AGREEMENT

The parties acknowledge that this agreement was prepared under New Jersey Law and shall therefore be interpreted under the Laws of the State of New Jersey.

B. AMENDMENTS

This Agreement may not be amended, altered or modified in any manner except in writing signed by the parties hereto.

C. HEADINGS

This section and any other headings contained in this agreement are for reference only and shall not affect the meanings or interpretation of this contract.

D. INVALID CLAUSE

The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this agreement shall be binding upon all parties hereto.

E. ENTIRE AGREEMENT

This agreement together with all attachments shall consist of the entire agreement of the parties and it is acknowledged that there are no other outstanding agreements regarding to this undertaking.

F. ASSIGNABILITY

This agreement and all rights, duties and obligations herein may not be assigned by the SUB-GRANTEE.

G. NON-DISCRIMINATION

The parties to this Agreement agree that the provisions of N.J.S.A 10:2-1 through 10:2-4 and 10:5-40, dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereunto, are hereby made a part of this contract and binding upon them.

H. FUNDING

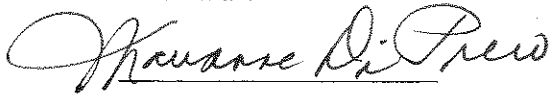
In accordance with the provision of N.J.S.A. 40 A:11-15 this contract is subject to the availability and appropriation of sufficient funds in the year in which it is in effect and the receipts of said funds from the State of New Jersey.

I. INTERPRETATION OF DOCUMENTS CONSTITUTED IN THIS AGREEMENT

If the language of this agreement is ambiguous with the language outlined in attachment A of this agreement the language contained in attachment A of this agreement shall prevail.

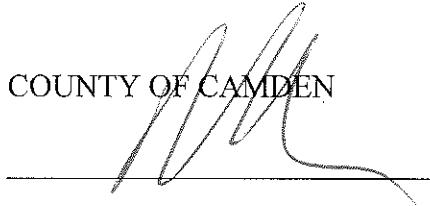
IN WITNESS WHEREOF the parties hereto have caused this agreement to be duly
executed on this day and year mentioned on the first of this agreement.

ATTEST :



Clerk of the Board

COUNTY OF CAMDEN

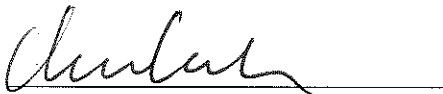


Ross G. Angilella,
COUNTY ADMINISTRATOR

ATTEST :



NANCY L. SAFFOS
Township Clerk
Township of Cherry Hill



Chuck Cahn, Mayor
Township of Cherry Hill

EXHIBIT A

Cherry Hill

Drug Priority: Reduce the Use of Illegal Substances

TOTALS: DEDR \$ 55,768 Cash Match \$ 13,942 In-Kind \$ 41,826

1. *Alliance Coordination* Linda Dombrowski

Program Funding: DEDR \$ 6,825 Cash match \$ 13,942 In-kind \$ 41,826

2. Project Graduation

Project Graduation will demonstrate that use of illegal substances is not necessary to have a good time and it will focus on proving a safe environment.

When/Where/How: Cherry Hill High School-East-Cherry Hill Racquet Club, Cherry Hill High School- West JCC and Camden Catholic HS-TBD

CADCA Strategy/ies: Provide information; provide support, changing consequences

Program Funding: DEDR \$ 6,000 Cash match \$ 0 In-kind \$ 0

3. Red Ribbon Campaign

The campaign will bring assemblies to our schools, provide an alternative to risky behaviors thru sponsorship of a 7th and 8th grade dance, 6th grade roller skating party, support a poster/essay contest, sponsor high school Red Ribbon groups, and other activities to be determined. The Campaign would target school aged children from K-12 and they would learn through educational messages and participation in activities. Red Ribbon Theme "PAWS and Think Don't Do Drugs".

When/Where/How: Throughout the month of October. Elementary assemblies at 13 schools, 2 sessions at each school. The middle school will have an assembly at 3 schools, 2 sessions, high school speakers, culmination of middle school Red Ribbon Events with a dance and roller Skating party.

CADCA Strategy/ies: Proving Information, Changing consequences, Enhancing Access/Reducing Barriers

Program Funding: DEDR \$ 16,000 Cash match \$ 0 In-kind \$ 0

4. Community/Alliance Education

Education in the ever changing scene of drugs and their availability. Target parents, guardians, school staff, teachers, etc. To have the benefit of current information which they can use as parents/guardians/school staff with their children/staff

When/Where/How: To have informational workshops for the Community 4 to 4 times during the fiscal year. Each presentation would be approx 2 ½ hours including time for questions and answers. For the Alliance board members to attend workshops/conferences to further their education on the ever changing drug scene.

CADCA Strategy/ies: Enhancing Skills, Enhancing Access, Modifying/Changing Policies

Program Funding: DEDR \$ 4,500 Cash match \$ 0 In-kind \$ 0

5. Awareness of the Alliance

To have the Community aware of the Alliance, its mission and vision, a place to reach out to, provide resources, and the programs that the alliances provide. This will be targeted to the whole Community.

When/Where/How: throughout the entire year.

CADCA Strategy/ies: Providing Support, Enhancing Access/Reducing Barriers, Changing Consequences

Program Funding: DEDR \$ 4,800 Cash match \$ 0 In-kind \$ 0

6. Community Events

To participate in and support but not limited to Township, School and Community Events such as Harvest fest, Senior Lunches, Teen Events, Summer Rec, etc. Each event listed targets different populations such as senior citizens, teens, preschool & elementary age children and their parents. They will benefit from the knowledge that the alliances exists, what resources are available, and drug/alcohol information.

When/Where/How: These events will be scheduled during the fiscal year. Each event has a different time schedule ex Harvest fest will be 5 hours, Senior Lunches are 4 hours. Some programs will be once a month, others every two months, or some just need the participation once.

CADCA Strategy/ies: Provide information, Provide Support, Changing Consequences.

Program Funding: DEDR \$ 5,043 Cash match \$ 0 In-kind \$ 0

7. Peer Leadership

To provide and support training for Peer Leaders to meet, learn and educate others in the school and community on the issues facing students today including drugs and alcohol with an emphasis on marijuana. The sources of strength groups at the high school are to focus on an ATOD project.

When/Where/How: 2 sessions which will bring the 3 middle school peer leaders and advisors together for a full day of training.

CADCA Strategy/ies: Enhancing Skills, Providing Support, Changing Consequences

Program Funding: DEDR \$ 21,000 Cash match \$ 0 In-kind \$ 0

8. Student Transition

To identify the times in a student's life that major transitions effect self-esteem, confidence, and good decision making causes them to make poor choices. Middle school and high school age students would be target audience but after meeting with several school leaders possibly including fifth grade students also. The befit would be a program designed to help them identify smart choices, coping skills to handle stress.

When/Where/How: The program will take place during the fiscal year once the appropriate school leaders help identify the population and issues to address and then to determine the scope of the presentation.

CADCA Strategy/ies: Enhancing Skills, Providing Information & Support, Changing Consequences

Program Funding: **DEDR \$ 2,500** **Cash match \$ 0** **In-kind \$ 0**

RESOLUTION R16-109

RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF CLEMENTON IN THE COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING MAYOR AND MUNICIPAL CLERK TO EXECUTE MUNICIPAL ALLIANCE 2016-2017 AGREEMENT WITH THE COUNTY OF CAMDEN IN CONJUNCTION WITH THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE

WHEREAS, THE BOROUGH OF CLEMENTON AUTHORIZED APPLICATION FOR FUNDS IN A COMPREHENSIVE AND COORDINATED EFFORT TO ESTABLISH PREVENTION AND EARLY INTERVENTION PROGRAMS TO FIGHT ALCOHOLISM AND DRUG ABUSE; AND

WHEREAS, THE COUNTY OF CAMDEN HAS AWARDED FUNDS IN THE AMOUNT OF \$9,546.00 FOR THE PROGRAMS AND ACTIVITIES OUTLINED IN THE AGREEMENT; AND

NOW, THEREFORE, BE IT RESOLVED THAT THE MAYOR AND MUNICIPAL CLERK BE AND ARE HEREBY AUTHORIZED TO EXECUTE THE 2016-2017 MUNICIPAL ALLIANCE AGREEMENT WITH THE COUNTY OF CAMDEN IN CONJUNCTION WITH THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE.


BOROUGH OF CLEMENTON

ADOPTED AT A MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF CLEMENTON HELD ON JULY 12, 2016 AT 7:00PM AT 101 GIBBSBORO ROAD, CLEMENTON BOROUGH.

BOROUGH OF CLEMENTON

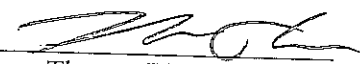
(MUNICIPAL SEAL)

ATTEST:


Jenai L. Johnson

Municipal Clerk/Administrator

BY:


Thomas Weaver

Mayor