

**DIVISION OF LOCAL GOVERNMENT SERVICES**  
**SHARED SERVICES AGREEMENT**  
**COVER SHEET**

PROVIDER: Township of Edgewater Park COUNTY: Burlington

RECIPIENT: Edgewater Park Sewerage Authority COUNTY: Burlington

BRIEF DESCRIPTION OF SERVICE:

Single Bidding Road Project

EFFECTIVE DATE: 4/19/2016

EXPIRATION DATE: 12/31/2017

ESTIMATED COST SAVINGS  
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT \_\_\_\_\_

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**TOWNSHIP OF EDGEWATER PARK  
RESOLUTION NO. 2016-59**

**Authorizing Execution of a Shared Service Agreement for  
Reconstruction of Mount Holly Road between the Edgewater Park  
Sewerage Authority and the Township of Edgewater Park**

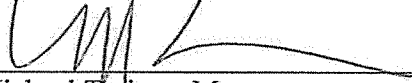
**WHEREAS**, the Township of Edgewater Park and the Edgewater Park Sewerage Authority have agreed to share the reconstruction of Mount Holly Road and propose to do a single bidding process and specifications for the work to be performed and to share the expenses in accord with their respective responsibilities and as shall be specifically set forth in the specifications for the project prepared by Environmental Resolutions, Inc.; and

**WHEREAS**, the Township of Edgewater Park, pursuant to the terms and provisions as set forth in a Shared Services Agreement, a copy of which is attached hereto, .

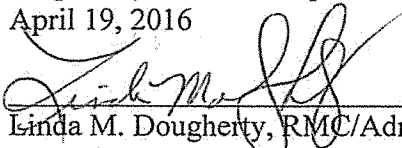
**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Edgewater Park that the Mayor and/or Clerk/Administrator are hereby authorized to execute said agreement on behalf of the Township of Edgewater Park.

**BE IT FURTHER RESOLVED** that a copy of the agreement shall be filed with the Division of Local Government Services, Department of Community Affairs.

TOWNSHIP OF EDGEWATER PARK

  
\_\_\_\_\_  
Michael Trainor, Mayor

I certify that the foregoing Resolution No. 2016-59 is a true and correct copy of a resolution adopted by the Township Committee of the Township of Edgewater Park at a meeting held on April 19, 2016

  
\_\_\_\_\_  
Linda M. Dougherty, RMC/Administrator

Record Vote of the Township Committee on Final Passage					
Committee Member	Yes	No	Abstain	Absent	Motioned By:
Mr. Belgard	✓				
Ms. Kremper	✓				2nd
Mr. McElwee	✓				1st
Mrs. Perkins	✓				
Mayor Trainor	✓				

**SHARED SERVICES AGREEMENT BETWEEN  
THE TOWNSHIP OF EDGEWATER PARK AND  
THE EDGEWATER PARK SEWERAGE AUTHORITY  
FOR THE RECONSTRUCTION OF MT. HOLLY ROAD AND  
THE ELIMINATION OF PUMPING STATION #5.**

**THIS SHARED SERVICES AGREEMENT** ("Agreement") is made on this 19 day of April, 2016 between the TOWNSHIP OF EDGEWATER PARK (hereinafter referred to as "the TOWNSHIP"), a body politic and corporate of the State of New Jersey with principal offices located at 400 Delanco Road, Edgewater Park, New Jersey 08010, and the EDGEWATER PARK SEWERAGE AUTHORITY (hereinafter referred to as "the AUTHORITY"), a body politic and corporate of the State of New Jersey with principal offices located at 1123 Cooper Street, Edgewater Park, N.J. 08010. The TOWNSHIP and the AUTHORITY are collectively referred to herein as "the Parties."

**WITNESSETH:**

**WHEREAS**, the TOWNSHIP and the AUTHORITY are authorized by the "Uniform Shared Service and Consolidation Act," N.J.S.A. 40A:65-4, *et seq.*, to enter into a shared services agreement with any other local unit to provide or receive any service that each local unit participating in the shared service agreement could provide or receive on its own; including services incidental to the primary purposes of any of the participating local units; and

**WHEREAS**, the Township of Edgewater Park is a municipal entity and a body politic organized under the laws of the State of New Jersey; and

**WHEREAS**, the Edgewater Park Sewerage Authority is a body corporate and politic of the State of New Jersey created by the Township of Edgewater Park pursuant to the Sewerage Authorities Law, N.J.S.A. 40:14A-1, *et seq.*; and

**WHEREAS**, the TOWNSHIP has determined that it is in the best interest of its residents to reconstruct portions of Mount Holly Road within the TOWNSHIP; and

**WHEREAS**, the AUTHORITY has determined that it is in the best interest of its customers to eliminate Pump Station #5 and construct a gravity sewer in the right-of-way of Mount Holly Road within the TOWNSHIP; and

**WHEREAS**, the Parties have determined that proceeding with the above noted projects as a joint venture would minimize the inconvenience of their respective constituencies, result in significant cost savings, and allow for more efficient construction coordination; and

**WHEREAS**, the appropriate officers of the Parties have been authorized to execute this SHARED SERVICES AGREEMENT pursuant to duly adopted Resolutions of their respective governing bodies consistent with the above, the

Parties have agreed to jointly plan and construct the above described projects in accordance with the terms and conditions set forth below;

**NOW THEREFORE**, in consideration of the signing of this Agreement and in further consideration of the mutual promises set forth herein, the Parties agree as follows:

**1. THE PROJECT.**

A. The TOWNSHIP intends to reconstruct Mount Holly Road from its intersection with Bridgeboro Road (approximate termination of the recent Burlington County overlay of Mount Holly Road) to the Edgewater Park/Beverly Township Line.

B. The AUTHORITY intends to eliminate Pump Station #5 located in the Mount Holly Road right-of-way approximately 600 feet from the Edgewater Park/Beverly Township Line. As part of the Pump Station #5 elimination, the AUTHORITY will construct a gravity sewer line within the Mount Holly Road right-of-way extending from the location of Pump Station #5 to the intersection with Bridgeboro Road and then continuing down Bridgeboro Road to an existing sewer manhole located in Bridgeboro Road approximately 320 feet beyond the limit of the TOWNSHIP's Mount Holly Road reconstruction project.

**2. DESIGN AND SPECIFICATIONS.** The project will be collaboratively designed by both the Engineer for the TOWNSHIP and the Engineer for the AUTHORITY. The result of that collaboration will be a single set of construction documents consisting of plans and specifications covering both the TOWNSHIP's and the AUTHORITY's portions of the project, suitable for bidding, such that:

A. The plans and specifications shall clearly delineate the limits of the TOWNSHIP's portion of the project and the AUTHORITY's portion of the project.

B. The "form of proposal" portion of the specifications, which outlines the various pay items and plan quantities for same, shall explicitly separate and group the pay items so as to clearly identify the items of the proposal for which each of the Parties is responsible.

C. The plans and specifications shall include provisions for the issuance and release of all necessary bonds, including performance and maintenance bonds.

D. The TOWNSHIP will be lead agency for the project, and as such will issue the bid and manage the bidding process.

**3. RESPONSIBILITY FOR COSTS.** Each of the Parties shall be responsible for the costs of its respective portion of the project, as delineated in the plans and specifications. In general, those

responsibilities shall include:

A. The TOWNSHIP shall be responsible for the costs of the following items:

1. Milling (for the TOWNSHIP's portion of the project);
2. Base Pavement Course (for the TOWNSHIP's portion of the project);
3. Surface Course (for the TOWNSHIP's portion of the project);
4. Sawcutting (for the TOWNSHIP's portion of the project);
5. Perforated Storm Pipe;
6. Stormwater Inlet;
7. Stormwater Pipe Trench Restoration;
8. Traffic Striping (for the TOWNSHIP's portion of the project);
9. Concrete Apron;
10. Top Soil and Seed (if and where directed for the TOWNSHIP's portion of the project).

B. The AUTHORITY shall be responsible for the costs of the following items:

1. Milling (outside the TOWNSHIP's portion of the project);
2. Base Pavement Course (outside the TOWNSHIP's portion of the project);
3. Surface Course (outside the TOWNSHIP's portion of the project);
4. Sawcutting (outside the TOWNSHIP's portion of the project);
5. Flowable fill;
6. 12" PVC Sanitary Sewer Pipe;
7. Sanitary Sewer Manholes;
8. Sanitary Sewer Pipe Trench Restoration;
9. Traffic Striping (outside the TOWNSHIP's portion of the project);
10. Top Soil and Seed (if and where directed outside the TOWNSHIP's portion of the project).

4. **PAYMENTS.** Each of the Parties will be directly responsible for payment for work performed on its respective portion of the project. The plans and specifications will provide for direct billing to each of the Parties to facilitate this provision.

5. **ENGINEERING AND CONSTRUCTION ADMINISTRATION.** Engineering and construction administration services will be performed by the Engineer for each Party for their respective portions of the project. Fees for these services are to be billed to the respective Party in accordance with proposals to be submitted by each Engineer and approved by the respective Party.

IN WITNESS WHEREOF, the parties hereto have placed their signatures and appropriate seals on the date and year mentioned in the face of this agreement.

DATED: 4/19/2016

THE TOWNSHIP OF EDGEWATER PARK

BY: [Signature]

ATTEST: [Signature]

THE EDGEWATER PARK SEWERAGE AUTHORITY

BY: [Signature]

ATTEST: [Signature]

