

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Township of Denville COUNTY: Morris

RECIPIENT: Denville Township Board of Education COUNTY: Morris

BRIEF DESCRIPTION OF SERVICE:

The Township of Denville will be hiring and assigning three Class III Special officers who will serve as security for the Denville Township Public Schools. Costs to be shared.

EFFECTIVE DATE: 7/1/2018

EXPIRATION DATE: 06/30/2019

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT none

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

SHARED SERVICES AGREEMENT

BY AND BETWEEN

DENVILLE TOWNSHIP BOARD OF EDUCATION

whose address is 400 Morris Avenue, Suite 279
Denville, New Jersey 07834

-and-

TOWNSHIP OF DENVILLE

1 St. Mary's Place
Denville, New Jersey 07834

THIS AGREEMENT made this 1st day of June, 2018, by and between Denville Township Board of Education (hereinafter referred to as "Board"), and the Township of Denville (hereinafter referred to as the "Township");

WHEREAS, Board and Township are interested in entering into an Shared Services Agreement for the purpose of sharing the services of Class Three Special Officers ("Officer" or "Officers"); and

WHEREAS, the Board and Township have agreed to share the cost of the Officers;

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

1. **Services**

The Township, through its police department, shall assign three Class Three Special Officers who will serve as security for the Denville Township Public Schools. At all times during the assignment the Officers shall be Township employees, will work under the rules and regulations of the Township's police department, the Township of Denville, and the policies and regulations of the Board when present on school grounds.

The Officers shall report directly to the Township Chief of Police and while on school grounds shall work in cooperation with the building administration and the Superintendent of Schools.

2. **Schedule of Services**

The Officers shall provide services to the Board for approximately 25 to 29 hours per week for each Officer while school is in session under a schedule to be mutually determined by the Township's Police Chief and the Board's Superintendent of Schools.

3. **Cost of Services**

The Board agrees to be responsible for all salary costs for the Officers up to a maximum yearly salary of \$35,000 for each Officer. The Township agrees to be responsible for all other costs including but not limited to social security, training, uniforms, weapons, vehicles, etc. The Board will reimburse the Township for the salaries monthly.

4. **Duration**

This Agreement shall commence on July 1, 2018 and shall end on June 30, 2019. Any renewal of the Agreement shall be in writing and approved by each party by formal resolution before becoming effective.

5. **Indemnification and Insurance**

Each party assumes all liability for, and agrees to indemnify and hold the other party and its agents, servants, employees, students, guests, licensees and invitees, harmless from and against any and all claims, losses, damages, injuries and expenses, including reasonable attorney's fees, arising out of, resulting from, or incurred in connection with, any acts or omissions by the party, its agents, servants or employees related to the performance of its obligations under the terms of this Agreement.

Both parties shall maintain full and complete liability insurance, in limits not less than the maximum amounts of liability coverage now maintained by each party, throughout the term of this Agreement and cause the other party to be designated on its policy as an additional insured.

6. **Modification**

This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

7. **Severability**

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

8. **Termination**

This agreement may be terminated by either party giving the other party thirty (30) days written notice.

9. Governing Law

This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey. Specifically, this agreement is entered into pursuant to *N.J.S.A.40A:65-1 et seq.*

10. Assignment

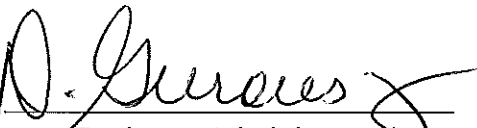
Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

11. Counterparts

This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.


ATTEST: TOWNSHIP OF DENVILLE BOARD OF EDUCATION

By: 
Business Administrator/
Board Secretary

By: 
President

TOWNSHIP OF DENVILLE

By: 
Municipal Clerk

By: 
Mayor

**EXTRACT FROM THE MINUTES
OF A MEETING OF THE BOARD OF EDUCATION
OF THE TOWNSHIP OF DENVILLE, MORRIS COUNTY, NEW JERSEY
AS RECORDED IN THE OFFICIAL MINUTE BOOK**

The Board of Education of the Township of Denville in the County of Morris, New Jersey, convened in its Regular Session Meeting on May 21, 2018

The following members of the Board of Education were present:

Mr. Casse, Mr. Kim, Mr. Luer, Mrs. Wagner, and Mr. Andersen

The following members were absent: Mr. Cappello & Mrs. DeLuna

The following resolution was offered and adopted by the Board of Education by the following Roll Call vote:

BE IT RESOLVED, that the Board approve the attached shared services agreement with the Township of Denville for three (3) Class III Special Officers for 2018-19 at a cost not to exceed \$35,000 each. Ref 4A

ROLL CALL:

Ayes: Mr. Casse, Mr. Kim, Mr. Luer, Mrs. Wagner, and Mr. Andersen

Nays: 0
Abstain: 0

**STATE OF NEW JERSEY
COUNTY OF MORRIS**

I, Damaris Gurowsky, Secretary of the Board of Education of the Township of Denville in the County of Morris, State of New Jersey, hereby certify that the foregoing extract from the minutes of the meeting of the Board of Education of said district duly called and held on May 21, 2018, has been compared by me with the original minutes as recorded in my office in the minute book of said Denville Board of Education and is a true, complete copy thereof and of the whole of the said original minutes so far as the same relates to the subject matter referred to in said extract in witness I have hereunto set my hand and affixed the corporate seal of said Board of Education this 1st day of June 2018.



Damaris Gurowsky, School Business Administrator

RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF DENVILLE AND THE DENVILLE TOWNSHIP BOARD OF EDUCATION

WHEREAS, the Township of Denville and the Denville Township Board of Education desire to enter into a shared services agreement for the purpose of sharing the services of Class III Special Officers ("Officers") with each party providing a portion of the cost of the Officers; and

WHEREAS, municipalities are permitted to enter into such agreements pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A 40A:65-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Denville, County of Morris and State of New Jersey, as follows:

1. That the Mayor and Municipal Clerk are hereby authorized to execute the shared services agreement entitled "Shared Services Agreement By and Between Denville Township Board of Education and Township of Denville".
2. A copy of the shared services agreement is on file in the office of the Municipal Clerk for inspection by the public.
3. A copy of the shared services agreement shall be filed, for information purposes, with the Department of Community Affairs, Division of Local Government Services, pursuant to rules and regulations promulgated by the Director.

This resolution shall take effect immediately.

BY ORDER OF THE MUNICIPAL COUNCIL
OF THE TOWNSHIP OF DENVILLE

I, Kathryn Bowditch-Leon, Municipal Clerk for the Township of Denville do hereby certify the above to be a true and exact copy of the resolution adopted by the Municipal Council of the Township of Denville at their regular Council meeting held on June 12, 2018.

6/13/2018
Certification Date


Kathryn Bowditch-Leon, RMC
Municipal Clerk