

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Freehold Twp. COUNTY: Monmouth

RECIPIENT: Bd of Fire Commissioners^{Dist 2} COUNTY: Monmouth

BRIEF DESCRIPTION OF SERVICE:

Automotive Services

EFFECTIVE DATE: 1/1/2017

EXPIRATION DATE: 12/31/2017

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT _____

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**SHARED SERVICES AGREEMENT BETWEEN FREEHOLD TOWNSHIP AND
BOARD OF FIRE COMMISSIONERS - DISTRICT 2**

THIS SHARED SERVICES AGREEMENT is between TOWNSHIP OF FREEHOLD, a municipal corporation of the State of New Jersey, 1 Municipal Plaza, Freehold Township, Monmouth County, New Jersey;

hereinafter referred to as "Township";

and

BOARD OF FIRE COMMISSIONERS - DISTRICT 2

hereinafter referred to as "Fire District 2".

The purpose of this Agreement is for the Township to provide automotive services to Fire District 2 according to the following terms:

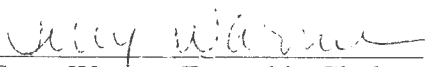
1. This Agreement shall take effect January 1, 2017 and expire December 31, 2017.
2. The Township shall provide automotive services to Fire District 2 according to the terms and conditions set forth below.
3. The Township shall charge Fire District 2 for automotive services as follows:
 - a. Labor rate of \$60.00 per man hour.
 - b. 20% over Township cost for all repair parts and sublet repairs. No charge will be made for parts which are supplied by Fire District 2.
4. The Township shall provide Fire District 2 with itemized monthly billings of all repair costs. Payment shall be due from Fire District 2 within thirty (30) days of the date of billing.
5. No vehicle/equipment repair in excess of \$1,000.00 shall be made by the Township unless specifically authorized by the designated Fire District 2 official.
6. Fire District 2 shall designate one person and one backup person to schedule and be responsible for authorization on all repairs.
7. Minor road calls shall be performed by the Township during normal working hours at the hourly rate provided in 3 above, provided manpower and equipment is available and not being utilized for servicing/repair of Township vehicles.

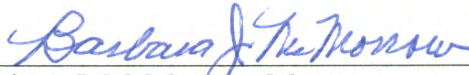
8. Minor emergency repairs, such as flat tires, will be performed on an immediate basis at the Township facility during normal business hours.

9. During declared snow emergencies, repairs and/or minor road calls will be performed so long as the Township is likewise under a declared snow emergency.

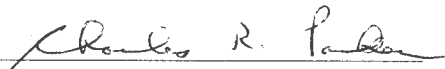
IN WITNESS WHEREOF, parties of this Agreement have caused it to be signed by their proper officers and their corporate seals to be affixed below.

TOWNSHIP OF FREEHOLD


Terry Warner, Township Clerk


Barbara J. McMorrow, Mayor

BOARD OF FIRE COMMISSIONERS - DISTRICT 2


Attest *attorney for Bd.*


Chairman

Board of Fire Commissioners

Fire District #2, Freehold Township, N. J.

P. O. Box 896
Freehold, N. J. 07728

FREEHOLD TOWNSHIP

DEC 19 2016

CLERK'S OFFICE

December 16, 2016

Terry Warner
Freehold Township Clerk
1 Municipal Plaza
Freehold NJ, 07728

Dear Terry Warner,

Enclosed, please find a signed copy of the Shared Service Agreement, between Freehold Township, and the Board of Fire Commissioners-District 2. Should you have any questions or concerns, please feel free to contact me.

Sincerely,

Greg Brass Chairman

cc: C. Campbell
S. Higgins
S. Madon
12/20/16



Resolution of the Township of Freehold

Monmouth County, New Jersey

No: R-16-271

Date of Adoption: November 22, 2016

TITLE: RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES ~~AGREEMENT~~ WITH BOARD OF FIRE COMMISSIONERS-DISTRICT 2 FOR AUTOMOTIVE SERVICES

- - - R E S O L U T I O N - - -

WHEREAS, the Township of Freehold and the Board of Fire Commissioners-District 2 are interested in the Township continuing to provide automotive maintenance and repair services to specifically identified Fire District 2 vehicles and equipment; and,

WHEREAS, a cooperative Agreement between Fire District 2 and the Township would be beneficial to all parties involved and,

WHEREAS, an Agreement entitled "Shared Services Agreement Between Freehold Township and Board of Fire Commissioners-District 2 for Automotive Services" has been proposed and found acceptable;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Freehold that the Mayor and Township Clerk are hereby authorized to execute the above referenced Agreement;

BE IT FURTHER RESOLVED that a copy of the Agreement be maintained in the Township Clerk's Office upon passage of this Resolution and available for public inspection;

BE IT FURTHER RESOLVED that, pursuant to NJSA 40A:65-1, a certified copy of the within Resolution shall be forwarded to New Jersey Department of Community Affairs, Division of Local Government Services;

BE IT FURTHER RESOLVED that a certified copy the within Resolution and copy of the Agreement be forwarded to the Chairman of the Board of Fire Commissioners-District 2, the Township Administrator, the Township Superintendent of Public Works and the Township Director of Finance.

No. _____

VOTE OF THE TOWNSHIP COMMITTEE							
COMMITTEEMAN	I	S	Y	N	NV	AB	
Mr. Ammiano							
Mr. Cook							
Mr. Preston							
Mr. Salkin							
Mayor McMorrow							

I-Introduced By S-Seconded By X- Indicates Vote NV- Not Voting AB- Absent