

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Township of West Milford COUNTY: Passaic

RECIPIENT: Passaic County COUNTY: Passaic

BRIEF DESCRIPTION OF SERVICE:

Shared Services Agreement for fuel services

EFFECTIVE DATE: December 1, 2017

EXPIRATION DATE: November 30, 2018

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

SHARED SERVICES AGREEMENT

This SHARED SERVICES Agreement is entered into this 1st day of December 2017 by and between:

and
Township of West Milford ("West Milford" or "Township")
County of Passaic Board of Chosen Freeholders

WITNESSETH:

WHEREAS, the Township of West Milford and the Board of Chosen Freeholders of the County of Passaic authorized a Shared Services Agreement by and between the County of Passaic and the Township of West Milford to allow for certain Passaic County-owned vehicles to be fueled at Township of West Milford facilities and;

WHEREAS, said Agreement, is for a one (1) year period with a one (1) year renewal option; and

WHEREAS, the parties to this Shared Services Agreement desire to enter into an agreement effective December 1, 2017 through November 30, 2018 which will allow certain Passaic County Vehicles to fuel at Township facilities as directed by the West Milford Director of DPW; and

WHEREAS, the Township of West Milford is prepared to provide the services contemplated by this Shared Services Agreement to Passaic County for a period of one year, with any renewal of this Shared Services Agreement to be the subject of review and approval by the Township and Passaic County;

WHEREAS, pursuant to the New Jersey Shared Services Act (N.J.S.A. 40A:65-1) local public entities are permitted to enter into agreements of this type as long as it is approved by resolution, upon execution is placed on file and open to public inspection, and the agreement, upon execution, is filed with the Director of Local Government Services in the New Jersey Department of Community Affairs.

NOW, THEREFORE, in consideration of the promises, mutual covenants, understanding and agreements contained in this Shared Services Agreement and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by all parties, it is agreed by and between the parties as follows:

1. On or before December 1, 2017, Passaic County Officials will provide the West Milford DPW Director with a list of vehicles that will be the subject of this agreement.
2. The list will include vehicle make, model, year, VIN and license plate number.
3. Passaic County will provide a list of County employees eligible to operate each vehicle.
4. These lists will be updated as needed and any changes will be promptly recorded with the West Milford DPW Director.
5. The Township of West Milford will provide the appropriate fuel ID and PIN number for each employee on the aforementioned list.
6. The DPW Director will direct Passaic County personnel to the appropriate fueling station at the proper location.
7. The Township shall send monthly invoices to Passaic County for reimbursement of the actual cost of fuel and a 10% administrative fee.

NOW THEREFORE BE IT RESOLVED by the Township of West Milford and the Passaic County Board of Chosen Freeholders that they hereby authorize a Shared Services Agreement by and between the County of Passaic and the Township of West Milford for a one (1) year period from December 1, 2017 through November 30, 2018 with an option for a one (1) year renewal to permit Passaic County to fuel certain vehicles at Township facilities. The Township will invoice the County for reimbursement of fuel costs plus administrative costs.

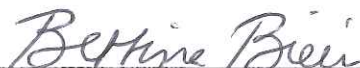
BE IT FURTHER RESOLVED that the Mayor and Township Clerk be authorized to execute such Agreement on behalf of the Township of West Milford.

IN WITNESS THEREOF, Township of West Milford and Passaic County, by and through their duly authorized representatives, have hereunder executed this Shared Services Agreement.

WITNESS OR ATTEST:

TOWNSHIP OF WEST MILFORD

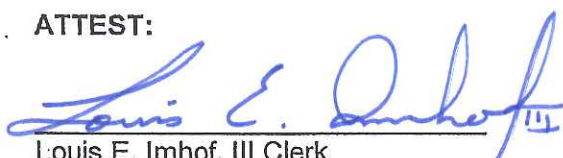

Antoinette Battaglia, Township Clerk

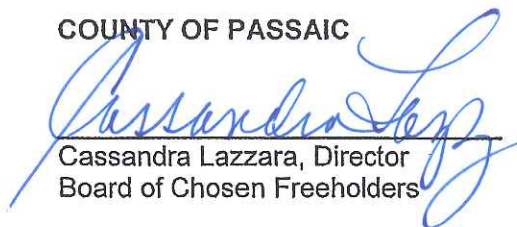

Bettina A. Bieri, Mayor

Date: 12/20/17


ATTEST:

COUNTY OF PASSAIC


Louis E. Imhof, III Clerk
Board of Chosen Freeholders


Cassandra Lazzara, Director
Board of Chosen Freeholders

Date: _____


William J. Pascrell, II
Passaic County Counsel

Date: 1-18-18