

**DIVISION OF LOCAL GOVERNMENT SERVICES**  
**SHARED SERVICES AGREEMENT**  
**COVER SHEET**

PROVIDER: Freehold Twp. COUNTY: Monmouth

RECIPIENT: Manasquan River Reg. Sewerage Authority COUNTY: Monmouth

BRIEF DESCRIPTION OF SERVICE:

Automotive Services

EFFECTIVE DATE: 1/1/2017

EXPIRATION DATE: 12/31/2017

ESTIMATED COST SAVINGS  
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT \_\_\_\_\_

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

SHARED SERVICES AGREEMENT BETWEEN FREEHOLD TOWNSHIP AND  
MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY  
FOR AUTOMOTIVE SERVICES

THIS SHARED SERVICES AGREEMENT is effective the 1<sup>st</sup> day of January, 2017 between TOWNSHIP OF FREEHOLD, a municipal corporation of the State of New Jersey, 1 Municipal Plaza, Freehold, NJ 07728, hereinafter referred to as "Township" and MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY, P.O. Box 646, Farmingdale, NJ 07727, hereinafter referred to as MRRSA.

The purpose of this Agreement is for the Township to provide automotive services to MRRSA according to the following terms:

This Agreement shall take effect January 1, 2017 and expire December 31, 2017.

2. The Township shall provide automotive services to MRRSA according to the terms and conditions set forth below.
3. The Township shall charge MRRSA for automotive services as follows:
  - a. Labor rate of \$60.00 per man hour
  - b. 20% over Township cost for all repair parts and sublet parts. No charge will be made for parts which are supplied by MRRSA.
4. The Township shall provide MRRSA with itemized monthly billings of all repair costs. Payment shall be due from MRRSA within 30 (thirty) days of the date of billing.
5. No vehicle/equipment repair in excess of \$1,000.00 shall be made by the Township unless specifically authorized by the designated MRRSA representative.
6. MRRSA shall designate one (1) person and one (1) backup person to schedule and be responsible for authorization on all repairs.
7. Minor road calls shall be performed by the Township during normal working hours at the hourly rate provided in 3 above, provided manpower and equipment are available and not being utilized in servicing/repair of Township vehicles.

8. Minor repairs, such as flat tires, will be performed on an as-needed basis at the Township facility during normal business hours. Servicing of equipment and vehicles, such as oil and filter changes will be performed by MRRSA.
9. During declared snow emergencies, repairs and/or minor road calls will be performed so long as the Township is likewise under a declared snow emergency.

IN WITNESS WHEREOF, parties of this Agreement have caused it to be signed by their proper officers and their corporate seals to be affixed as of the day and year set forth above.

ATTEST: (Affix Seal)

Terry Warner  
Terry Warner, Township Clerk

TOWNSHIP OF FREEHOLD

Barbara J. McMorrow  
Barbara J. McMorrow, Mayor

ATTEST: (Affix Seal)

Donald F. Hill  
DONALD F. HILL, ASSISTANT SECRETARY

MANASQUAN RIVER REGIONAL  
SEWERAGE AUTHORITY

[Signature]  
Executive Director