

**DIVISION OF LOCAL GOVERNMENT SERVICES**  
**SHARED SERVICES AGREEMENT**  
**COVER SHEET**

PROVIDER: Town of West New York COUNTY: Hudson

RECIPIENT: Town of Guttenberg COUNTY: Hudson

**BRIEF DESCRIPTION OF SERVICE:**

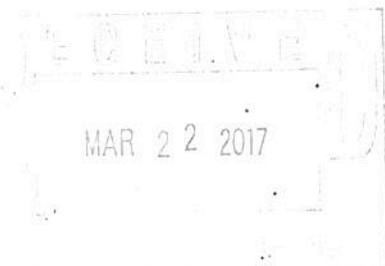
Guttenberg shares services of West New York's Health Officer.

EFFECTIVE DATE: March 1, 2017

EXPIRATION DATE: February 28, 2018

ESTIMATED COST SAVINGS  
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT N/A on going Agreement

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.





**Department of Revenue & Finance**  
**Susan M. Colacurcio, Commissioner**

LOCAL GOVT SERVICES

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**428-60<sup>th</sup> Street # 10A**  
**West New York, New Jersey 07093**

**Office: (201) 295-5284**  
**Fax: (201) 869-0497**

Division of Local Government Services  
Attn: Timothy Cunningham  
101 South Broad Street  
PO Box 803  
Trenton, NJ 08625-0803

February 24, 2017

Director Cunningham,

Enclose you will find 2 certified copies of a resolution authorizing a shared services agreement with the town of Guttenberg for health officer.

If you have any questions or concerns please feel free to contact me and I will try to help.

Regards,

A handwritten signature in blue ink, appearing to read "Robert A. Phillips".

Robert A. Phillips, CPA, CFE  
West New York Finance Department  
(201) 295-4551

**TOWN OF WEST NEW YORK  
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE  
TOWN OF GUTTENBERG FOR HEALTH OFFICER**

LOCAL GOVT SERVICES

2017 MAR -1 A 11: 36

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**WHEREAS**, the State of New Jersey requires each municipality to maintain a health department; and

**WHEREAS**, the Town of Guttenberg does not employ a licensed Health Officer; and

**WHEREAS**, the Town of West New York and the Town of Guttenberg previously entered into a shared services agreement whereby the Town of West New York would share the services of its Health Officer, Gina Miranda-Diaz, for the term March 1, 2016 to February 28, 2017; and

**WHEREAS**, the Town of West New York and the Town of Guttenberg seek to continue the agreement for the shared services of health officer and the Town of Guttenberg has offered to compensate the Town of West New York in connection with the agreement; and

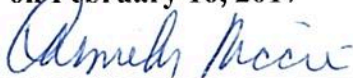
**WHEREAS**, it is in the best interest of the Town of West New York and the Town of Guttenberg to enter into the agreement for the shared services of a health officer commencing March 1, 2017 through February 28, 2018; and

**WHEREAS**, N.J.S.A. 40A:65-1 et seq. allows the municipalities to enter into a shared services agreement.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Commissioners of the Town of West New York that the Mayor is authorized to execute a shared services agreement for March 1, 2017 through February 28, 2018, with the Town of Guttenberg for the services of the Health Officer and for compensation to West New York of Two Thousand Three Hundred Thirty Three Dollars and Thirty Three Cents (\$2,333.33) per month and not to exceed Twenty-Eight Thousand Dollars (\$28,000.00) for one year.

**Adopted: 2/16/2017**

**I, Carmela Riccio, Town Clerk, of the Town of West New York, County of Hudson, do hereby certify the foregoing to be a true and correct copy of the above resolution adopted by the Mayor and Board of Commissioners of the Town of West New York at a meeting held on February 16, 2017**



**Carmela Riccio, RMC, Town Clerk**