

DIVISION OF LOCAL GOVERNMENT SERVICES  
SHARED SERVICES AGREEMENT  
COVER SHEET

PROVIDER: Hopewell Twp, Hopewell Boro, COUNTY: Mercer  
Pennington Boro

RECIPIENT: Hopewell Twp., Hopewell Boro, COUNTY: Mercer  
Pennington Boro

BRIEF DESCRIPTION OF SERVICE:

Use, Maintenance and Cleaning of the  
Senior Center

EFFECTIVE DATE: January 1, 2016

EXPIRATION DATE: December 31, 2016

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

## **SHARED SERVICES AGREEMENT SENIOR CENTER SERVICES**

**THIS AGREEMENT**, effective the 5<sup>th</sup> day of Jan , 2016 by and between the **Township of Hopewell**, in the County of Mercer, a municipal corporation of the State of New Jersey, with principal offices located at 201 Washington Crossing Pennington Road, Titusville, New Jersey 08560, (Hopewell Township) and the **Borough of Pennington**, in the County of Mercer, a municipal corporation of the State of New Jersey, whose principal offices are located at 30 N. Main Street, Pennington, New Jersey 08534 (Pennington Borough); and the **Borough of Hopewell**, in the County of Mercer, a municipal corporation of the State of New Jersey, whose principal offices are located at 88 East Broad Street, Hopewell, New Jersey 08525 (Hopewell Borough); and

**WHEREAS**, there exists a community need to provide a location in which senior activities serving Hopewell Borough, Hopewell Township, and Pennington Borough may occur; and

**WHEREAS**, the Hopewell Valley Senior Advisory Board and other community organizations are currently conducting a needs assessment and evaluating alternatives for developing new facilities to meet future needs; and

**WHEREAS**, in the interim senior activities are provided in a building and site amenities ("SITE") owned by Pennington Borough located on Reading Street in Pennington Borough; and

**WHEREAS**, Hopewell Borough, Hopewell Township and Pennington Borough's use of the Site is through shared service agreements which set forth "in-kind" responsibilities as being representative of each community's pro-rata use of the site; and

**WHEREAS**, Hopewell Borough, Hopewell Township and Pennington Borough have determined that in order to provide for the proper maintenance of the Site a shared service agreement which includes both payments to Pennington Borough for maintenance and for in-kind services for daily usage will reflect each communities pro-rata use of the Site; and

**NOW, THEREFORE**, in consideration of the mutual covenants and promises herein expressed, it is agreed:

1. That **Hopewell Township** shall pay to Pennington Borough the sum of \$4,591.08 for the 2016 calendar year and will continue to provide weekly cleaning services at the Senior Center which include:

- a. Sweep and damp mop all linoleum floors
- b. Vacuum all carpeted areas
- c. Disinfect and clean all toilet seats, toilet bowls, and kitchen appliances
- d. Clean and sanitize all washbasins
- e. Clean glass mirrors in the rest rooms

2. That **Pennington Borough** shall provide cleaning supplies for the Senior Center building and shall be responsible for all maintenance to the outside of the building, including but not limited to shoveling snow, deicing the sidewalks and parking lot, and maintaining the HVAC units, plumbing, painting and replacing light bulbs.

3. That **Hopewell Borough** shall pay to Pennington Borough the sum of \$1,147.80 for the 2016 calendar year.

This agreement shall supersede prior agreements and shall take effect upon passage of a resolution by the governing body of each municipality authorizing the mayor of the municipality to sign the agreement, and shall remain in effect until December 31, 2016, unless modified or amended by agreement of the parties prior thereto.

**IN WITNESS WHEREOF**, the parties have set their hands and seals as of the day and year first above written.

ATTEST:

**HOPEWELL TOWNSHIP**



LAURIE E. GOMPF, Municipal Clerk



Kevin Kuchinski, Mayor

ATTEST:

**BOROUGH OF PENNINGTON**



ELIZABETH STERLING,  
Pennington Borough Clerk



ANTHONY PERSICHILLI, Mayor

ATTEST:

**BOROUGH OF HOPEWELL**

\_\_\_\_\_  
MICHELLE HOVAN  
Hopewell Borough Administrator/Clerk

\_\_\_\_\_  
PAUL ANZANO, Mayor

2. That **Pennington Borough** shall provide cleaning supplies for the Senior Center building and shall be responsible for all maintenance of the building, including but not limited to shoveling snow, deicing the sidewalks and parking lot, and maintaining the HVAC units, plumbing, painting and replacing light bulbs.

3. That **Hopewell Borough** shall pay to Pennington Borough the sum of \$1,147.80 for the 2016 calendar year.

This agreement shall supersede prior agreements and shall take effect upon passage of a resolution by the governing body of each municipality authorizing the mayor of the municipality to sign the agreement, and shall remain in effect until December 31, 2016, unless modified or amended by agreement of the parties prior thereto.

**IN WITNESS WHEREOF**, the parties have set their hands and seals the day and year first above written.

ATTEST:

**HOPEWELL TOWNSHIP**

\_\_\_\_\_  
LAURIE E. GOMPF, Municipal Clerk

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HARVEY LESTER, Mayor

ATTEST:

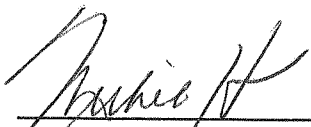
**BOROUGH OF PENNINGTON**


\_\_\_\_\_  
ELIZABETH STERLING,  
Pennington Borough Clerk

\_\_\_\_\_  
ANTHONY PERSICHILLI, Mayor

ATTEST:

**BOROUGH OF HOPEWELL**

  
\_\_\_\_\_  
MICHELE HOVAN  
Hopewell Borough Administrator/Clerk

  
\_\_\_\_\_  
PAUL ANZANO, Mayor  
C. SCHUYER MORENO BE, Council President