

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Borough of Cliffside Park COUNTY: Bergen

RECIPIENT: Borough of Fort Lee COUNTY: Bergen

BRIEF DESCRIPTION OF SERVICE:

Shared Services for Construction Official Inspector Services Between the Borough of Cliffside Park and the Borough of Fort Lee.

Resolution No. CA-9, July 13, 2017

EFFECTIVE DATE: Resolution Dated May 11, 2017

EXPIRATION DATE: June 2018

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT \$ 715.05/year

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

I HEREBY CERTIFY THAT the foregoing is a true copy of a resolution adopted by the Mayor and Council of the Borough of Fort Lee on:

RESOLUTION

BOROUGH OF FORT LEE

BERGEN COUNTY, NJ

July 13, 2017

BOROUGH CLERK

DATE: July 13, 2017

RESOLUTION # CA-9

COUNCIL	Motion	Second	Yes	No	Abstain	Absent
Pohan						
Sohmer		✓				✓
Suh						✓
Sargenti						✓
Kasofsky						
Cervieri	✓					

Carried Defeated Tabled

Approved on Consent Agenda

RESOLUTION OF THE BOROUGH OF FORT LEE AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF CLIFFSIDE PARK CONCERNING INSPECTION SERVICES

WHEREAS, the *Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.)* provides that local units of government may enter into a contract for the joint provision of any service which either party to said agreement is empowered to render or perform within its own jurisdiction; and

WHEREAS, the Mayor and Council of the Borough of Fort Lee and Cliffside Park are constantly exploring options available to the Borough to obtain cost savings for Borough residents in the performance of various services, while still maintaining quality of performance and a high level of professionalism; and

WHEREAS, in furtherance of this mission, the Mayor and Council are desirous of entering into a shared services agreement with the Borough of Cliffside Park to utilize the services of John Candelmo, the construction official for the Borough of Cliffside Park, as an inspector for the Borough of Fort Lee; and

WHEREAS, the Borough of Cliffside Park shall be designated as the primary employer for purposes of this agreement; and

WHEREAS, Fort Lee and Cliffside Park have agreed upon the basic terms of a Shared Services Agreement whereby the Borough of Fort Lee will pay to the Borough of Cliffside Park the sum of \$10,000 in exchange for Cliffside Park providing Fort Lee with the services of its construction official to perform the services of inspector for the Borough of Fort Lee as needed; and

WHEREAS, the initial term of the Shared Services Agreement shall be one (1) year, with nine (9) mutual one-year options to renew, which options shall be exercised by resolution of each respective governing body; and

WHEREAS, *N.J.S.A. 40A:65-5(a)* requires that the Shared Services Agreement be approved by resolution of the governing body of each participating municipality; and

WHEREAS, pursuant to *N.J.S.A. 40A:65-5(b)*, upon execution of the final Shared Services Agreement, a copy of the Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs and made available for public inspection at the Municipal Building.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Fort Lee that the Mayor and Borough Clerk are authorized and empowered to execute a Shared Services Agreement and all other necessary documents with the Borough of Cliffside Park in order to effectuate the purposes of this Resolution.

**INTERLOCAL SERVICES AGREEMENT
BETWEEN THE BOROUGH OF FORT LEE
AND THE BOROUGH OF CLIFFSIDE PARK
FOR SHARED SERVICES OF A LICENSED BUILDING INSPECTOR**

THIS AGREEMENT is made this _____, 2017, between the Borough of Fort Lee ("Fort Lee"), a body corporate and politic, with offices located at 309 Main Street, Fort Lee, New Jersey 07024, and the Borough of Cliffside Park ("Cliffside Park"), a body corporate and politic, with offices located at 525 Palisade Avenue, Cliffside Park, New Jersey.

WHEREAS, Fort Lee has requested the assistance of Cliffside Park in that they require the services of a licensed Building Inspector; and

WHEREAS, the Cliffside Park Administrator and Cliffside Park Building Department agree that a member of Cliffside Park's licensed Building Inspectors may assist Fort Lee in its daily inspections without prejudice to the Building Department and/or other residents of Cliffside Park; and

WHEREAS, the parties are capable and desirous of entering into an Agreement so as to provide shared services to Fort Lee; and

WHEREAS, said Agreement may be entered into without competitive bidding pursuant to the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq., and Local Public Contract Law, N.J.S.A. 40A:11-5(2); and

WHEREAS, it is appropriate that agreements and understandings between the parties be reduced to written form; and

NOW THEREFORE, in mutual consideration the parties herein agree, as follows:

1. LENGTH OF CONTRACT.

This Agreement is for a term of one year, commencing January 1, 2017 and terminating December 31, 2017, unless sooner terminated by either party, with or without cause, upon thirty (30) days written notice to the other party. The Contract shall be extended annually without further agreement, with the termination provisions as noted herein, being in full force and effect.

2. PAYMENT.

Fort Lee shall pay Cliffside Park a sum certain to be established by Resolution annually by the respective Councils of each Municipality.

3. SERVICES PROVIDED.

a. The Cliffside Park Building Department Inspector shall, as part of his duties, work for or with, and as directed by the Fort Lee Building Department.

4. EXTENSION.

The initial term of the Shared Services Agreement shall be one (1) year, with nine (9) mutual one-year options to renew, which options shall be exercised by resolution of each respective governing body

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their duly authorized officials.

WITNESS:

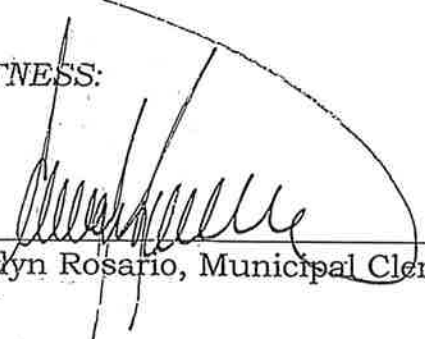
BOROUGH OF CLIFFSIDE PARK

Sercan Zoklu, Borough Clerk

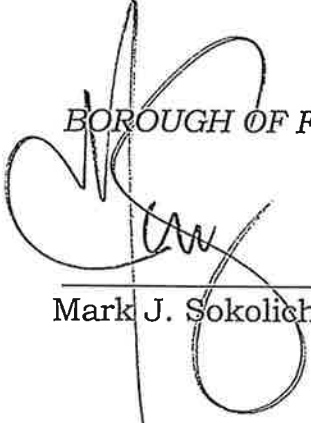
Date: _____

WITNESS:

BOROUGH OF FORT LEE



Evelyn Rosario, Municipal Clerk



Mark J. Sokolich, Mayor

Date: August 30, 2017