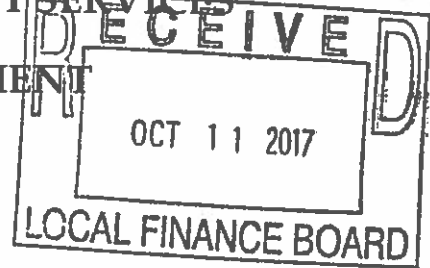


DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET



PROVIDER: boro. of Bloomingdale COUNTY: Passaic ✓

RECIPIENT: Township of Mansfield COUNTY: Warren Cty ✓

BRIEF DESCRIPTION OF SERVICE:

Chief Financial Officer Services

EFFECTIVE DATE: Oct. 1, 2017

EXPIRATION DATE: Dec. 31, 2018

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT _____

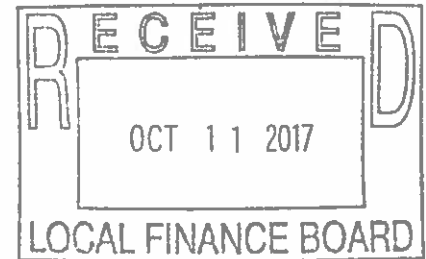
Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.



BOROUGH OF BLOOMINGDALE

101 HAMBURG TURNPIKE • BLOOMINGDALE, NEW JERSEY 07403
(TEL) 973-838-0778 (FAX) 973-838-5115

October 5, 2017



Mayor and Council
TOWNSHIP OF MANSFIELD
100 Port Murray Road
Port Murray, NJ 07865

Attention: Municipal Clerk

Re: Shared Services Agreement/Chief Financial
Officer

Dear Ms. Hrebenak:

Enclosed are two copies of the Shared Services Agreement for Chief Financial Officer Services with the Borough of Bloomingdale. Please return one executed copy for our files.

If you need anything further, please do not hesitate to contact me.

Thank you.

Very truly yours,

Jane McCarthy, RMC
Municipal Clerk

C: Finance Department
State of NJ ✓
Borough Attorney

SHARED SERVICES AGREEMENT

This SHARED SERVICES AGREEMENT (“Agreement”) is entered into this ____ day of September, 2017 by and between:

Borough of Bloomingdale (“Bloomingdale” or “Borough”)
101 Hamburg Turnpike, Bloomingdale, New Jersey 07403

AND

Township of Mansfield (“Township”)
100 Port Murray Road, Port Murray, New Jersey 07865

RECITALS

WHEREAS, Bloomingdale presently has a Chief Financial Officer who holds the designation of Certified Municipal Finance Officer (CMFO) and performs in this capacity for the Borough; and

WHEREAS, Mansfield is in need of hiring a Chief Financial Officer to work for the Township in this capacity; and

WHEREAS, Bloomingdale and Mansfield have determined that it would be mutually beneficial to enter into a Shared Services Agreement whereby the Bloomingdale Borough Chief Financial Officer would perform and provide the requirements of the Chief Financial Officer position per state statutes and guidelines to Mansfield; and

WHEREAS, the parties to this Shared Services Agreement desire to enter into an agreement effective October 1, 2017 through December 31, 2018 which will allow the Bloomingdale Chief Financial Officer to provide services, during regular business hours, as

agreed upon between the Chief Financial Officer and the Governing Body of the Township of Mansfield, and be available for public meetings when needed; and

WHEREAS, the Bloomingdale Borough Chief Financial Officer is prepared to provide the services contemplated by this Shared Services Agreement to Mansfield for 2017 and 2018

WHEREAS, the consideration for this service would be \$55,000.00 per year or \$13,750.00 per calendar quarter.

NOW, THEREFORE, in consideration of the promises, mutual covenants, understanding and agreements contained in this Shared Services Agreement and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by all parties, it is agreed by and between the parties as follows:

1. Effective October 1, 2017, the Bloomingdale Borough Chief Financial Officer will perform all duties of said position, for this identified service, for the Township of Mansfield as provided herein.
2. The Bloomingdale Borough Chief Financial Officer will perform these duties within the Township of Mansfield two days a week (Monday and Wednesday if the scheduled day falls on a holiday the day will be made up the following day), and through a remote access as necessary to perform the duties.
3. Notwithstanding that the Bloomingdale Borough Chief Financial Officer will report to the Mansfield's Governing Body or designee in all matters needed to maintain state code, continuity and professionalism on a routine basis.
4. The Borough of Bloomingdale shall continue to provide all compensation to its employees in the same manner said employee currently is receiving such compensation and benefits.

5. The Borough of Bloomingdale shall be paid the total sum of \$13,750.00 for services effective October 1, 2017 until December 31, 2017, representing payment for services rendered by the Bloomingdale Chief Financial Officer, said future payment to be made by equal installments on a quarterly basis as it follows the routine billing cycle for April 1st, July 1st, October 1st, and December 1st, 2018.


6. This Shared Services Agreement may be terminated by Bloomingdale or Mansfield upon ninety (90) days written notice to the other party, unless mutually agreed between the Borough and the Township that said termination should be effective earlier. Either party also reserves the right to terminate this agreement immediately if a qualified Chief Financial Officer, holding the CMFO certification, is not available by the Borough of Bloomingdale to provide the service to the Township of Mansfield at the same standard and expectation as it agrees to at the signing of this document.

IN WITNESS THEREOF, Bloomingdale and Mansfield, by and through their duly authorized representatives, have hereunder executed this Shared Services Agreement.

TOWNSHIP OF MANSFIELD

BOROUGH OF BLOOMINGDALE

Joseph Watters
Mayor

By: 
Jonathan Dunleavy
Mayor

Dated: October ____, 2017

Dated October ____, 2017

Attest:

Dena Hrebenak, Clerk



Jane McCarthy, Clerk

Township of Mansfield

Borough of Bloomingdale