

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Freehold Twp. COUNTY: Monmouth

RECIPIENT: Freehold Boro COUNTY: Monmouth

BRIEF DESCRIPTION OF SERVICE:

Health services of a technical + professional nature

EFFECTIVE DATE: 1/1/2016

EXPIRATION DATE: 12/31/2016

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.



BOROUGH OF FREEHOLD

51 West Main Street ~ Freehold, New Jersey 07728-2195

www.freeholdboroughnj.gov

J. NOLAN HIGGINS
Mayor

TRACI L. DiBENEDETTO
Borough Clerk

JOSEPH B. BELLINA
Business Administrator

RICHARD J. GARTZ
Chief Financial Officer

FREEHOLD TOWNSHIP

FEB 26 2016

CLERK'S OFFICE

February 24, 2016

Ms. Teresa Warner, Township Clerk
Township of Freehold
1 Municipal Plaza
Freehold, NJ 07728

Dear Ms. Warner:

Enclosed please find a fully executed Interlocal Health Services Agreement between the Township of Freehold and the Borough of Freehold.

You may contact me at 732-462-1259 with any questions or concerns.

Very truly yours,

Traci L. DiBenedetto, RMC
Borough of Freehold

cc: Peter Valesi, Township Administrator
Margaret Jahn, Health Officer
File

cc: C. Campbell
M. Jahn
S. Mladinow

AGREEMENT

This agreement, made this 1st day of January, 2016 between the Board of Health and the Township Committee of the Township of Freehold, a municipal corporation of the State of New Jersey, hereinafter referred to as "Provider,"

And the Board of Health and the Borough Council of the Borough of Freehold, a municipal corporation of the State of New Jersey, hereinafter referred to as "Recipient."

Whereas, the parties desire to contract for the furnishing of health services of a technical and professional nature by the provider to the recipients, pursuant to N.J.S.A. 26:3A2-1, et seq. and N.J.S.A., 40:8A-1 et seq., and

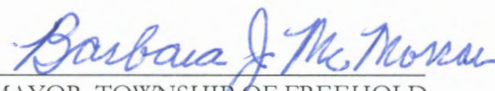
Now, therefore, in consideration of the terms and conditions hereinafter set forth, the parties agree as follows:


1. The Provider shall provide a duly licensed Health Officer, Registered Environmental Health Specialists and specialized regional expertise to meet N.J.A.C. 8:52, the Public Health Practice Standards of Performance for Local Boards of Health in New Jersey. The provider shall also administer and enforce N.J.S.A. Title 26 and relevant sections of N.J.S.A., Title 58.
2. Services from the Provider shall include: Administrative Services pursuant to 8:52-5, Assurance of Workforce Competencies pursuant to 8:52-8, Maintenance of Community Public Health Partnerships pursuant to 8:52-9, Monitoring of Community Health Status pursuant to 8:52-10, Assistance and Support of Policy Development pursuant to 8:52-11, Diagnosis and Investigations of Health Problems and Hazards pursuant to 8:52-12, Public Health Nursing Services pursuant to 8:52-7, and the Enforcement of Public Health Laws pursuant to 8:53-14. In addition, the provider shall perform Environmental Health, Communicable Disease, Maternal and Child Health, and Adult Health activities according to the programmatic Guidelines for Best Practices.
3. Additional services shall include environmental activities including the investigation of environmental complaints, surface and ground water protection and monitoring, septic system permitting and inspection, and emergency response as specified in the Health Annex of the Freehold Borough Emergency Response Plan.
4. The provider will perform the secretarial duties of the Board of Health, to include phone calls, coordination of animal control, licensing of retail food establishments and attendance and recording of minutes for all Board of Health meetings.
5. The provider will oversee and manage a contract for an emergency notification system and act as liaison for the Borough with the contract service provider.

6. The health officer of the provider shall direct and supervise all public health activities and employees of the recipients and shall be the enforcement agent of the recipient for its ordinances and the sanitary laws of the state.
7. The provider shall provide the services specified from January 1, 2016 through December 31, 2016 at a base cost of \$45,594 per year, plus \$7,350 for public health nursing services, \$6,700 for public health regional expertise, \$15,000 for clinic services and \$3,520 for the emergency notification system. The procedure for payments (see N.J.S.A. 40-8A-6A) is to be on Township voucher on the 15th of March, June, September and October.
8. In addition to fees for public health services, there will be a per diem charge for the provision of Health and Safety training and other related services. Services shall be invoiced as training is performed and shall reflect a fee per employee based upon the total number of participants. Billed services shall not exceed \$5,000 in total. Invoices shall be prepared after services are rendered.
9. Either recipient or provider may withdraw from this contract by adoption of a resolution. A certified copy of such a resolution shall be submitted to the provider or recipient at least six (6) months prior to the date of intended withdrawal. Unless either party initiates a six-month withdrawal resolution, this contract will be automatically renewed. The withdrawing party will submit any notification of withdrawal to the New Jersey State Commissioner of Health at least six (6) months prior to the withdrawal date.

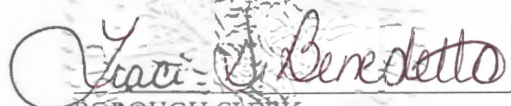
In witness whereof, the parties hereunto set their hands and seals or caused these presents to be signed by their proper officers and their corporate seals to be hereto affixed as of the day and the year first shown above.

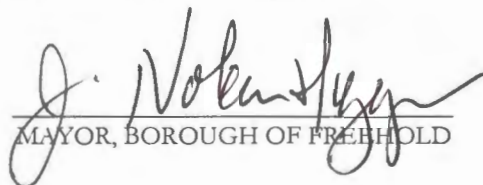

CLERK, TOWNSHIP OF FREEHOLD


MAYOR, TOWNSHIP OF FREEHOLD


SECRETARY, BOARD OF HEALTH
TOWNSHIP OF FREEHOLD


CHAIRPERSON, BOARD OF HEALTH
TOWNSHIP OF FREEHOLD

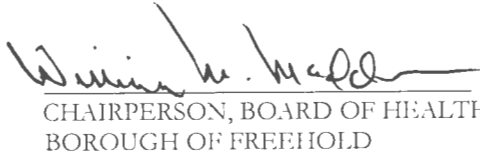

BOROUGH CLERK,
BOROUGH OF FREEHOLD


MAYOR, BOROUGH OF FREEHOLD



Handwritten signature in blue ink, appearing to read "D. McGough".

SECRETARY, BOARD OF HEALTH
BOROUGH OF FREEHOLD



Handwritten signature in black ink, appearing to read "William W. Wadd".

CHAIRPERSON, BOARD OF HEALTH
BOROUGH OF FREEHOLD