

**DIVISION OF LOCAL GOVERNMENT SERVICES**  
**SHARED SERVICES AGREEMENT**  
**COVER SHEET**

PROVIDER: Township of Pennsville COUNTY: Salem

RECIPIENT: Numerous Municipalities COUNTY: Salem

BRIEF DESCRIPTION OF SERVICE:

Animal Receiving Services

EFFECTIVE DATE: 6/1/2014

EXPIRATION DATE: 5/31/2015

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

## CONTRACT

### TOWNSHIP OF PENNSVILLE/TOWNSHIP OF MANNINGTON FOR ANIMAL RECEIVING SERVICES

**THIS AGREEMENT** made and entered into on this 21<sup>st</sup> day of July 2014 by and between the Township of Pennsville and the Township of Mannington, corporate/body politics of the State of New Jersey.

The parties hereto agree as follows:

1. ANIMAL POUND:

The Township of Pennsville shall provide an animal pound for the receiving, confining, housing and/or distributing of dogs/cats seized pursuant to law.

2. STANDARDS GOVERNING PENNSVILLE'S ANIMAL POUND:

The Township of Pennsville shall comply with all rules and regulations set forth in state statutes, the New Jersey Administrative Code, and the New Jersey and Salem County Departments of Health.

3. LOCATION OF POUND:

The Township of Pennsville animal pound is located at 94 Industrial Park Road, Township of Pennsville, County of Salem, New Jersey.

4. SERVICES OFFERED:

In addition to supplying the shelter facility, the Township of Pennsville agrees to:

a. Hold all animals (hereinafter dogs and cats) for seven days as provided for by New Jersey law.

b. Provide a minimum of two hours per day, six days per week, during which animals may be reclaimed by owners, or by appointment. In furtherance of this provision, the Township of Pennsville shall provide and list an animal pound phone number which shall be serviced either by answering machine and/or the Pennsville Township's Animal Control Officer or his representative. Citizens may make inquiries with regard to animals by calling that number and speaking to the Animal Control Officer or his representative.

c. Receive from Mannington Township designated certified Animal Control Officer and impound all dogs or cats running at large on the streets of the Township of Mannington (hereinafter referred to as Mannington). The Mannington Animal Control Officer shall be responsible for notifying the owners of dogs or cats which carry identification by telephone or certified mail that their animal has been removed to the Township of Pennsville animal pound, and that a pickup fee will be charged to the owner of the pet when the animal is reclaimed, along with a daily service charge for boarding and feeding. The fees and charges are set forth in Township of Pennsville Revised Ordinance, Chapter 5, Section 5.4-1, a copy of which ordinance is available at the office of the Clerk of the Township of Pennsville.

d. Provide all animals with humane treatment in conformity with state law. All required records will be kept and be available for inspection by authorized municipal officials.

e. Only allow redemption of animals by their owners when a current license is displayed.

f. Veterinary care if required for sick or injured animals shall be the responsibility of Mannington. More specifically, Pennsville animal pound will not accept injured or sick animals. In the event an animal becomes injured or sick while in the care of the Pennsville animal pound, the animal will be taken to a veterinarian and appropriate care rendered. The bill for such services shall be transmitted to Mannington, and the Township of Pennsville shall be reimbursed for such amount within thirty days. (It is the responsibility of Mannington to amend its animal control ordinance to provide for reimbursement by animal owners in the event such veterinary care becomes necessary.)

g. Receive, confine or euthanize any dog or cat exhibiting characteristics of rabies unless Mannington's certified Animal Control Officer is directed by the County Department of Health to transport the animal to a veterinarian for beheading to prepare for the testing for such disease. Any such animal brought to the pound shall be quarantined for ten days. Should an owner request the right to quarantine their own animal, they shall have that right unless a Court order prevails.

h. In the event an animal delivered to the Pennsville animal pound is not claimed within the period of time as provided for by state law, the Township of Pennsville certified Animal Control Officer shall either place the animal up for adoption or euthanize the animal as he in his sole discretion shall deem appropriate.

#### 5. COST TO MANNINGTON

The yearly fee for the services as set forth hereinabove shall be \$400 per month, payable on the first day of each month for the term of the contract.

#### 6. METHOD OF PAYMENT:

Mannington shall pay the amount as set forth in Paragraph 5 on the first day of each and every month during the term of this agreement. In addition, payment by owners of animals shall be in accordance with Paragraph 4 c. above.

#### 7. TERM OF THIS AGREEMENT:

This contract shall be for a term of one year retroactive to June 1, 2014, and ending on May 31, 2015.

If either party desires to terminate this agreement, a thirty-day prior notice is required.

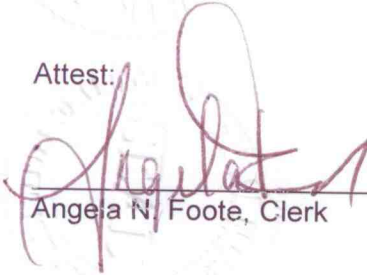
Attest:

  
\_\_\_\_\_  
Esther A. Mitchell, Clerk

TOWNSHIP OF MANNINGTON

  
\_\_\_\_\_  
John R. Emel, Mayor

Attest:

  
\_\_\_\_\_  
Angela N. Foote, Clerk

TOWNSHIP OF PENNSVILLE

  
\_\_\_\_\_  
Richard D Barnhart, Mayor