

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: BOROUGH OF PARAMUS COUNTY: BERGEN

RECIPIENT: BOROUGH OF HILLSDALE COUNTY: BERGEN

BRIEF DESCRIPTION OF SERVICE:

QUALITY OF LIFE

EFFECTIVE DATE: August 15, 2018

EXPIRATION DATE: July 31, 2019

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT _____

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF
PARAMUS AND THE BOROUGH OF HILLSDALE FOR SHARED USE OF
PARAMUS' QUALITY OF LIFE OFFICERS**

This shared services agreement is entered between the Borough of Paramus and the Borough of Hillsdale pursuant to the Uniform Shared Services Act, N.J.S.A. 40A:65-1, et seq.

BACKGROUND

1. Pursuant to N.J.S.A. 40A:65-1, et seq. any municipality of the State Of New Jersey may contract for the shared provision within their jurisdictions of any service that any party to the agreement is empowered to provide within its own jurisdiction.

2. Paramus and Hillsdale enter this agreement for Paramus to provide Hillsdale with use of Paramus' quality of life officers on the following terms.

TERMS

3. **Scope of services.** Paramus will provide Hillsdale with quality of life officers to help enforce all building/residential codes and ordinances to protect public health and safety. These quality of life officers will provide service to Hillsdale as scheduled by between the Paramus administrator or his or her designee and the Hillsdale administrator or his or her designee. Quality of life officer are authorized and have the ability to issue notice of violations and summons when necessary; the Hillsdale administrator or his or her designee will provide Paramus' quality of life officers with an outline of the Hillsdale ordinances that the quality of life officers should enforce in Hillsdale. All summonses issued for Hillsdale violations shall be processed in the Hillsdale municipal court.

4. **Cost of services.** Hillsdale will pay Paramus \$25 per hour worked for Hillsdale by a Paramus quality of life officer. Paramus will provide vehicles for use in Hillsdale. Hillsdale will be billed on a monthly basis pursuant to invoices issued by Paramus.

5. **Indemnification/insurance.** Hillsdale shall insure the Paramus vehicles being used in Hillsdale and shall indemnify Paramus against any claims from the use of such vehicles in Hillsdale or en route to Hillsdale service under this agreement. Hillsdale shall provide liability insurance for the Paramus quality of life officers while working in Hillsdale that covers, at a minimum, property damage, bodily injury, and alleged civil rights violations.

6. Term. This agreement shall be effective for one year from September 1, 2018 and will automatically renew for one year unless terminated by any party. Any party may terminate this agreement on 90 days' written notice to the respective administrator of Paramus or Hillsdale.

7. Status report. Paramus will provide monthly and yearly status reports to Hillsdale on the services and summons provided and issued by Paramus qualify of life officers working in Hillsdale.

WITNESS/ATTEST

BOROUGH OF PARAMUS

 9/17/18

Annemarie Krusznis, RMC
Borough Clerk



Richard A. LaBarbiera
Mayor

WITNESS/ATTEST

BOROUGH OF HILLSDALE



Borough Clerk

 9-25-18

Mayor