

**DIVISION OF LOCAL GOVERNMENT SERVICES**  
**SHARED SERVICES AGREEMENT**  
**COVER SHEET**

PROVIDER: Willingboro Animal Control COUNTY: Burlington

RECIPIENT: Mount Laurel COUNTY: Burlington

BRIEF DESCRIPTION OF SERVICE:

Shared Service of Animal Control Service - renewed for 2016

EFFECTIVE DATE: 01/01/2016

EXPIRATION DATE: 12/31/2016

ESTIMATED COST SAVINGS  
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT \_\_\_\_\_

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.



**TOWNSHIP COUNCIL  
MOUNT LAUREL MUNICIPAL CENTER**

Distribution \_\_\_\_\_

Resolution No. 16-R-32

REGULAR MEETING

JANUARY 25, 2016

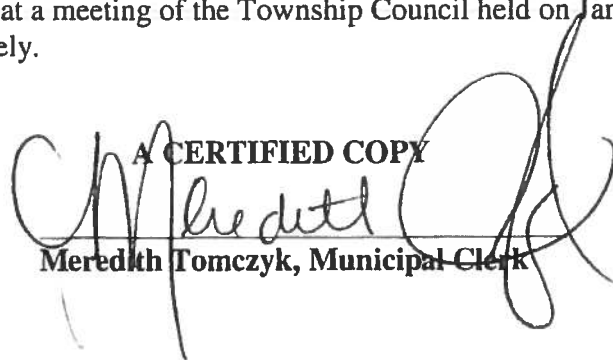
**RESOLUTION  
AUTHORIZING EXECUTION OF  
INTER-LOCAL AGREEMENT WITH  
WILLINGBORO TOWNSHIP FOR THE PROVISION OF  
ANIMAL CONTROL SERVICES**

**WHEREAS**, Mount Laurel Township requires animal control services; and

**WHEREAS**, Willingboro Township has agreed to perform animal control services for Mount Laurel Township in accordance with the Agreement attached hereto and made a part hereof;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Mount Laurel, in the County of Burlington and State of New Jersey, that the Mayor and Clerk are hereby authorized to execute the "Inter-Local Agreement for the Provision of Animal Control Services", with Willingboro Township, said Agreement being attached hereto and made a part hereof.

This resolution was adopted at a meeting of the Township Council held on January 25, 2016 and shall take effect immediately.

**A CERTIFIED COPY**  
  
Meredith Tomczyk, Municipal Clerk

	MOTION	AYE	NAY	ABSTAINED	ABSENT	TRANSMITTED
Van Noord		✓				
Edelson		✓				
Riley	2	✓				
Bobo					✓	
Keenan	1	✓				

cc: Police  
Finance  
Mt Laurel

TOWNSHIP OF WILLINGBORO

RESOLUTION 2016 -46

**A RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF MOUNT LAUREL FOR THE PROVISION OF ANIMAL CONTROL SERVICES.**

WHEREAS, N.J.S.A. 40A:65-1, et seq., known as the "Uniform Shared Services and Consolidation Act," authorizes two or more local units to enter into an agreement for interlocal services known as a Shared Services Agreement for the provision of municipal services ("Agreement"); and

WHEREAS, the purpose of Shared Services Agreements is to reduce local expenses funded by property taxpayers; and

WHEREAS, the Township Council of the Township of Willingboro and the Township of Mount Laurel desires to enter into a Shared Services Agreement for the provision of Animal Control Services to the Township of Mount Laurel for a fee of \$25,000.00 and a fee for emergency services in accordance with the agreement attached beginning January 1, 2016 and expiring December 31, 2016; and

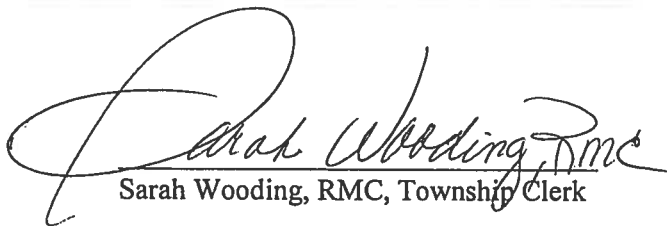
WHEREAS, the Township Council has reviewed the proposed Agreement, a copy of which is attached hereto; and


WHEREAS, the sharing of these services is in the public interest and will benefit the Township of Willingboro and the Township of Mount Laurel.

NOW, THEREFORE, BE IT RESOLVED by the Township Council, assembled in open public session on this 16<sup>th</sup> day of February 2016 that the Mayor and the Township Clerk are hereby authorized to execute the Shared Services Agreement, as attached hereto, between the Township of Willingboro and the Township of Mount Laurel for the provision of Animal Control Services.

BE IT FURTHER RESOLVED, that copies of this resolution shall be provided to the Township of Mount Laurel, the Finance Office, and the Police Department for their information and attention.

Township of Willingboro

  
Sarah Wooding, RMC, Township Clerk

  
Nathaniel Anderson, Mayor

## Shared Service Agreement For the Provision of Animal Control services

This Agreement made this 1<sup>st</sup> day of January, 2016, by and between the Township of Willingboro, a Municipal Corporation with principal offices at the Municipal Complex, One Rev Dr M.L. King Jr Drive, Willingboro, Burlington County, New Jersey, hereinafter called "Willingboro" and the Township of Mt. Laurel , a Municipal Corporation with Principal offices at 100 Mount Laurel Rd. Mount Laurel, NJ 08054, New Jersey, hereinafter called "Mt Laurel Twp,," for animal control services.

That Willingboro hereby agrees to perform animal control Services for Mt Laurel Twp.

This Agreement shall be for a One (1) Year term commencing on January 1, 2016, and ending December 31, 2016. This Agreement shall be renewable on a yearly basis provided that each party agrees to the extension two weeks in advance of the expiration of said term.

Both parties have the right to terminate this agreement by giving the other party Thirty (30) days written notice of the election to do so. Any notice from Mt Laurel Twp to Willingboro under or in regard to this Agreement may be served by mailing a copy thereof to "Township of Willingboro" at One Rev Dr M.L. King Jr Drive, Willingboro, New Jersey, or at such other place as Willingboro from time to time in writing may appoint

### **Definitions:**

An animal for the purpose of this agreement is defined as a domestic dog or cat, or in the case of a request to remove a dead "animal" from either public right-of-way or private property, an "animal" shall be defined as a domestic dog or cat.

A call is defined as a request by the municipality to pick-up roaming dog or cat on public or private property, or to remove a dead animal. A call is also defined as a request to include animal cruelty investigations, transportation of birds or domestic animals for the testing of West Nile Virus, Rabies testing, as well as transportation of quarantined animals involving bites.

**Coverage:**

An Animal Control Officer will issue summonses and testify in court for alleged violations of Mt Laurel Twp ordinances, and will assist in all Animal Cruelty cases when requested.

In the event that a qualified animal control officer designated by the Township of Willingboro shall be away for an extended period, do to injury or illness, Willingboro shall replace said animal control officer with another qualified person, but if the officer is ill or injured for a short period, there shall be no obligation on the part of Willingboro to substitute for said officer.

Animals picked up by Willingboro shall be delivered to the Burlington County Animal Shelter. Mt Laurel Twp shall be responsible for any and all fees associated with the services of the Burlington County Shelter. In the event that a sick or injured animal is picked up within Mt Laurel Twp, the cost of required veterinarian care shall be the responsibility of Mt Laurel Twp.

It is hereby agreed that the ordinary hours shall be between 7 am and 8pm, and that an ordinary response time shall be within 30 minutes after a call is transmitted by the dispatcher of the Animal Control Officer, unless the officer is handling a priority call. Responses shall be in the order that the calls were received without regard to the municipality where it originates; except that any call involving a report of an animal that has attacked a person shall receive a higher priority than other calls.

**Financials:**

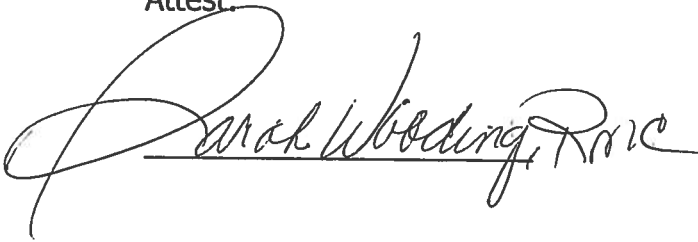
Mt Laurel Twp shall pay a fee of \$25,000 per year fee for the above mentioned animal control services. A fee of \$50 per call for emergencies will be levied. An Emergency will be established by the risk to people or other animals during non-patrolled hours. Both parties will agree in advance of payment to the emergency.

Willingboro hereby assumes all responsibility for its employees and agrees to protect, Indemnify, and save harmless Mt Laurel Twp, its successors and assigns, from and against any and all loss, damage or injury, together with cost and expenses incidents thereto, arising in any manner, either directly or out of the services contracted of under the terms of this contract, which are performed by or on behalf of Willingboro, whether such loss, damage or injury shall be to property or to persons, and Willingboro shall upon notice assume the defense and cost of any action thereto.

Willingboro represents that it has secured adequate insurance for liability and other risks, which may result from actions undertaken by the terms of this said contract.

IN WITNESS WHEREOF, parties hereto have caused this Agreement to be executed as of the day and the year written above.

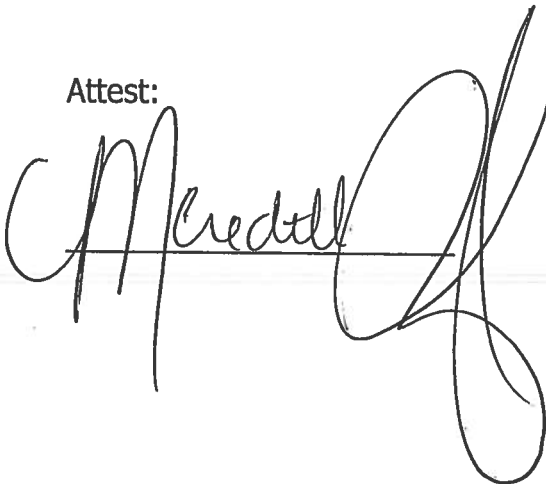
Attest:

  
\_\_\_\_\_


Township of Willingboro

  
\_\_\_\_\_  
Mayor

Attest:

  
\_\_\_\_\_

Mt. Laurel Township

  
\_\_\_\_\_  
Mayor