

DIVISION OF LOCAL GOVERNMENT SERVICES  
SHARED SERVICES AGREEMENT  
COVER SHEET



PROVIDER: TOWNSHIP OF WOODBRIDGE COUNTY: Middlesex

RECIPIENT: CITY OF SOUTH AMBOY COUNTY: Middlesex

BRIEF DESCRIPTION OF SERVICE:

Animal Control Services

EFFECTIVE DATE: 5/1/17

EXPIRATION DATE: 4/30/18

ESTIMATED COST SAVINGS  
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT \$ 12,725.10

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.



**SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF WOODBRIDGE AND THE CITY OF SOUTH AMBOY**

**THIS AGREEMENT**, made this 11<sup>th</sup> day of April, 2017, between the **TOWNSHIP OF WOODBRIDGE**, a municipal corporation of the State of New Jersey located at 1 Main Street, Woodbridge, New Jersey 07095 (the "**TOWNSHIP**") and the **CITY OF SOUTH AMBOY** located at 140 N. Broadway, South Amboy, NJ (the "**CITY**").

**WHEREAS**, the Township possesses licensed animal control staff and maintains the Woodbridge Township Animal Shelter (the "Shelter") for the control of domestic animals and the housing and care of domesticated animals that are lost and abandoned; and

**WHEREAS**, the City is desirous of obtaining animal control services for the control, care, and housing of lost and abandoned domesticated animals found within their borders to comply with the laws of the Sate of New Jersey; and

**WHEREAS**, the Township and the City understand and agree that animal control services for domesticated animals found in South Amboy is of significant importance to the protection of the residents of South Amboy; and

**WHEREAS**, both the Township and the City are desirous of entering into an agreement under the parameters of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., in which animal control services for domestic animals found within the City of South Amboy will be provided by the Township;

**NOW, THEREFORE**, in consideration of the mutual and joint obligations set forth herein, the Township and the City do hereby agree as follows:

1. The Township, through the Woodbridge Department of Health and Human Services, hereby agrees to provide animal control services for domestic animals found within the City for a period of one year commencing May 1, 2017 and ending April 30, 2018, subject to the conditions of this agreement.
2. The City shall pay the Township the yearly **sum of \$12,725** commencing May 1, 2017, in quarterly payments of equal amount.
3. The Township shall respond to animal control related calls for service in the City during the normal daytime working hours. Daytime shall mean between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, except for recognized holidays.
4. The Township shall respond to emergency calls for animal control related services in the City outside normal working hours as defined in paragraph 3. Emergency calls shall be defined and determined by the Woodbridge Department of Health and Human Services and the animal control staff.

5. The Township shall, as part of the animal control related service, remove stray and lost domestic animals from the public areas of the City, respond to animal bite reports, respond to running at large reports, remove trapped animals, remove dead domesticated animals from the public areas and related activities in the City.

6. The Township shall shelter, feed, provide veterinary care as required and otherwise provide care for the animals brought or surrendered to the Shelter under this agreement. The Township shall shelter, handle and dispose of all animals according to N.J.S.A. 4:19-15.16. The Township shall, as part of the animal control related service, allow City residents to surrender animals to the Shelter according to existing Shelter rules and fees.

7. The Township shall maintain accurate records of each animal impounded and the disposition of animals as well as the yearly state report of animal related activities within the City.

8. The Township shall be entitled to redeem or present for adoption any animal acquired under this Agreement and shall retain all fees collected by the Township from City residents from redemptions, adoptions, or related activities, as detailed in the existing Township Animal Control Ordinances, resulting from animal control service to the residents of the City or the kenneling of any and all animals domesticated or otherwise received from the City under this Agreement.

9. Each Party shall at all times hereafter indemnify and hold the other harmless from and against any and all losses, claims, damages, suits for damage for property and injury to and/or death to persons caused or resulting from the actions or inactions of the said Party in regard to any of its respective obligations agreed to herein.

10. As provided for in N.J.S.A. 40:8A-4, this Agreement shall take effect upon the adoption of an approving resolution by the Township and an approving resolution by the City. Upon proper execution and attestation of this agreement, the proper officials of each of the parties are hereby authorized and directed to make and perform any and all acts necessary to carry out the purposes of this agreement.

11. The Township reserves the right to enter into agreements similar in form to this instrument with any other municipality.

12. This Agreement is the entire agreement between the parties, and no alterations, changes or additions hereto shall be made except in writing and approved by both parties. The Township or the City can cancel this agreement for any reason upon sixty (60) days written notice to the other party.

IN WITNESS WHEREOF, the Township and the City shall cause this Agreement to be executed by their proper corporate officials and their proper corporate seals affixed this day and year above written.

ATTEST:

TOWNSHIP OF WOODBRIDGE

  
\_\_\_\_\_  
JOHN M. MITCH  
MUNICIPAL CLERK

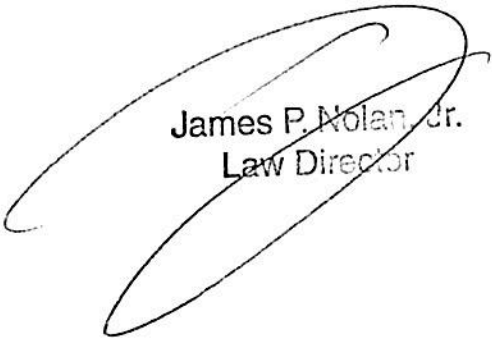
By:   
\_\_\_\_\_  
JOHN E. McCORMAC, MAYOR

ATTEST:

CITY OF SOUTH AMBOY

  
\_\_\_\_\_  
PAULA KENDALL  
MUNICIPAL CLERK

By:   
\_\_\_\_\_  
FRED A. HENRY, MAYOR

  
James P. Nolan, Jr.  
Law Director