

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Borough of Bellmawr COUNTY: Camden

RECIPIENT: East Greenwich Twp. COUNTY: Gloucester

BRIEF DESCRIPTION OF SERVICE:

Maintenance of Fire Apparatus

EFFECTIVE DATE: October 27, 2016

EXPIRATION DATE: October 27, 2021

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT _____

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

RESOLUTION NO. 167 - 2016
RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT
BETWEEN THE TOWNSHIP OF EAST GREENWICH AND THE BOROUGH OF
BELLMAWR FOR THE MAINTENANCE OF FIRE APPARATUS FOR THE TOWNSHIP
OF EAST GREENWICH

WHEREAS, the Borough of Bellmawr and the Township of East Greenwich have concluded that their residents will benefit from the sharing of certain defined services; and

WHEREAS, the parties hereto recognize that certain services may be more efficiently provided by one of the parties to this Agreement; and

WHEREAS, the Township of East Greenwich and the Borough of Bellmawr agree that this Agreement shall provide for a sharing or receiving of certain services and/or resources, and for the compensation, more particularly described on the Schedule(s) attached to the Agreement; and

WHEREAS, the Township of East Greenwich and the Borough of Bellmawr wish to enter into a Shared Service Agreement substantially in the form attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Committee that the Mayor and/or Administrator are hereby authorized to enter into a Shared Services Agreement substantially in the form attached hereto.

ADOPTED at a regular meeting of the Mayor and Township Committee on November 14, 2016.

TOWNSHIP OF EAST GREENWICH


Dale L. Archer, Mayor

ATTEST:


Sitsan M. Costill, Clerk

**SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF
BELLMAWR AND THE TOWNSHIP OF EAST GREENWICH FOR THE
MAINTENANCE OF FIRE APPARATUS FOR THE
TOWNSHIP OF EAST GREENWICH**

THIS AGREEMENT dated _____ is made between the Borough of Bellmawr, Camden County, New Jersey (“Bellmawr”) a municipal corporation of the State of New Jersey, with principal offices at 21 East Browning Road, Bellmawr, NJ 08031, and the Township of East Greenwich (hereinafter East Greenwich), with principal offices at 159 Democrat Road Mickleton, NJ 08056.

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., municipalities and other local units may enter into Shared Services Agreements with other government units adoption of a Resolution therefore, and

WHEREAS, Bellmawr and East Greenwich are local units as defined by N.J.S.A. 40A:65-3; and

WHEREAS, Bellmawr and East Greenwich have concluded that their residents will benefit from the sharing of certain defined services, and

WHEREAS, the parties hereto recognize that certain services may be more efficiently provided by one of the parties to this Agreement; and

WHEREAS, the proper and respective officials of the local units were authorized to execute this Shared Services Agreement pursuant to the adoption of Resolutions of their respective entities.

NOW, THEREFORE and in consideration of the mutual promise set forth herein, the parties hereto agrees as follows.

1. PURPOSE

The parties agree that this Agreement shall provided for a sharing or receiving of certain services and/or resources, and for the compensation, more particularly described on the Schedule(s) attached hereto.

2. TERM

The services to be furnished by this Agreement shall commence October 27, 2016 or upon approval by resolution of the agreement by East Greenwich and Bellmawr whichever occurs last. Pursuant to N.J.S.A. 40A:65-

7a(4), this Agreement shall continue in effect through October 26, 2021 unless properly terminated beforehand by the parties as provided below.

3. PROVISION OF SERVICES

- a) For purposes of this Agreement, any party performing services for or on behalf of the other party shall be deemed to be an agent of the non-performing party and said performing party shall have full powers of performances and maintenance of the services contracted for a full powers to undertake any ancillary operations reasonably necessary or convenient to carry out its duties and obligations under this Agreement. However, no party hereto shall be liable for the cost of acquisition, construction or maintenance of any capital facility or equipment acquired by the performing party unless specifically provided for in this Agreement or any subsequent amendment hereto.
- b) If any party performing any service contemplated by this Agreement utilizes the services of a private contractor to perform any or all of the services covered by this Agreement, such party shall be required to award the work to be performed by the private contractor in full accordance with the "Local Public Contracts Law", N.J.S.A. 40A:11-1, et seq.
- c) This Agreement must be authorized via Resolution by the Bellmawr Council and East Greenwich Council, prior to the actual provision of the service(s) provided.

4. COMPENSATION

- a) The parties hereto agree that the services described in Schedule "A" attached hereto shall be provided pursuant to the terms and conditions of this Agreement.
- b) The performing party shall prepare and submit invoices setting forth services provided. In the case of an ongoing service, an invoice shall be prepared and submitted on a monthly basis.
- c) All properly presented invoices shall be paid within thirty (30) days of submission.
- d) The parties shall have the right and hereby authorize the Bellmawr Administrator and the East Greenwich Township Administrator to negotiate on a project by project basis for the provision of any service not described in Schedule "A". Any such negotiated agreement must be agreed upon in writing by the parties, and must be authorized and included in the current adopted budget and capital program.
- e) Each party agrees to keep and maintain under general accepted accounting principles full, true and complete records, agreements, books and other documents as one necessary to

fully disclose to the other party or its authorized representatives, upon auditor reviews, sufficient information to determine compliance with the Agreement or any applicable laws or regulations. Each party shall have the right to inspect these records upon reasonable notice to the other party pursuant to the Single Audit Act of 1984.

5. INDEMNIFICATION

Each party shall indemnify, hold harmless and defend the other party, its elected and appointed officials, employees, officers and agents against all liability, claims, suits, losses, damages, costs and demands on account of bodily injury, death or property damage, arising out of the indemnifying party's negligence or wrongful acts connected with the performance of and service authorized by this Agreement.

6. NOTICES

All notices required by this Agreement shall be in writing and shall be sent via regular and certified mail, return receipt requested, to the following persons:

AS TO BELLMAWR:

Borough of Bellmawr, Administrator, 21 East Browning Road,
Bellmawr, New Jersey 08031, with a copy of the Municipal Clerk

AS TO THE TOWNSHIP OF EAST GREENWICH

Township of East Greenwich, 159 Democrat Road, Mickleton,
NJ 08056.

7. ENTIRE AGREEMENT/AMENDMENTS

The parties acknowledge and agree that this writing constitutes the only and entire Agreement between the parties and supersedes any prior written agreements, and shall be authorized by Resolution adopted by the Borough Council on behalf of Bellmawr and Township of East Greenwich.

8. INTERPRETATION/CONSTRUCTION

The parties agree that this Agreement was prepared under authority of the State of New Jersey and therefore shall be interpreted by the laws of this state.

9. DISPUTE RESOLUTION

Any dispute arising out of this Agreement shall be submitted for mediation to a mutually agreeable mediator.

10. NON-WAIVER

It is agreed that a failure or delay in the enforcement of any of the provisions of this Agreement by either party shall not constitute a waiver of those provisions.

11. SEVERABILITY

If any provision or provisions of this agreement is determined to be invalid or contrary to New Jersey Law, only those provisions shall be struck and the remaining provisions of this Agreement shall survive.

12. FUNDING

This Agreement is subject to the availability and appropriation of sufficient funds in the fiscal years in which the services are provided.

13. FORCE MAJEUR

In the event that any party is unable to perform and of the services provided hereunder or to keep any covenants by reason of labor strikes or any other causes beyond the reasonable control of that party, including but no limited to, governmental action or preemption, act of God, war or civil unrest, then that party shall be relieved of its obligation provided a reasonable extension to complete the obligation or service.

14. AFFIRMATIVE ACTION

The parties and their contractors, subcontractors and agents agree to comply with all federal and state laws and/or regulations relative to affirmative action in the procurement of contracts and the same is incorporated herein and made a part of hereof. Every subcontractor shall execute the Affidavit attached hereto as Schedule "B".

15. TERMINATION

This Agreement shall expire on October 27, 2021 unless extended beyond or terminated before that date upon prior mutual agreement of

the parties. The Agreement may be terminated by either party upon sixty (60) days prior written notice.

16. INDEPENDENT PUBLIC AGENCIES

The parties acknowledge and agree that they are associated for only the purpose set forth in this agreement and each is a public agency, separate and distinct from the other.

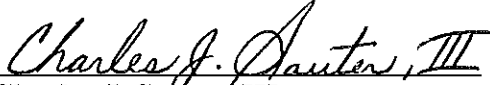
17. PROPERTY AUTHORITY

The parties hereto represent and warrant that the person executing this Agreement has the full power and authority to enter into this Agreement and that this Agreement has been duly authorized by the appropriate resolution of each entity.

IN WITNESS WHEREOF, each party has executed this Agreement and affixed its corporate seal on the date indicated. By executing this agreement, each party acknowledges that said execution has been duly authorized by a proper Resolution of the governing body.

ATTEST:

BOROUGH OF BELLMAWR

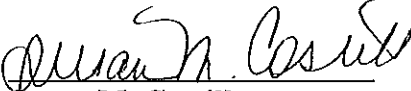

Charles J. Sauter, III,
Borough Clerk

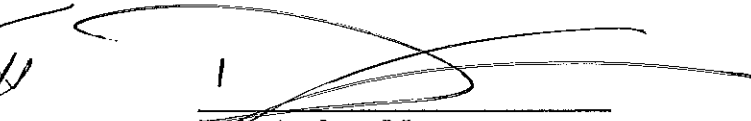

Frank R. Filipek, Mayor

Dated: 10/27/16

ATTEST:

TOWNSHIP OF EAST GREENWICH


Susan M. Costill,
Borough Clerk


Dale Archer, Mayor

Dated: 11/14/16

SCHEDULE A

Provider: Bellmawr

Recipient: Township of East Greenwich

Scope

1. Bellmawr will provide a qualified mechanic/lube person to perform simple to complex mechanical services to the Township of East Greenwich
2. When requested in writing with a minimum of 48 hour notice for preventive maintenance and a minimum of 24 hour notice for emergency repairs.
3. Bellmawr agrees to maintain the Township of East Greenwich Fire Department Fleet in a safe and effective manner utilizing standard mechanical practices.
4. Township of East Greenwich to pay all costs associated with parts, tires, oils and services contracted to outside entities.
5. Township of East Greenwich agrees to adhere to mechanical write ups in conjunction with any unit unsafe for fire department services.
6. Township of East Greenwich is required to open or keep in good standing accounts with the following vendors that the Borough of Bellmawr's mechanical department utilizes for repairs and maintenance of the Township of East Greenwich Fire Departments Fleet. All purchases to be charged to Township of East Greenwich.
 - a. Grainger, 1001 Hadley Road, S. Plainfield, NJ 07080; phone 973-777-7770
 - b. Gloucester Plumbing, 520 S. Broadway, Gloucester City, NJ 08031; phone 856-456-1700
 - c. Engineered Hydraulics, 405 Route 130, West Collingswood Heights, NJ 08059; phone 856-456-5200
 - d. Guys Brakes, 7300 N. Crescent Blvd., Building 8, Pennsauken, NJ 08110; phone 856-665-0100
 - e. Craigs Radiator, 419 Delsea Drive, Sewell, NJ 08080; phone 856-582-8117
 - f. Applied Industrial Products, 124 E 9th Avenue, Runnemede, NJ 08078; phone 856-933-1600
 - g. Auto & Truck Parts of Deptford, 1725 Hurffville Road, Sewell, NJ 08080; phone 856-232-7158/Dominic cell phone 609-685-9230
 - h. Stein's Generator & Starter Service, Inc., 10069 Sandmeyer Lane, Philadelphia, PA 19116; phone 215-969-6900
 - i. Fire Line Equipment, 4652 Division Highway, East Earl, PA 17519, phone 717-354-8106
 - j. Pardos Truck Service, 2020 Delsea Drive, Sewell, NJ 08080; phone 856-227-2330
 - k. Joseph Fazzio, Inc., 2900 Glassboro-Crosskeys Road, Glassboro, NJ 08028; phone 856-881-3185
 - l. Emergency Equipment Sales, LLC, 4 Youngs Road, Trenton, NJ 08068; phone 609-587-8885
 - m. Excel Hydraulics, P.O. Box 40, Swedesboro, NJ 08085; phone 856-241-1145

Compensation

Bellmawr shall bill the Township of East Greenwich the sum of sixty dollars (\$60.00) per hour for services performed on fire apparatus.

General

Nothing contained within this Agreement precludes either party from acquiring and/or hiring their own personnel to perform the above referenced services. Nothing contained within this Agreement shall obligate either party to provide the above referenced services if personnel are unavailable