

DIVISION OF LOCAL GOVERNMENT SERVICES  
SHARED SERVICES AGREEMENT  
COVER SHEET

PROVIDER: Township of Millstone

COUNTY: Monmouth

RECIPIENT: Borough of Roosevelt

COUNTY: Monmouth

BRIEF DESCRIPTION OF SERVICE:

Interlocal Service Agreement for the Utilization of Millstone Township Municipal Court and Related Personnel Services for 2018
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EFFECTIVE DATE: January 1, 2018

EXPIRATION DATE: December 31, 2018

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**INTERLOCAL SERVICES AGREEMENT PROVIDING  
FOR MUNICIPAL COURT SERVICES**

This Agreement entered into the 3rd. day of January, 2018 retroactive to January 1, 2018 between:

TOWNSHIP OF MILLSTONE, a municipal corporation of the State of New Jersey,  
with offices located at 470 Stagecoach Road, Millstone Township, New Jersey  
08510

hereinafter "Township";

And

BOROUGH OF ROOSEVELT, a municipal corporation of the State of New Jersey,  
with offices located at 33 North Rochdale Avenue, Roosevelt, New Jersey 08555

hereinafter "Borough".

**WHEREAS**, N.J.S.A. 2B:12-1(c) and 40A:65-1 authorizes a contract (hereinafter "Agreement") between municipalities for the performance and provisions of services related to the operation of a municipal court and related services; and

**WHEREAS**, the Borough and the Township wish to enter into such an Agreement for the purpose of allowing the Borough to utilize the Township Municipal Court and related personnel employed by or contracted by the Township and related services; and

**WHEREAS**, both the Borough and the Township acknowledge that this Agreement is not an attempt to create a joint Municipal Court, but rather is a continuation of the Township's and the Borough's arrangement whereby the Township has provided Municipal Court services to the Borough.

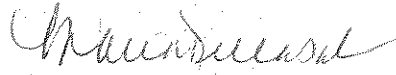
**NOW, THEREFORE BE IT RESOLVED** that the Borough and the Township agree as follows:

1. The Township will provide Municipal Court services to the Borough.
2. Municipal Prosecutor, Alternate Municipal Prosecutor and the Municipal Public Defender.
3. The Township further agrees to establish and maintain all accounts and records required by law, provided, however, that the Borough and its officers and employees shall cooperate and assist in all respects necessary to comply with the State laws and regulations.
4. The compensation to be paid by the Borough to the Township for the Township's performance under the Agreement is \$6,000.00 per annum.
5. The duration of this Agreement shall be the period commencing January 1, 2018 and ending on December 31, 2018.

6. Both the Township and Borough represent that each have adopted the necessary resolution approving the Agreement and authorizing each municipality's Mayor and Municipal Clerk to execute and deliver this Agreement.

**WE, THE UNDERSIGNED**, do hereby accept the terms and conditions of the offer hereinabove set forth and enter into the Contract knowingly and voluntarily.

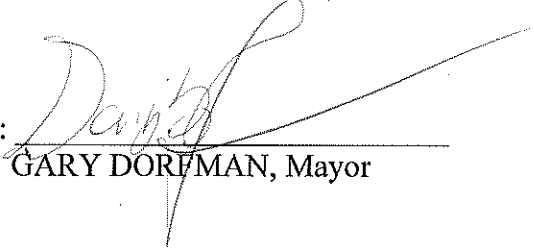
ATTEST: (Affix Seal)



MARIA DELLASALA, Municipal Clerk

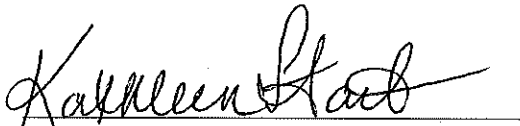
TOWNSHIP OF MILLSTONE

By:



GARY DORFMAN, Mayor

ATTEST: (Affix Seal)

  
KATHLEEN HART, Borough Clerk

BOROUGH OF ROOSEVELT

By:

  
PEGGY MALKIN, Mayor

**RESOLUTION NO. 18-25**  
**MEETING DATE: 01-03-18**

**RESOLUTION AUTHORIZING INTERLOCAL SERVICES AGREEMENT PROVIDING FOR  
MUNICIPAL COURT SERVICES WITH ROOSEVELT BOROUGH**

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**C/Kuczinski** offered the following Resolution and moved its adoption, which was second by **C/Masci**:

**WHEREAS**, N.J.S.A. 2B:12-1(c) and 40A:65-1 authorizes Agreements between municipalities for the performance and provisions of services related to the operation of a Municipal Court; and

**WHEREAS**, the Borough of Roosevelt has requested continuation of the previously existing arrangement whereby Municipal Court matters arising within the corporate boundaries of Roosevelt Borough are processed and heard in the Millstone Township Municipal Court system; and

**WHEREAS**, the Township and Roosevelt Borough wish to enter into an Agreement for the purposes of allowing the Borough to utilize the Township Municipal Court and related personnel and services.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Millstone as following:

1. The Mayor and Municipal Clerk are hereby authorized to execute an Interlocal Services Agreement providing for Municipal Court services with the Borough of Roosevelt.
2. The Agreement shall be for a term of one year commencing January 1, 2018 and ending December 31, 2018 and the compensation to be paid to the Township by the Borough is \$6,000.00.
3. A copy of the executed Agreement shall be maintained in the Office of the Municipal Clerk and available for public inspection during regular business hours.

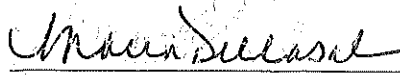
**BE IT FURTHER RESOLVED** that a copy of this Resolution certified to be a true copy by the Municipal Clerk, be forwarded to each of the following:

1. Honorable Judge Lisa P. Thorton , A.J.S.C., Monmouth County Assignment Judge, Superior Court.
2. Honorable Judge Nicole Sonnenblick, Millstone Township Municipal Judge.
3. Kathleen Hart, Municipal Clerk, Borough of Roosevelt.
4. Department of Community Affairs, Division of Local Government Services.

**ROLL CALL:**

**AYES:** C/Kuczinski, C/Masci, C/Grbelja, M/Dorfman  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** C/Kinsey

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of January 3, 2018.

  
\_\_\_\_\_  
Maria Dellasala, RMC  
Municipal Clerk

**RESOLUTION NO. 18-19**  
**MEETING DATE: 01-02-18**

**AUTHORIZING A SHARED SERVICES AGREEMENT WITH MILLSTONE TOWNSHIP FOR  
THE UTILIZATION OF MILLSTONE TOWNSHIP MUNICIPAL COURT  
AND RELATED PERSONNEL SERVICES**

C/Hamilton offered the following resolution and moved its adoption, which was second by C/Sheean.

WHEREAS, N.J.S.A. 2B:12-1(c) and N.J.S.A. 40A:65-1 authorizes a contract between municipalities for the performance and provision of services related to the operation of a Municipal Court and related services.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Roosevelt as follows:

1. The Mayor and Council of the Borough of Roosevelt thereby authorize a contract for the performance and provision of facilities and services related to the operation of a Municipal Court with the Township of Millstone.
2. The contract provides for the designation of the Millstone Township Municipal Court as the Municipal Court for the Borough of Roosevelt and the utilization of the facilities of the Township of Millstone and services of the officers and employees of the Municipal Court of the Township of Millstone, including but not limited to the Court Administrator, the Municipal Prosecutor and the Municipal Public Defender, and for the establishment and maintenance of any and all accounts and records required by law at the Municipal Court of the Township of Millstone.
3. The compensation paid to the Township of Millstone for the use of its facilities and provisions of the services authorized by this resolution and the contract necessary to implement this resolution shall not exceed \$6,000.00 for the period of January 1, 2018 to December 31, 2018.

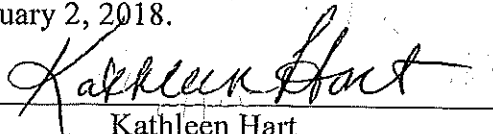
BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute a Contract for the provision of the above services, a copy of which contract shall be maintained in the Borough Clerk's Office.

**ROLL CALL:**

AYES: C/Filepp, C/Hamilton, C/Parker, C/Sheean, C/Trammell  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Parrott

**CERTIFICATION**

I HEREBY CERTIFY the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on January 2, 2018.



Kathleen Hart  
Borough Clerk