

SEP 19 2018

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Robbinsville Township COUNTY: Mercer

RECIPIENT: Robbinsville Township Board of Education COUNTY: Mercer

BRIEF DESCRIPTION OF SERVICE:

Crossing Guard

EFFECTIVE DATE: 8/1/18

EXPIRATION DATE: 6/30/19

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT \$10,500

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**A RESOLUTION AUTHORIZING AND APPROVING A SHARED SERVICES
AGREEMENT FOR A SCHOOL CROSSING GUARD BETWEEN THE
ROBBINSVILLE TOWNSHIP BOARD OF EDUCATION AND THE TOWNSHIP OF
ROBBINSVILLE**

WHEREAS, the Robbinsville Township Board of Education desires to contract with the Township of Robbinsville for the provision of a school crossing guard to the Robbinsville Township Board of Education for the period of August 1, 2018 to June 30, 2019; and

WHEREAS, the Township of Robbinsville has agreed to provide a crossing guard to the Robbinsville Township Board of Education at a rate not to exceed \$10,500.00; and

WHEREAS, such agreements are authorized pursuant to the Uniform Shared Services Consolidation Act, N.J.S.A. 40A:65-1 et. seq.; and

WHEREAS, this agreement is in the best interest of the Township of Robbinsville.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Robbinsville, in the County of Mercer and State of New Jersey, that the Shared Services Agreement between the Robbinsville Township Board of Education and the Township of Robbinsville for the provision of a crossing guard is authorized and accepted and the proper officials of the Township of Robbinsville are authorized to execute said agreement.

BE IT FURTHER RESOLVED that the agreement shall take effect upon the execution of agreement by the parties in accordance with N.J.S.A. 40A:65-5(c), et seq.

BE IT FURTHER RESOLVED that a copy of this resolution and agreement shall be forwarded to the Director of the Division of Local Government Services as per NJSA 40A:65-4 (3)b.

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Police Chief and the Robbinsville Township Board of Education.

I certify this to be a true copy of a resolution adopted by the Township Council of the Township of Robbinsville at a meeting held on September 13, 2018.



Michele Seigfried, Municipal Clerk

SHARED SERVICES AGREEMENT BY AND BETWEEN TOWNSHIP OF ROBBINSVILLE
AND THE ROBBINSVILLE TOWNSHIP BOARD OF EDUCATION FOR THE PROVISION
OF CROSSING GUARD SERVICES

THIS SHARED SERVICES AGREEMENT is effective as of August 1, 2018 between the TOWNSHIP OF ROBBINSVILLE, a municipal corporation of the State of New Jersey, having offices at 1 Washington Blvd., Robbinsville, NJ, hereinafter referred to as "Township" and the ROBBINSVILLE TOWNSHIP BOARD OF EDUCATION, having offices at 155 Robbinsville-Edinburg Rd., Robbinsville, NJ, hereinafter referred to as "BOE".

Witnesseth that:

Whereas, the BOE desires to contract with the Township for the provision of a crossing guard for the crosswalk in the area of the high school and located on County Route 526; and

Whereas, the Township is agreeable to providing said services during the school year to the Board of Education for a fee and certain specified conditions; and

Whereas, the *Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.*, (hereinafter the "Act") permits local units of this State to enter into a contract with any other local unit for the joint provisions within their combined jurisdictions of any service which any party to the agreement is empowered to render within its jurisdiction; and

Whereas, the Township and BOE have authorized and approved of this Agreement by resolution duly adopted pursuant to section 65-5 of the Act;

Whereas, pursuant to section 65-6 of the Act, the Township is designated as the primary employer of the crossing guard as outlined in this Agreement;

Now, Therefore, in consideration of the mutual agreements and covenants contained herein, the parties hereto agree as follows:

1. **Background.** The background section set forth hereinabove is hereby incorporated into the body of this agreement and made a part hereof as if more fully set forth herein at length.
2. **Term.** This Agreement shall take effect as of August 1, 2018 and expire June 30, 2019.
3. **Scope of Services.** The Township shall provide crossing guard services to the BOE according to the terms and conditions set forth below:
 - a. The Township shall assign, through the Department of Police, a crossing guard for the crosswalk in the area of the Robbinsville High School on County Route 526 for each day that school is in session during the term of the agreement.

b. The BOE shall be required to advise the Township of any school closings, cancellations or delayed openings so as to ensure the proper coverage is afforded at appropriate times during the term of the agreement.

c. Pursuant to N.J.S.A.65-6, the Township is designated as the primary employer of the crossing guard to be provided under this Agreement.

4. **Fees.** The Township shall charge the BOE for said services an annual fee that shall not exceed \$10,500.00.
5. **Billing and Payment.** The Township shall provide the BOE with monthly billing for the services. Payment shall be due from the BOE within 30 (thirty) days of the date of billing.
6. **Liability.** The Township and BOE shall each be responsible for acts of their own negligence consistent with the provisions of the *New Jersey Tort Claims Act, N.S.J.A. 59:1-1 et seq.*, arising out of or related to performance of any activity under the terms of this Agreement.
7. **Notification of continuation of agreement.** Each party shall notify the other in writing thirty (30) days before expiration of this agreement if it desires to continue services and negotiate a new contract for the succeeding year.

IN WITNESS WHEREOF, parties of the Agreement have caused it to be signed by their proper officers and their corporate seals to be affixed so that this Agreement shall be effective as of the day and year set forth above.

ATTEST: (Affix Seal)

TOWNSHIP OF ROBBINSVILLE

MICHELE SEIGFRIED,
Township Clerk

By: _____
DAVID FRIED, Mayor

ATTEST: (Affix Seal)

ROBBINSVILLE TOWNSHIP BOE

Business Administrator/
Board Secretary
Print Name: _____

By: _____
President
Print Name: _____

Robbinsville
T O W N S H I P
BE AT THE CENTER OF IT ALL

SEP 19 2018

Mayor
David L. Fried

September 14, 2018

Council President
Ron Witt

Mr. Timothy Cunningham
Division of Local Government Services
P. O. Box 803
Trenton, New Jersey 08625-0803

Council Vice President
Christine Ciaccio

Township Council
Vincent J. Calcagno
Mike Cipriano
Dan Schuberth

Dear Mr. Cunningham:

Township Administrator
Joy Tozzi

Enclosed is a copy of Resolution 2018-214, authorizing a Shared Services Agreement with the Robbinsville Board of Education for a School Crossing Guard along with the cover sheet and a copy of the agreement.

Municipal Clerk
Michele Seigfried

This resolution was approved by the Township Council of the Township of Robbinsville at a meeting held on September 13, 2018. The agreement is in the process of being signed by all parties.

Sincerely,



Michele Seigfried
Municipal Clerk

enclosures