

**DIVISION OF LOCAL GOVERNMENT SERVICES**  
**SHARED SERVICES AGREEMENT**  
**COVER SHEET**

PROVIDER: TOWNSHIP OF WOODBRIDGE COUNTY: Middlesex

RECIPIENT: Borough of Milltown COUNTY: Middlesex

**BRIEF DESCRIPTION OF SERVICE:**

Animal Control Services

EFFECTIVE DATE: 2/1/17

EXPIRATION DATE: 1/31/18

ESTIMATED COST SAVINGS  
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT \$ 10,760.<sup>00</sup>

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF WOODBRIDGE  
AND THE BOROUGH OF MILLTOWN

THIS AGREEMENT, made this 2nd day of February, 2017, between the TOWNSHIP OF WOODBRIDGE, a municipal corporation of the State of New Jersey located at 1 Main Street, Woodbridge, New Jersey 07095 (the "TOWNSHIP") and the BOROUGH OF MILLTOWN located at 39 Washington Ave., Milltown, 08850 (the "BOROUGH").

WHEREAS, the Township possess licensed animal control staff and maintains the Woodbridge Township Animal Shelter (the "Shelter") for the control of domestic animals and the housing and care of domesticated animals that are lost and abandoned; and

WHEREAS, the Borough is desirous of obtaining animal control services for the control, care, and housing of lost and abandoned domesticated animals found within their borders to comply with the laws of the Sate of New Jersey; and

WHEREAS, the Township and the Borough understand and agree that animal control services for domesticated animals found in Milltown is of significant importance to the protection of the residents of Milltown; and

WHEREAS, both the Township and the Borough are desirous of entering into an agreement under the parameters of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., in which animal control services for domestic animals found within the Borough of Milltown will be provided by the Township;

NOW, THEREFORE, in consideration of the mutual and joint obligations set forth herein, the Township and the Borough do hereby agree as follows:

1. The Township, through the Woodbridge Department of Health and Human Services, hereby agrees to provide animal control services for domestic animals found within the Borough for a period of one (1) year commencing February 1, 2017 and ending January 31, 2018 subject to the conditions of this agreement.

2. The Borough shall pay the Township the yearly sum of \$10,760 in quarterly payments of equal amount, commencing March 1, 2017.

3. The Township shall respond to animal control related calls for service in the Borough during the normal daytime working hours. Daytime shall mean between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, except for recognized holidays.

4. The Township shall respond to emergency calls for animal control related services in the Borough outside normal working hours as defined in paragraph 3. Emergency calls shall be defined and determined by the Woodbridge Department of Health and Human Services and the animal control staff.

5. The Township shall, as part of the animal control related service, remove stray and lost domestic animals from the public areas of the Borough, respond to animal bite reports, respond to running at large reports, remove trapped animals and related activities in the Borough, excluding the removal of dead animals, domestic or wild.

6. Calls for services shall be made through the Borough Police dispatchers to the Township Animal Control Division, except that outside normal working hours the Borough shall contact the Township Police dispatchers to request emergency service.

7. The Township shall, as part of the animal control related service, allow Borough residents access to the Shelter services including the surrendering of animals to the Shelter which shall be made according to existing Shelter rules and fees. Animal control related services not included in this agreement, such as private animal transport, shall be rendered as available and in accordance with the Shelter fee schedule.

8. The Township shall, as part of the animal control service, follow the current Woodbridge Township Animal Shelter policy for outside cats (Outside cat policy) in responding to all outside cat complaints and issues in the Borough.

9. The Township shall shelter, feed, provide veterinary care as required and otherwise provide care for the animals brought or surrendered to the Shelter under this agreement. The Township shall shelter, handle and dispose of all animals according to N.J.S.A. 4:19-15.16. After reasonable effort to contact owner, animals unclaimed after ten days shall be made available for adoption.

10. The Township shall maintain accurate records of each animal impounded and the disposition of animals as well as the yearly state report of animal related activities within the Borough.

11. The Township shall be entitled to redeem or present for adoption any animal acquired under this Agreement and shall retain all fees collected by the Township from Borough residents from redemptions, adoptions, or related activities, as detailed in the existing Township Animal Control Ordinances, resulting from animal control service to the residents of the Borough or the kenneling of any and all animals domesticated or otherwise received from the Borough under this Agreement.

12. The Borough of Milltown shall at all times hereafter indemnify and hold the Township Of Woodbridge harmless from and against any and all losses, claims, damages, suits for damage for property and injury to and/or death to persons caused or resulting from the actions or inactions of the Township of Woodbridge in regard to any of its obligations agreed to herein.

13. As provided for in N.J.S.A. 40:8A-4, this Agreement shall take effect upon the adoption of an approving resolution by the Township and an approving resolution by the Borough. Upon proper execution and attestation of this agreement, the proper officials of each

of the parties are hereby authorized and directed to make and perform any and all acts necessary to carry out the purposes of this agreement.

14. The Township reserves the right to enter into agreements similar in form to this instrument with any other municipality.

15. This Agreement is the entire agreement between the parties, and no alterations, changes or additions hereto shall be made except in writing and approved by both parties. The Township or the Borough can cancel this agreement for any reason upon sixty (60) days written notice to the other party.

IN WITNESS WHEREOF, the Township and the Borough shall cause this Agreement to be executed by their proper corporate officials and their proper corporate seals affixed this day and year above written.

ATTEST:

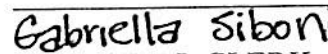
TOWNSHIP OF WOODBRIDGE

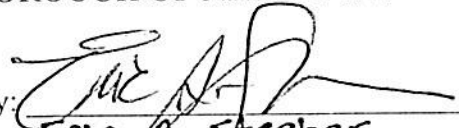
  
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JOHN M. MITCH  
MUNICIPAL CLERK

By:   
\_\_\_\_\_  
JOHN E. McCORMAC, MAYOR

ATTEST:

BOROUGH OF MILLTOWN

  
\_\_\_\_\_  
GABRIELLA SIBONI  
MUNICIPAL CLERK

By:   
\_\_\_\_\_  
ERIC A. STREEBER  
MAYOR

  
James P. Nolan, Jr.  
Law Director