

DIVISION OF LOCAL GOVERNMENT SERVICES  
SHARED SERVICES AGREEMENT  
COVER SHEET

PROVIDER: FREEHOLD TOWNSHIP COUNTY: MONMOUTH

RECIPIENT: FREEHOLD BORO COUNTY: MONMOUTH

BRIEF DESCRIPTION OF SERVICE:

*Automotive Service*

EFFECTIVE DATE: 1/1/2018

EXPIRATION DATE: 12/31/2018

ESTIMATED COST SAVINGS  
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT \_\_\_\_\_

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

## **SHARED SERVICES AGREEMENT BETWEEN FREEHOLD TOWNSHIP AND FREEHOLD BOROUGH FOR AUTOMOTIVE SERVICES**

THIS SHARED SERVICES AGREEMENT is effective the 1st day of January, 2018 between TOWNSHIP OF FREEHOLD, a municipal corporation of the State of New Jersey, 1 Municipal Plaza, Freehold, NJ, hereinafter referred to as "Township" and BOROUGH OF FREEHOLD, a municipal corporation of the State of New Jersey, 51 West Main Street, Freehold, NJ, hereinafter referred to as "Borough".

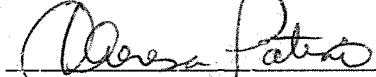
The purpose of this Agreement is for the Township to provide automotive services to the Borough according to the following terms:

1. This Agreement shall take effect January 1, 2018 and expire December 31, 2018.
2. The Township shall provide automotive services to the Borough according to the terms and conditions set forth below.
3. The Township shall charge the Borough for automotive services as follows:
  - a. Labor rate of \$60.00 per man hour
  - b. 20% over Township cost for all repair parts and sublet parts. No charge will be made for parts which are supplied by the Borough.
4. The Township shall provide the Borough with itemized monthly billings of all repair costs. Payment shall be due from the Borough within 30 (thirty) days of the date of billing.
5. No vehicle/equipment repair in excess of \$1,000.00 shall be made by the Township unless specifically authorized by the designated Borough Official.
6. The Borough shall designate one (1) person and one (1) backup person to schedule and be responsible for authorization on all repairs.
7. Minor road calls shall be performed by the Township during normal working hours at the hourly rate provided in 3 above, provided manpower and equipment is available and not being utilized in servicing/repair of Township vehicles.
8. Minor repairs, such as flat tires, will be performed on an as-needed basis at the Township facility during normal business hours. Servicing of equipment and vehicles, such as oil and filter changes, with exception of police vehicles, will be performed by the Borough. The repair of Borough police vehicles shall be a priority. All other Borough vehicles will be repaired as scheduled by the Township.

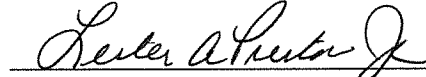
9. During declared snow emergencies, repairs and/or minor road calls will be performed so long as the Township is likewise under a declared snow emergency.

IN WITNESS WHEREOF, parties of this Agreement have caused it to be signed by their proper officers and their corporate seals to be affixed as of the day and year set forth above.


ATTEST: (Affix Seal)

  
\_\_\_\_\_  
Theresa Patino, Township Clerk

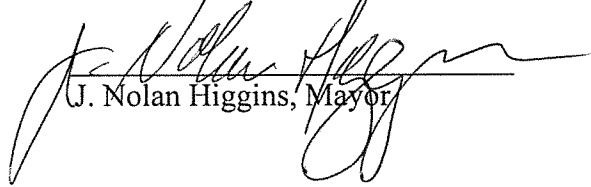
TOWNSHIP OF FREEHOLD

  
\_\_\_\_\_  
Lester A. Preston, Jr., Mayor

ATTEST: (Affix Seal)

  
\_\_\_\_\_  
Traci DiBenedetto, Borough Clerk

BOROUGH OF FREEHOLD

  
\_\_\_\_\_  
J. Nolan Higgins, Mayor