

DIVISION OF LOCAL GOVERNMENT SERVICES  
SHARED SERVICES AGREEMENT  
COVER SHEET

LOCAL GOVT SER  
2018 AUG 17 A  
RECEIVED

PROVIDER: TOWNSHIP OF WOODBRIDGE COUNTY: Middlesex

RECIPIENT: Township of Old Bridge COUNTY: Middlesex

BRIEF DESCRIPTION OF SERVICE:

Opioid Overdose Recovery Program Services

EFFECTIVE DATE: 3/1/18

EXPIRATION DATE: 2/28/19

ESTIMATED COST SAVINGS  
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT \_\_\_\_\_

Please submit this cover sheet with shared service agreement either via email to [EGG@dca.state.nj.us](mailto:EGG@dca.state.nj.us) or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

**SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF  
WOODBIDGE AND THE TOWNSHIP OF OLD BRIDGE**

**THIS AGREEMENT**, made this 9<sup>th</sup> day of April, 2018, between the **TOWNSHIP OF WOODBIDGE**, a municipal corporation of the State of New Jersey located at 1 Main Street, Woodbridge, New Jersey 07095 (the "**TOWNSHIP OF WOODBIDGE**") and the **TOWNSHIP OF OLD BRIDGE** located at 1 Old Bridge Plaza, Old Bridge, NJ 08857 (the "**TOWNSHIP OF OLD BRIDGE**").

**WHEREAS**, the Township of Woodbridge maintains the Woodbridge Opioid Overdose Recovery Program (the "program") for the purpose of deploying Recovery Specialists to opioid overdose victims; and

**WHEREAS**, the Township of Old Bridge is desirous of obtaining Woodbridge Opioid Overdose Recovery Program services for the victims of opioid overdoses within their borders; and

**WHEREAS**, the Township of Woodbridge and the Township of Old Bridge understand and agree that deploying Recovery Specialists to overdose victims within the Township of Old Bridge is of significant importance to the protection of the residents of Old Bridge; and

**WHEREAS**, both the Township of Woodbridge and the Township of Old Bridge are desirous of entering into an agreement under the parameters of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., in which deploying Recovery Specialists to opioid overdose victims within the Township of Old Bridge will be provided by the Township of Woodbridge or their agents.

**NOW, THEREFORE**, in consideration of the mutual and joint obligations set forth herein, the Township of Woodbridge and the Township of Old Bridge do hereby agree as follows:

1. The Township of Woodbridge hereby agrees to secure an agreement with Raritan Bay Medical Center/Old Bridge that is similar to the agreement that Woodbridge has with Raritan Bay Medical Center/Perth Amboy (both members of Hackensack Meridian Health) to facilitate admittance of Recovery Specialists at the hospital for the purpose of meeting with overdose victims.

2. The Township of Woodbridge, through the Department of Health and Human Services, Addiction Services Division, further agrees to provide an Opioid Overdose Recovery Program for the purpose of deploying Recovery Specialists to meet with overdose victims within the Township of Old Bridge. The Program shall consist of deploying Recovery Specialists to meet with victims of opioid overdoses that occur within the borders of Old Bridge that are transported or are otherwise brought to Raritan Bay Medical Center, Old Bridge. Recovery Specialists are employees of the Township of Woodbridge. Recovery Specialists have experience with addiction and are knowledgeable in treatment services and facilities. Recovery Specialists

will meet with the overdose victim at the hospital immediately after the overdose with the purpose of acquiring appropriate addiction treatment services for each individual if they accept the assistance. Recovery Specialists will also provide a minimum of eight (8) weeks follow-up after initial contact. The Township of Old Bridge will be notified by the Township of Woodbridge within 48 hours of an initial response by a Recovery Specialist through the contact information provided in paragraph 7. In addition, Program activity will be reported to the Township of Old Bridge monthly as stated in paragraph 7.

3. In exchange for providing the Opioid Overdose Recovery Program for a period of one (1) year, the Township of Old Bridge shall pay the Township of Woodbridge the amount of \$5,000 per year as an administrative fee, subject to the termination provision set forth in paragraph 10 below. The fee amount shall be paid on a quarterly basis to the Woodbridge Department of Health and Human Services, 2 George Frederick Plaza Woodbridge, NJ 07095. The administrative fee is due to the Township of Woodbridge regardless of the number of responses made by Recovery Specialists during the year. The first payment for services is due 30 days after the invoice is submitted. The Agreement shall become effective March 1, 2018 and continue until February 28, 2019, on which date the Agreement ends.

4. Additionally, the Township of Woodbridge will charge a fee of \$250.00 per response by a Recovery Specialist. The fee shall be charged once the Recovery Specialist is discharged to the Hospital and will be billed monthly as appropriate. The response fee shall include all follow-up per individual victim and there shall be no addition fee for follow-up contact.

5. The Township of Woodbridge and the Township of Old Bridge recognize and agree that Recovery Specialists will be available and on-call 24 hours a day 7 days a week. Recovery Specialists will be deployed through the Old Bridge Police Department after a response to an overdose. Once the Old Bridge Police Department and/or First Aid Squads transports an overdose victim to the hospital, regardless of whether they perform a Narcan reversal, the police dispatch will make the initial contact to a Recovery Specialist, through the contact information provided by Woodbridge, and request the response of a Recovery Specialist. Raritan Bay Medical Center, Old Bridge may also request the response of a Recovery Specialist, through preapproved methods provided by Woodbridge, to meet with an overdose victim if they are brought to the hospital by routes other than the Old Bridge Police and/or First Aid Squads.

6. The Township of Woodbridge shall provide a minimum of two (2) public community forums on Opioid Addiction in the Township of Old Bridge. The Township of Old Bridge agrees to make available an appropriate meeting room for the forums. Additionally, Old Bridge residents in recovery will be encouraged to attend the weekly support group meeting held in Woodbridge under the guidance of the Woodbridge Department of Health and Human Services, Addiction Services Division.

7. The Township of Woodbridge shall provide monthly and year-end reports on the Program activity to the Township of Old Bridge. The reports shall include: the date of initial response, victim's consent to visit, victim's decision to enter recovery, and status of recovery 8 weeks out from the initial response. The reports shall not contain personal information that will violate applicable confidentiality laws. The points of contact for this program from Woodbridge Township and Old Bridge Township will be as follows:

Township of Woodbridge Program contact:  
Addiction Services Coordinator, Bonnie Nolan  
2 George Frederick Plaza, Woodbridge NJ 07095  
732-855-0600

Township of Old Bridge contact:

8. The Township of Old Bridge shall at all times hereafter indemnify and hold the Township of Woodbridge harmless from and against any and all losses, claims, damages, suits for damage for property and injury to and/or death to persons caused or resulting from the actions or inactions of the Township of Woodbridge in regard to any of its obligations agreed to herein.

9. As provided for in N.J.S.A. 40:8A-4, this Agreement shall take effect upon the adoption of an approving resolution by the Township of Woodbridge and an approving resolution by the Township of Old Bridge. Upon proper execution and attestation of this agreement, the proper officials of each of the parties are hereby authorized and directed to make and perform any and all acts necessary to carry out the purposes of this agreement.

10. This Agreement is the entire agreement between the parties, and no alterations, changes or additions hereto shall be made except in writing and approved by both parties. The Township of Woodbridge or the Township of Old Bridge can cancel this agreement for any or no reason upon thirty (30) days written notice to the other party, at which time there shall be no further obligations by and between the parties except that Woodbridge shall be entitled to payment for services rendered up until the date the agreement is terminated hereunder, which shall include a pro-rated payment of the administrative fee referenced in paragraph 3 up until the date of termination.

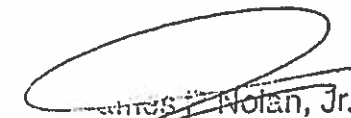
IN WITNESS WHEREOF, the Township of Woodbridge and the Township of Old Bridge shall cause this Agreement to be executed by their proper corporate officials and their proper corporate seals affixed this day and year above written.

ATTEST:

TOWNSHIP OF WOODBRIDGE

  
\_\_\_\_\_  
JOHN M. MITCH

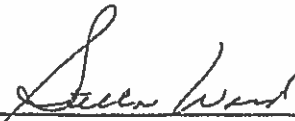
By:   
\_\_\_\_\_  
JOHN E. McCORMAC, MAYOR

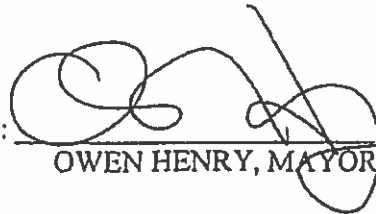
  
\_\_\_\_\_  
Bonnie Nolan, Jr.  
Law Director

MUNICIPAL CLERK

ATTEST:

TOWNSHIP OF OLD BRIDGE

  
MUNICIPAL CLERK 5-8-2018

By:   
OWEN HENRY, MAYOR