

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: FREEHOLD TOWNSHIP COUNTY: MONMOUTH

RECIPIENT: BOARD of FIRE Commissioners COUNTY: MONMOUTH
DIST 2

BRIEF DESCRIPTION OF SERVICE:

Automotive Service

EFFECTIVE DATE: 1/1/2018

EXPIRATION DATE: 12/31/2018

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT _____

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services:

**SHARED SERVICES AGREEMENT BETWEEN FREEHOLD TOWNSHIP AND
BOARD OF FIRE COMMISSIONERS - DISTRICT 2**

THIS SHARED SERVICES AGREEMENT is between TOWNSHIP OF FREEHOLD, a municipal corporation of the State of New Jersey, 1 Municipal Plaza, Freehold Township, Monmouth County, New Jersey;

hereinafter referred to as "Township";

and

BOARD OF FIRE COMMISSIONERS - DISTRICT 2

hereinafter referred to as "Fire District 2".

The purpose of this Agreement is for the Township to provide automotive services to Fire District 2 according to the following terms:

1. This Agreement shall take effect January 1, 2018 and expire December 31, 2018.
2. The Township shall provide automotive services to Fire District 2 according to the terms and conditions set forth below.
3. The Township shall charge Fire District 2 for automotive services as follows:
 - a. Labor rate of \$60.00 per man hour.
 - b. 20% over Township cost for all repair parts and sublet repairs. No charge will be made for parts which are supplied by Fire District 2.
4. The Township shall provide Fire District 2 with itemized monthly billings of all repair costs. Payment shall be due from Fire District 2 within thirty (30) days of the date of billing.
5. No vehicle/equipment repair in excess of \$1,000.00 shall be made by the Township unless specifically authorized by the designated Fire District 2 official.
6. Fire District 2 shall designate one person and one backup person to schedule and be responsible for authorization on all repairs.
7. Minor road calls shall be performed by the Township during normal working hours at the hourly rate provided in 3 above, provided manpower and equipment is available and not being utilized for servicing/repair of Township vehicles.

8. Minor emergency repairs, such as flat tires, will be performed on an immediate basis at the Township facility during normal business hours.

9. During declared snow emergencies, repairs and/or minor road calls will be performed so long as the Township is likewise under a declared snow emergency.

IN WITNESS WHEREOF, parties of this Agreement have caused it to be signed by their proper officers and their corporate seals to be affixed below.

TOWNSHIP OF FREEHOLD


Theresa Patino
Theresa Patino, Township Clerk

Lester A. Preston, Jr.
Lester A. Preston, Jr., Mayor

BOARD OF FIRE COMMISSIONERS - DISTRICT 2

Charles R. Parker
Attest Attorney for Board

[Signature]
Chairman