

DIVISION OF LOCAL GOVERNMENT SERVICES

LOCAL GOVT SERVICES
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SHARED SERVICES AGREEMENT

RECEIVED

COVER SHEET

PROVIDER: TOWNSHIP OF WOODBRIDGE COUNTY: Middlesex

RECIPIENT: Borough of Sayreville COUNTY: Middlesex

BRIEF DESCRIPTION OF SERVICE:

Opioid Overdose Recovery Program Services

EFFECTIVE DATE: 3/1/18

EXPIRATION DATE: 2/28/19

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT _____

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

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**SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF WOODBRIDGE
AND THE BOROUGH OF SAYREVILLE**

THIS AGREEMENT, made this 9th day of April, 2018, between the **TOWNSHIP OF WOODBRIDGE**, a municipal corporation of the State of New Jersey located at 1 Main Street, Woodbridge, New Jersey 07095 (the "**TOWNSHIP OF WOODBRIDGE**") and the **BOROUGH OF SAYREVILLE** located at 167 Main Street, Sayreville, NJ 08872 (the "**BOROUGH OF SAYREVILLE**").

WHEREAS, the Township of Woodbridge maintains the Woodbridge Opioid Overdose Recovery Program (the "program") for the purpose of deploying Recovery Specialists to opioid overdose victims; and

WHEREAS, the Borough of Sayreville is desirous of obtaining Woodbridge Opioid Overdose Recovery Program services for the victims of opioid overdoses within their borders; and

WHEREAS, the Township of Woodbridge and the Borough of Sayreville understand and agree that deploying Recovery Specialists to overdose victims within the Borough of Sayreville is of significant importance to the protection of the residents of Sayreville; and

WHEREAS, both the Township of Woodbridge and the Borough of Sayreville are desirous of entering into an agreement under the parameters of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., in which deploying Recovery Specialists to opioid overdose victims within the Borough of Sayreville will be provided by the Township of Woodbridge or their agents;

NOW, THEREFORE, in consideration of the mutual and joint obligations set forth herein, the Township of Woodbridge and the Borough of Sayreville do hereby agree as follows:

1. The Township of Woodbridge hereby agrees to secure agreements with Raritan Bay Medical Center/Old Bridge and Raritan Bay Medical Center/Perth Amboy (both members of Hackensack Meridian Health), The Community Hospital Group, Inc, T/A JFK Medical Center, Edison and St. Peter's University Hospital located in New Brunswick, New Jersey to facilitate admittance of Recovery Specialists at the above Hospitals for the purpose of meeting with opioid overdose victims.

2. The Township of Woodbridge, through the Department of Health and Human Services, Addiction Services Division, further agrees to provide an Opioid Overdose Recovery Program for the purpose of deploying Recovery Specialists to meet with overdose victims within the Borough of Sayreville. The Program shall consist of deploying Recovery Specialists to meet with victims of opioid overdoses that occur within the borders of Sayreville that are transported or are otherwise brought to one of the Hospitals listed in paragraph 1 of this Agreement. Recovery Specialists are employees of the Township of Woodbridge. Recovery Specialists have experience with addiction and are knowledgeable in treatment services and facilities. Recovery Specialists will meet with the overdose victim at the hospital immediately after the overdose with the purpose of acquiring appropriate addiction treatment services for each individual if they

accept the assistance. Recovery Specialists will also provide a minimum of eight (8) weeks follow-up after initial contact. Follow-up by Recovery Specialists shall include but not be limited to supporting and encouraging recovery, as well as, finding appropriate recovery and support programs for the individual victim. The Borough of Sayreville will be notified by the Township of Woodbridge within 48 hours of an initial response by a Recovery Specialist through the contact information provided in paragraph 7. In addition, Program activity will be reported to the Borough of Sayreville monthly as stated in paragraph 7.

3. In exchange for providing the Opioid Overdose Recovery Program for a period of one (1) year, the Borough of Sayreville shall pay the Township of Woodbridge the amount of \$5,000 per year as an administrative fee. The fee amount shall be paid on a quarterly basis to the Woodbridge Department of Health and Human Services, 2 George Frederick Plaza Woodbridge, NJ 07095. The administrative fee is due to the Township of Woodbridge regardless of the number of responses made by Recovery Specialists during the year. The first payment for services is due 30 days after the invoice is submitted. The Agreement shall become effective March 1, 2018 and continue until February 28, 2019, on which date the Agreement ends.

4. Additionally, the Township of Woodbridge will charge a fee of \$250.00 per response by a Recovery Specialist. The fee shall be charged once the Recovery Specialist is discharged to the Hospital and will be billed monthly as appropriate. The response fee shall include all follow-up per individual victim and there shall be no additional fee for follow-up contact.

5. The Township of Woodbridge and the Borough of Sayreville recognize and agree that Recovery Specialists will be available and on-call 24 hours a day 7 days a week. Recovery Specialists will be deployed through the Sayreville Police Department after a response to an overdose. Once the Sayreville Police Department and/or First Aid Squads transports an overdose victim to the hospital, regardless of whether they perform a Narcan reversal, the police dispatch will make the initial contact to a Recovery Specialist, through the contact information provided by Woodbridge, and request the response of a Recovery Specialist. Hospitals listed in paragraph 1 of this Agreement may also request the response of a Recovery Specialist, through preapproved methods provided by Woodbridge, to meet with an overdose victim if they are brought to the hospital by routes other than the Sayreville Police and/or First Aid Squads.

6. The Township of Woodbridge shall provide a minimum of two (2) public community forums on Opioid Addiction in the Borough of Sayreville. The Borough of Sayreville agrees to make available an appropriate meeting room for the forums. Additionally, Sayreville residents in recovery will be encouraged to attend the weekly support group meeting held in Woodbridge under the guidance of the Woodbridge Department of Health and Human Services, Addiction Services Division.

7. The Township of Woodbridge shall provide monthly and year-end reports on the Program activity to the Borough of Sayreville. The reports shall include: the date of initial response, victim's consent to visit, victim's decision to enter recovery, and status of recovery 8 weeks out from the initial response. The reports shall not contain personal information that will violate applicable confidentiality laws.

Township of Woodbridge Program contact:
Addiction Services Coordinator, Bonnie Nolan
2 George Frederick Plaza, Woodbridge NJ 07095

Borough of Sayreville contact:

8. The Borough of Sayreville shall at all times hereafter indemnify and hold the Township of Woodbridge harmless from and against any and all losses, claims, damages, suits for damage for property and injury to and/or death to persons caused or resulting from the actions or inactions of the Borough of Sayreville in regard to any of its obligations agreed to herein. The Township of Woodbridge shall at all times hereafter indemnify and hold the Borough of Sayreville harmless from and against any and all losses, claims, damages, suits for damage for property and injury to and/or death to persons caused or resulting from the actions or inactions of the Township of Woodbridge in regard to any of its obligations agreed to herein.

9. As provided for in N.J.S.A. 40:8A-4, this Agreement shall take effect upon the adoption of an approving resolution by the Township of Woodbridge and an approving resolution by the Borough of Sayreville. Upon proper execution and attestation of this agreement, the proper officials of each of the parties are hereby authorized and directed to make and perform any and all acts necessary to carry out the purposes of this agreement.

10. This Agreement is the entire agreement between the parties, and no alterations, changes or additions hereto shall be made except in writing and approved by both parties. The Township of Woodbridge or the Borough of Sayreville can cancel this agreement for any reason upon sixty (60) days written notice to the other party.

IN WITNESS WHEREOF, the Township of Woodbridge and the Borough of Sayreville shall cause this Agreement to be executed by their proper corporate officials and their proper corporate seals affixed this day and year above written.

ATTEST:

TOWNSHIP OF WOODBRIDGE



JOHN M. MITCH
MUNICIPAL CLERK

By: 

JOHN E. McCORMAC, MAYOR

ATTEST:

BOROUGH OF SAYREVILLE



THERESA A. TARBONE
MUNICIPAL CLERK

By: 

MAYOR



Law Director

RESOLUTION #2018-139

BE IT RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to extend a Shared Services Agreement with the Township of Woodbridge for the period of March 1, 2018 through February 28, 2019 for the Opioid Overdose Recovery Program Services in accordance with the terms and conditions set forth in the agreement.

/s/ Daniel Buchanan
Councilman
(Public Safety Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

	Buchanan	Grillo	Kilpatrick	Lembo	Melendez	Novak
Ayes	X	X	X	X	X	X
Nays						
Abstain						
Absent						

I, Theresa A. Farbaniec, RMC, Municipal Clerk of the Borough of Sayreville do hereby certify that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Mayor and Borough Council held on the 14th day of May, 2018.

Theresa A. Farbaniec
Municipal Clerk