

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: Borough of West Cape May COUNTY: Cape May

RECIPIENT: Borough of Cape May Point COUNTY: Cape May

BRIEF DESCRIPTION OF SERVICE:

Heavy equipment for trash, snow and ice removal, street salting and repair and water leaks.

EFFECTIVE DATE: July 23, 2017

EXPIRATION DATE: July 23, 2020

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT unknown

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

SHARED SERVICES AGREEMENT

This is an Agreement between the Borough of West Cape May, a municipal corporation with offices at 732 Broadway, West Cape May, New Jersey; and the Borough of Cape May Point, a municipal corporation with offices at 215 Lighthouse Avenue, Cape May Point, New Jersey.

The parties enter into this Agreement on the 11 day of May, 2017.

The parties enter into this Agreement pursuant to N.J.S.A. 40A:65-1 *et seq.*, the "Uniform Shared Services and Consolidation Act."

RECITALS

1. West Cape May and Cape May Point own and operate heavy equipment that they use for public works purposes, such as trash removal, snow and ice removal, street salting and repair, and addressing water leaks.
2. In the past, on an informal basis, the municipalities have shared this equipment, and the labor necessary to operate it, as a convenience and to efficiently and economically provide their residents with necessary services.
3. The governing bodies of West Cape May and Cape May Point formalized this equipment-sharing arrangement in written agreement dated July 23, 2014, so that both municipalities may have the benefit of all available equipment without duplicate purchases and operating costs.
4. That agreement had a three-year term. The parties now wish to renew the Agreement for another three (3) years.

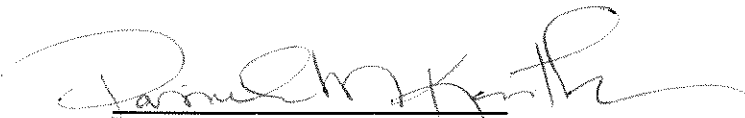
Accordingly, it is hereby AGREED as follows:

1. West Cape May and Cape May Point will share the use of the equipment listed in the attached Exhibit A to this Agreement.
2. The equipment listed in Exhibit A will be shared by the two boroughs on an "as needed" basis, as mutually determined by the respective public works managers of the two municipalities.
3. Each municipality shall provide the necessary labor to operate the equipment borrowed by it when it is being operated in that municipality.
4. Each municipality shall be responsible for the maintenance and upkeep of its own equipment.
5. Each municipality will be responsible for purchasing and storing supplies for its own use, except that West Cape May will store the road-salt for both municipalities.
6. The list of equipment in Exhibit A shall be reviewed and updated on an annual basis by the public works managers of both municipalities.

7. Each municipality shall keep a log or schedule of the hours any piece of its equipment is used by or for the other municipality, together with a total of the labor and operational costs associated with each use. At the end of each year, the municipalities will account to each other for the shared equipment costs, and will "true up" the costs by either reimbursement to whichever municipality has a favorable account balance, or a credit for future hours of equipment usage.
8. Each municipality will maintain insurance on its own equipment but will also maintain the other municipality as an additional insured on its policy.
9. The duration of this Agreement shall be for three years commencing on July 23, 2017. Either party may terminate this Agreement without cause at any time, on 60 days' notice to the other party.
10. The parties will arbitrate any dispute arising under the terms of this Agreement. The results of that arbitration will be binding.

BOROUGH OF WEST CAPE MAY

BOROUGH OF CAPE MAY POINT



By: Pamela M. Kaithern,
Mayor



By: Robert Moffatt,
Mayor

Attest:

Attest:



Suzanne M. Stocker, Clerk
Elaine L. Wallace, Clerk

EXHIBIT A – LIST OF SHARED EQUIPMENT

From Cape May Point:

Backhoe
Snow Blower
Snow Plows (3)
New Holland Tractor/Backhoe
550 Dump Truck
Water Pump
Chipper
Tamper
Trailer
Lawn Mowers (2)

From West Cape May:

Packer Truck (Small Trash Truck)
Stake Body Truck
Generators
Pumps
Tractor