

DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET

PROVIDER: FREEHOLD TOWNSHIP COUNTY: MONMOUTH

RECIPIENT: BD. of Fire Commissioners COUNTY: MONMOUTH
DIST. 1

BRIEF DESCRIPTION OF SERVICE:

VEHICLE REFUELING

EFFECTIVE DATE: 11/1/2016

EXPIRATION DATE: 12/31/2018

ESTIMATED COST SAVINGS
TO BE ACHIEVED OVER THE TERM OF THE AGREEMENT _____

Please submit this cover sheet with shared service agreement either via email to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-0803. Mailed correspondence should be sent to the attention of Shared Services.

SHARED SERVICES AGREEMENT – FIRE DISTRICT 1 – VEHICLE REFUELING

THIS AGREEMENT, effective January 1, 2016 and expiring December 31, 2018, is between FREEHOLD TOWNSHIP BOARD OF FIRE COMMISSIONERS-DISTRICT 1 (hereinafter “Board”) and TOWNSHIP OF FREEHOLD, a municipal corporation of the State of New Jersey, located in the County of Monmouth, 1 Municipal Plaza, Freehold, NJ 07728 (hereinafter “Township”).

WHEREAS, the Township maintains equipment for the refueling of Township vehicles at the Township Public Works Garage on Jackson Mill Road (hereinafter “refueling station”); and,

WHEREAS, the Township is desirous to continue cooperating with the Board in allowing its vehicles used for fire fighting purposes to be refueled at the Township refueling station; and,

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 allows for such an Agreement;

NOW, THEREFORE, the Township and the Board agree as follows:

1. Vehicles used for fire fighting purposes (hereinafter “fire vehicles”) by the Board shall be allowed to refuel at the refueling station during non-business hours for the Township or other mutually agreeable times set by the parties as may be deemed expeditious and warranted from time to time and as evidenced by a separate writing.
2. Those accompanying the fire vehicles for refueling shall accept the reasonable direction and instruction of Township personnel assigned to monitor and oversee the refueling process.
3. The Township shall devise and institute a method of recording the following information:
 - a. Amount and type of fuel (gasoline or diesel) dispensed
 - b. Dates each such amount was dispensed
 - c. Vehicle identification (I.D.) number of fire vehicle into which the fuel was dispensed
4. On a monthly basis, the Township shall render to the Board a bill for the fuel dispensed. The cost per gallon shall be the Township’s cost plus ten (10) cents. Payment for each such bill shall be due thirty (30) days from the date of the bill.

5. The Township shall have the right, from time to time, to promulgate such rules and regulations as may be reasonable and necessary to control such refueling operations. A copy of all such rules and regulations shall be provided to the Board at least two (2) weeks prior to their effective date.

6. This Agreement shall remain in full force and effect for a period of three (3) years. However, either party may, by thirty (30) days advance written notice to the other, terminate this Agreement prior to its expiration date.

7. The Board agrees to reimburse the Township for all costs and expenses related to any property damage or personal injury which may result from the fire vehicles' use of the Township refueling station, which damage or injury was caused by the negligent, wanton or willful act of any person coming onto the Township's property pursuant to the provisions of this Agreement.


8. This Agreement shall be governed by the laws of the State of New Jersey and, specifically, by the Interlocal Services Act.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by its properly authorized officers.

ATTEST: (AFFIX SEAL)



FREEHOLD TOWNSHIP BOARD OF FIRE
COMMISSIONERS-DISTRICT 1


_____ Chairman/Representative

ATTEST: (AFFIX SEAL)


_____ THERESA PATINO, Township Clerk

TOWNSHIP OF FREEHOLD


_____ ANTHONY J. AMMIANO, Mayor

