

# CITY OF MILLVILLE

## COMMISSIONERS

MICHAEL SANTIAGO, MAYOR  
Director of Public Safety  
JAMES F. QUINN, VICE MAYOR  
Director of Revenue & Finance  
LYNNE PORRECA COMPARI  
Director of Public Affairs  
DAVID W. ENNIS  
Director of Public Works  
JOSEPH SOOY  
Director of Parks & Public  
Property



"A MAIN STREET NEW JERSEY COMMUNITY"

12 SOUTH HIGH STREET  
P.O. BOX 609  
MILLVILLE, NEW JERSEY 08332

TELEPHONE: (856) 825-7000  
FAX: (856) 825-3686  
www.millvillenj.gov

## OFFICERS

SUSAN G. ROBOSTELLO  
City Clerk/Administrator  
MARCELLA SHEPARD  
Chief Financial Officer  
SHERRI J. BALL  
Tax Collector  
BRIAN P. ROSENBERGER  
Tax Assessor

January 29, 2014

County of Cumberland  
Prosecutor's Office  
Mr. Mark D. Anderson, Community Justice Coordinator  
43 Fayette St  
Bridgeton, NJ 08302

Dear Mr. Anderson:

Enclosed please find one (1) duly executed Shared Services Agreement and one (1) copy of Resolution No. R33-2014, which was approved by the Board of Commissioners at a meeting held on January 28, 2014 described as follows:

Resolution No. R33-2014

Resolution authorizing Shared Services Agreement with the County of Cumberland Prosecutor's Office for the Millville Police Department Community Policing/Community Outreach Preventative Operations and Programs Project with services to be provided by the Millville Police Department and approved by the New Jersey Division of Criminal Justice as part of the JAG 3-9-11 Community Justice Grant received in the amount of \$11,000.00 for the period covering January 1, 2014 through August 31, 2014.

I thank you for your time and cooperation.

Very truly yours,



Susan G. Robostello, RMC  
City Clerk/Administrator

SGR/cdn

Enclosure

c: Thomas Haas, Police Chief  
Marcella Shepard, CFO  
DLGS: Egg@dca.state.nj.us

WHEREAS, the Shared Services and Consolidation Act, NJSA 40A:65-1 through 40A:65-35 authorizes local units of government to enter into contracts for the joint provision of any service which any party to the Agreement is empowered to render within its own jurisdiction; and

WHEREAS, the City of Millville Police Department desires to enter into a Shared Service Agreement with the Cumberland County Prosecutor's Office for the Millville Police Department Community Policing/Community Outreach Preventative Operations and Programs Project; and

WHEREAS, the services to be provided by the Millville Police Department were approved by the New Jersey Division of Criminal Justice as part of the JAG 3-9-11 Community Justice Grant; and

WHEREAS, the funds from this grant will pay for services rendered in an amount not to exceed \$11,000.00; and

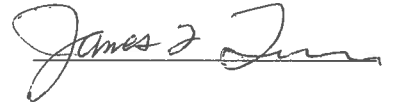
WHEREAS, a copy of this agreement is on file in the office of the City Clerk.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLVILLE:

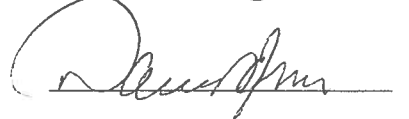
1. That the Shared Service Agreement between the City of Millville Police Department and Cumberland County Prosecutor's Office is hereby approved for the grant period January 1, 2014 through August 31, 2014.
2. That the Mayor and City Clerk are hereby authorized to execute same.
3. This agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs pursuant to rules and regulations promulgated by the director.

Adopted: January 28, 2014

  
Mayor







  
Commissioners

Attest:

  
City Clerk/Administrator

## SHARED SERVICES AGREEMENT

BY AND BETWEEN

THE COUNTY OF CUMBERLAND, NJ  
(PROSECUTOR'S OFFICE)

AND

THE CITY OF MILLVILLE, NJ  
(MILLVILLE POLICE DEPARTMENT)

**Terms of Agreement:** Pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40:65A-1, et seq, which allows local government units to enter into shared services agreements for any purpose for which each of the units could otherwise appropriately act, this agreement concerns services to be provided by the City of Millville Police Department (Vendor) which were approved by the New Jersey Division of Criminal Justice as part of the JAG 3-9-11 Community Justice Grant. Funds from this Grant will pay for services rendered.

**Project Name:** Millville Police Department Community Policing/community outreach preventive operations and programs

**Project Description:** The City of Millville (Millville Police Department) will increase preventive patrols (foot/bicycle/ vehicle) (Above baseline services) to address the recent rash of violent crime in certain neighborhoods in the city. Utilizing crime analysis and statistical information regarding violent crime in high crime areas, the Millville Community Policing Unit as well as other officers will be able to increase police presence in targeted areas with the hopeful result of reducing and deterring violent crime in those targeted areas.

Millville Police Special Preventive Operations:

**\*\*\*\*\* PLEASE NOTE: Millville Police Officers who are receiving grant funds from the Safe and Secure Communities Grant Program from the Division of Criminal Justice are NOT ELIGIBLE to receive funds from this JAG 3-9-11 Community Justice Grant Community Outreach Special Operations Project**

- Increase police presence (above baseline services) in targeted neighborhoods in order to help reduce and prevent violent crime in those targeted neighborhoods
- In support of an expanded county wide prevention effort, the Millville Police Department may collaborate and assist other local law enforcement in prevention activities, operations and programs in Cumberland County
- May further its community outreach strategies by conducting door to door visits throughout sections of the City, particularly targeted hot spot neighborhoods
- May visit and patrol in and around schools which are located in targeted neighborhoods

- May disseminate information regarding the Millville Police and the county wide positive youth development board, community events, community meetings, and other crime prevention resource information for youths and families
- Facilitation of community meetings is an eligible activity as well as other community activities such as National Night Out, Coffee with a Cop, Lunch with a Cop, and other community outreach activities

**Timeframe of Services Agreement:** January 1, 2014 through August 31, 2014

**Grant Funds allotted for Services Rendered:**

(Professional Services Budget Line Item)

Total: \$11,000.00

- \$11,000.00 for increased preventive operations and community outreach as outlined above (Above Baseline Services)

**Responsibilities of Vendor:**

- Implement services as described in project description
- Report quarterly to the Cumberland County Prosecutor's Office Community Justice Coordinator for JAG PMT and Division of Criminal Justice reporting information
- Submit County payment voucher and copies of invoices to the Community Justice Coordinator on a monthly basis
  - Invoice must include names, hourly and overtime rate, total number of hours worked, and dates worked for each person paid from grant funds
  - Invoice must include:
    - Number of operations during reporting period
    - Number and types of services conducted by Officers
- Abide by attached grant special and general conditions

**Responsibilities of Cumberland County Prosecutor's Office:**

- Report progress of project to the NJ Division of Criminal Justice and to JAG PMT Reporting as required in grant
- Upon receipt of voucher and invoices and verification of services, submit for payment to Vendor
- Abide by attached grant special and general conditions

**Contact Information:**

Cumberland County Prosecutor's Office:

Mark D. Anderson  
Community Justice Coordinator  
Cumberland County Prosecutor's Office  
43 Fayette Street  
Bridgeton, NJ 08302

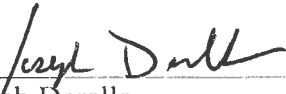
(856) 207-1173 (cell phone)  
[markan@co.cumberland.nj.us](mailto:markan@co.cumberland.nj.us)  
(856) 451-0773 (fax)

Vendor

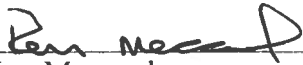
City of Millville

Chief Thomas Haas  
Millville Police Department  
18 So. High Street  
Millville, NJ 08332  
(856) 825-7000  
[thomashaas@millvillenj.gov](mailto:thomashaas@millvillenj.gov)

**SIGNATURES**

  
\_\_\_\_\_  
Joseph Derella  
Freeholder Director  
County of Cumberland, NJ

12/24/13  
Date

  
\_\_\_\_\_  
Ken Mecouch  
Clerk to the Board  
County of Cumberland, NJ

12-26-13  
Date

  
\_\_\_\_\_  
Mayor  
City of Millville

2/4/2014  
Date

  
\_\_\_\_\_  
Witness

2-4-14  
Date