

**DIVISION OF LOCAL GOVERNMENT SERVICES
SHARED SERVICES AGREEMENT
COVER SHEET**

PROVIDER: Township of Plumsted

COUNTY Ocean

RECIPIENT: Borough of Allentown

COUNTY Monmouth

BRIEF DESCRIPTION OF SERVICE:

To provide a Chief Financial Officer and to perform all of the duties and responsibilities as required by law.

EFFECTIVE DATE: 01/01/2014

EXPIRATION DATE: 12/31/2014

Please submit this cover sheet with shared service agreement either via e-mail to EGG@dca.state.nj.us or hard copies may be mailed to the Division of Local Government Services at PO Box 803, Trenton, NJ 08625-803. Mailed correspondence should be sent to the attention of Shared Services

RESOLUTION R-15-2014

**BOROUGH OF ALLENTOWN
COUNTY OF MONMOUTH
STATE OF NEW JERSEY**

**RESOLUTION TO ENTER INTO A SHARED SERVICES
AGREEMENT WITH THE TOWNSHIP OF PLUMSTED FOR THE SERVICES
OF CHIEF FINANCIAL OFFICER - 2014**

Whereas, the Mayor and Council realize the benefits of shared services as a Best Management Practice; and

Whereas, the Township of Plumsted employs a part-time Chief Financial Officer; and

Whereas, the Borough of Allentown is in need of a part-time Chief Financial Officer; and

Whereas, it is the desire of the Mayor and Borough Council to authorize the execution of a Shared Services Agreement with the Township of Plumsted for the services of the Chief Financial Officer, subject to attorney review.

Now, Therefore, Be It Resolved by the Mayor and Borough Council of the Borough of Allentown, County of Monmouth, State of New Jersey, as follows:


1. The Mayor and Borough Council do hereby authorize the Mayor and Clerk to execute a Shared Services Agreement subject to attorney review.
2. That a certified copy of this resolution shall be forwarded to the Chief Financial Officer.

Offered by: C/Schumacher

Seconded by: C/Wimer

Roll Call: Ayes: C/Schumacher, C/Wimer, C/Rose, C/Anthony, C/Gavin, C/Schmitt
Nays: None
Abstain: None
Absent: None

I do hereby certify the above to be a true copy of a resolution adopted by the Governing Body of the Borough of Allentown at the reorganization meeting held January 6, 2014.



JULIE MARTIN, RMC
Municipal Clerk

**SHARED SERVICES AGREEMENT BETWEEN
THE TOWNSHIP OF PLUMSTED AND
THE BOROUGH OF ALLENTOWN
FOR A CHIEF FINANCIAL OFFICER**

THIS AGREEMENT made this 1st day of January, 2014,

BETWEEN: THE TOWNSHIP OF PLUMSTED, a municipal corporation of the State of New Jersey, having its principal offices located at 121 Evergreen Road, New Egypt, New Jersey 08533, hereinafter referred to as “Plumsted Township”,

AND: THE BOROUGH OF ALLENTOWN, a municipal corporation of the State of New Jersey, having its principal offices located at 8 North Main Street, PO Box 487, Allentown, NJ 08501, hereinafter referred to as “Borough of Allentown”.

NOW, THEREFORE, the parties hereunder do agree as follows:

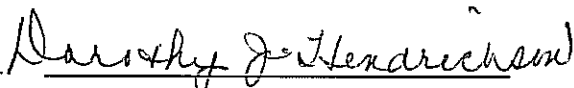
- A. Pursuant to N.J.S.A. 40A:65-1 et seq., Shared Services and Consolidation, municipal entities are encouraged to enter into agreements for shared services.
- B. The Borough of Allentown has need for the services of a Chief Financial Officer to fulfill all statutory duties as required by law.
- C. Plumsted Township employs June Madden, who is a Certified Municipal Finance Officer whose is tenured. Her rate of pay is \$38.42 per hour as set forth in Plumsted Township Salary Resolution # 2014-30.
- D. As a condition of this Shared Services Agreement, the Borough of Allentown governing body shall name June Madden as the Allentown Chief Financial Officer at a public meeting of the governing body under her term and rate of pay in the Township of Plumsted and for a period beginning January 1, 2014, and terminating on December 31, 2014.
- E. The Borough of Allentown agrees to pay the Chief Financial Officer for hours worked, at the rate noted above, and also pay all applicable employer payroll taxes to the appropriate agencies. It is understood that this position with the Borough of Allentown is considered non-pensionable under NJ Division of Pensions (PERS).
- F. The hours of the Chief Financial Officer will be upon mutual agreement between the parties.
- G. Either party may terminate its participation in the Shared Services Agreement by providing written notice to the other party with 60 days' advance notice.


- H. Both governing bodies have authorized this Shared Services Agreement by adoption of their respective resolutions and agree to file same with the Division of Local Government Services, Department of Community Affairs, as required by N.J.S.A. 40A:65-4.
- I. Both municipal entities are members of the Ocean-Monmouth Joint Insurance Fund. In the event the Chief Financial Officer is named as a party in any claim, proceeding, litigation, lawsuit or similar matter involving a matter concerning the Borough of Allentown, the Borough of Allentown shall provide the defense for the Chief Financial Officer and shall also be responsible for indemnifying the Township of Plumsted to the extent that the claim, proceeding, litigation, or lawsuit is not the result of any action or inaction directly attributable to Township of Plumsted. If the Township of Plumsted and Borough of Allentown are co-defendants, the defense costs and damages, if any are awarded, shall be borne based on the percentage of liability attributable to each party.

IN WITNESS WHEREOF, the parties hereto have made and executed this Shared Services Agreement as of the date first above written.

**TOWNSHIP OF PLUMSTED
RESOLUTION 2014-91**

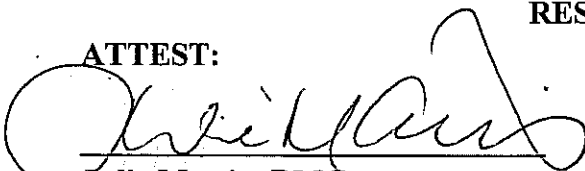
ATTEST:



Dorothy Hendrickson, RMC


David J. Leutwyler, Mayor

**BOROUGH OF ALLENTOWN
RESOLUTION R- 15-2014**

ATTEST:


Julie Martin, RMC


Stuart A. Fierstein, Mayor

RESOLUTION NO. 2014-91

**RESOLUTION OF THE TOWNSHIP OF PLUMSTED,
COUNTY OF OCEAN, STATE OF NEW JERSEY
TO ENTER INTO AN INTERLOCAL SHARED SERVICES
AGREEMENT WITH THE BOROUGH OF ALLENTOWN
FOR THE SERVICES OF CHIEF FINANCIAL OFFICER**

WHEREAS, the Mayor and Township Committee realize the benefits of shared services as a Best Management Practice; and

WHEREAS, the Township of Plumsted employs a part-time Chief Financial Officer; and

WHEREAS, the Borough of Allentown is in need of a part-time Chief Financial Officer; and

WHEREAS, it is the desire of the Mayor and Township Committee to authorize the execution of an Interlocal Services Agreement with the Borough of Allentown for the services of the Chief Financial Officer, subject to attorney review.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Borough of Allentown, County of Monmouth, State of New Jersey, as follows:

1. The Mayor and Township Committee do hereby authorize the Mayor and Clerk to execute an Interlocal Services Agreement subject to attorney review.
2. That a certified copy of this resolution shall be forwarded to the Chief Financial Officer and the Borough of Allentown.

NAME	TROTTA	WYSONG	MARINARI	SORCHIK	LEUTWYLER
AYES	X	X	X	X	X