

RESOLUTION

WHEREAS, the City of Trenton, has established public health nurse case management services under the Child and Adolescent Program established in accordance with N.J.A.C. 8:51, Childhood Lead Poisoning, and seeks to expand its service to the jurisdictional coverage area of West Windsor Township Health Department, and

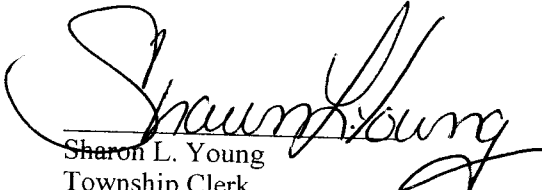
WHEREAS, West Windsor Health Department shares mutual interest and objectives with the City of Trenton, Child and Adolescent Program in the desire to reduce health disparities, increase health outcomes and improve the quality of life for lead-burdened children, and

WHEREAS, the City of Trenton and West Windsor Township Health Department have mutually agreed upon the terms of the attached Memorandum of Understanding for Public Health Nurse Case Management Services for Childhood Lead Poisoning.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor that the signing of the Memorandum of Understanding by the Mayor and Clerk be and hereby is authorized.

Adopted: July 22, 2013

I hereby certify that the above resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of July 2013.


Sharon L. Young
Township Clerk
West Windsor Township

TOWNSHIP OF WEST WINDSOR
Division of Health

MEMORANDUM

TO: Marlena Schmid, Business Administrator

FROM: Jill M. Swanson, Health Officer *JMS*

SUBJECT: Resolution to Authorize an MOU between West Windsor Township and the City of Trenton - Childhood Lead Poisoning Program

DATE: July 12, 2013

The Health Department is requesting approval of a resolution authorizing the Memorandum of Understanding for a cooperative partnership between the City of Trenton and West Windsor Township for the provision the Childhood Lead Program. Under this agreement the City of Trenton will provide nursing case management for lead-burdened children identified within the jurisdictions covered by West Windsor Township Health Department. The follow-up of lead-burdened children is a state mandated activity in accordance with N.J. A.C. 8:51 and involves coordination between nursing and environmental health staff. The City of Trenton, Division of Health is funded through a grant to provide public health nursing coordination for identified cases; thus, no cost is incurred by West Windsor Township in association with the nursing services provided. West Windsor Township's Registered Environmental Health Specialists coordinate with the nurse as needed and provide the mandated environmental lead services to cases located within our jurisdictions.

This MOU is a renewal of existing agreement between West Windsor Township and the City of Trenton. The partnership was initiated in 2010 and coordination between the two departments has run smoothly throughout this time.

Please advise if further clarification is necessary.

Memorandum of Understanding

Between

West Windsor Township Health Department

And

City of Trenton, Mercer County

Public Health Nurse Case Management Services for Childhood Lead Poisoning

This Memorandum of Understanding (MOU) is made and entered into between the West Windsor Health Department and the City of Trenton regarding activities related to the delivery of public health nurse case management services from the City of Trenton located at 319 East State Street, Trenton, NJ 08608; for lead-burdened children whose jurisdiction is covered by the West Windsor Township Health Department located at 271 Clarksville Road, West Windsor, NJ 08550.

I. Purpose

The purpose of this MOU is to provide a framework for cooperation between the West Windsor Health Department and the City of Trenton in developing a collaborative relationship for the delivery of public health nurse case management services for lead-burdened children in the jurisdictions covered by the West Windsor Health Department. The West Windsor Health Department is mandated to provide (directly or indirectly via contract) public health nurse case management services to lead-burdened children living in their jurisdiction. The City of Trenton, a grant-funded agency of the Child and Adolescent Program, has agreed to expand their service jurisdictions to nearby municipalities/counties for provision of nurse case management services in accordance with N.J.A.C. 8:51 (Childhood Lead Poisoning), between July 1, 2013 and June 30, 2014.

II. Background

West Windsor Health Department and City of Trenton share common priorities and interests in primary and preventive care services delivery. Each organization has unique competencies through which it addresses this goal. West Windsor Health Department and the City of Trenton recognize that, by forming a strategic partnership, they can capitalize on the individual strengths of each organization to achieve the established goals and objectives for public health services delivery and those of related interest.

The West Windsor Health Department is a state certified, local health department which provides public health services to the residents of the West Windsor Township, Robbinsville Township and Hightstown Borough, New Jersey. In the course of providing such care, the West Windsor Health Department is responsible under N.J.A.C. 8:51 to follow-up on lead-burdened children in their jurisdiction, specifically environmental intervention and nursing case management.

The City of Trenton, Division of Health is a state certified, local health department located in the City of Trenton, which provides public health services to the residents of the City of Trenton. The City of Trenton is also a grant-funded agency of the Child and Adolescent Program, and has agreed to expand their service jurisdictions to nearby municipalities/counties for provision of nurse case management services in accordance with N.J.A.C. 8:51 (Childhood Lead Poisoning), between July 1, 2013 and June 30, 2014.

The West Windsor Health Department and the City of Trenton are uniquely positioned to provide leadership in the Townships of West Windsor and Robbinsville, Borough of Hightstown and the City of Trenton through its mission to serve the interests of individuals in accessing quality public health services to expand health access, reduce health disparities, increase health outcomes, and improve the quality of life of the residents.

III. Statement of Responsibilities

In consideration of the above stated mutual interests and objectives, the parties agree to do the following:

West Windsor Health Department will:

1. Permit the City of Trenton to provide public health nurse case management services, including home visits, in accordance with N.J.A.C. 8:51 for lead-burdened children living in jurisdictions covered by the West Windsor Health Department;
2. Encourage environmental inspectors to participate in joint home visits with the public health nurse from the City of Trenton;
3. Ensure that designated environmental inspectors will consult and meet regularly with public health nurses and /or representatives from the West Windsor Health Department to discuss the active cases; and,
4. Document in LeadTrax all activities related to environmental investigations conducted for the lead-burdened children.

The City of Trenton will:

1. Comply with the provision of public health nurse case management services in accordance with N.J.A.C. 8:51 for lead-burdened children living in jurisdictions covered by the West Windsor Health Department;
2. Ensure that the assigned public health nurse will consult and meet regularly with the environmental inspectors from the West Windsor Health Department to discuss the active cases;
3. Document in LeadTrax all activities related to nurse case management services conducted for the lead-burdened children living in jurisdictions covered by the West Windsor Health Department;
4. Ensure confidentiality, privacy, and security of information according to HIPAA and other regulatory statutes; and
5. Comply with all applicable federal, state, and local laws and regulations governing the provision of public health nurse case management services.

IV. Duration of the Agreement

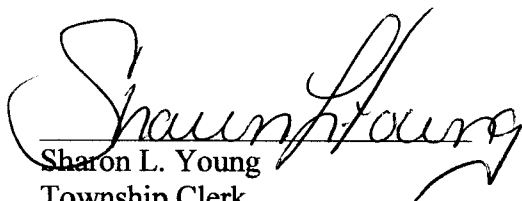
It is mutually agreed upon and understood by the parties that:

1. This MOU will expire on June 30, 2014, and the parties will meet prior, to consider renewing or modifying the MOU after receiving guidance from the NJ Department of Health and Senior Services;
2. This MOU shall not restrict the parties from participating in similar activities or arrangements with other public or private agencies, organizations, or individuals; and,
3. This agreement shall become effective upon signature by authorized officials from the West Windsor Health Department and the City of Trenton, and will remain in effect until modified or terminated by one or all of the parties, by mutual consent, or upon 60 days prior written notice.



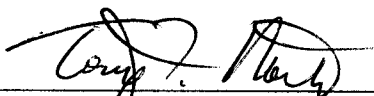
Mayor Shing-Fu Hsueh
West Windsor Township

7/24/13
Date



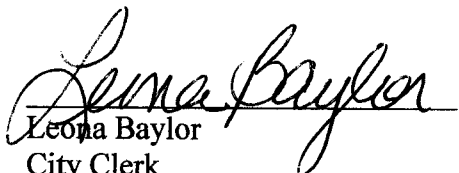
Sharon L. Young
Township Clerk
West Windsor Township

7/24/13
Date



Mayor Tony F. Mack
City of Trenton

8/21/13
Date



Leona Baylor
City Clerk
City of Trenton

8/21/13
Date